

VIET NAM

NATIONAL WATER SUPPLY AND SANITATION SPECIALIST

TERMS OF REFERENCE

A. Background

1. Consultant support is required to assist ADB in the development of the urban and rural water supply and sanitation program in Viet Nam, sector policy dialogue with the Government, the donor community, and other stakeholders, and processing of water supply and sanitation loan and technical assistance projects.

B. Specific Activities

2. The Water Supply and Sanitation Specialist (national, for 6 person months) will be a senior expert in urban and rural water supply and sanitation¹, including experience in sector policy dialogue, sector development and finance, water utility management, community based water and sanitation, identification of loan and technical assistance projects, and investment program preparation, with a minimum of 10 years experience. The consultant must be fluent in written and spoken English.

3. The consultant will closely collaborate with ADB staff and other consultants working within the ADB water team, and will carry out the following tasks:

- (i) Liaise effectively with government agencies (i.e. Ministry of Planning and Investment (MPI), Ministry of Construction (MOC), Ministry of Agriculture and Rural Development (MAR), Ministry of Finance (MOF), State Bank of Viet Nam (SBV), etc.), provincial and local governments, water and sanitation companies, the donor community, and other relevant stakeholders (ie. civil society, NGOs, etc.);
- (ii) Closely collaborate with other consultants and the ADB water team;
- (iii) Support and advise ADB missions and the international consultants (hired separately), participate in meetings, carry out field visits, consult with local governments, and draft sector related reports as required;
- (iv) Assist in the review and assessment of sector studies, and other related documentation readily available;
- (v) Assist in the review and assessment of the legal, regulatory, and finance framework for the sector, identify areas for improvement;
- (vi) Assist in preparing recommendations for strengthening sector policies, finance, and governance;
- (vii) Provide support and advice for (i) urban and rural water supply and sanitation sector policy development; (ii) sector finance; (iii) governance; (iv) utility performance improvement; and (v) private sector participation;

¹ Sanitation refers to wastewater collection and treatment; provided by utilities as well as community based solutions. Experience in solid waste management and drainage will be considered.

- (viii) Assist in preparing sector roadmaps and strategies;
- (ix) Assist in developing ADB's urban and rural water supply and sanitation program in Viet Nam, including identification and initial assessment of loan and technical assistance projects;
- (x) Advise on sector related capacity development needs for government agencies on central and local levels;
- (xi) Assist in identifying hindrances, risks, and bottlenecks for ADB's program development and involvement in the sector, and recommend mitigation measures;
- (xii) Contribute to loan and technical assistance processing missions, including preparation of relevant sections of the RRP and other related processing documentation; develop terms of reference and budget for consultant support as needed; and
- (xiii) Carry out other relevant tasks as may reasonably be requested.

C. Implementation Arrangements

4. The assignment is to be carried out for 6 person months starting on or about 1 October 2009.
5. The consultant will work from the ADB Viet Nam Resident Mission in Ha Noi, including use of office facilities and infrastructure.
6. The Consultant will be assisted by a national research assistant, hired by the consultant for 6 person months, on a no objection basis with ADB. The research assistant will support the consultant, and other consultants working with the ADB water team, in their activities.

D. Deliverables

7. The consultant will contribute to the preparation of:
 - (i) Sector studies and roadmap reports as mentioned above;
 - (ii) Relevant sections of RRP and other processing documentation;
 - (iii) Brief monthly progress reports; and
 - (iv) Other reports as required.