

Basic Information

Procurement Title	Project: VNM30 -103965: RFP-VNM-2021-005 Study on gender impacts of climate change in Viet Nam
Deadline for Submission of Proposal	06.05.2021
Commodity Type	Services
Proposal Validity Period	120
Item Category (<i>UNSPSC codes, if available</i>)	
Pre-Proposal/Bid Meeting:	Not applicable Date and Time:
Proposal Security	Not Required If required, please specified the amount:
Performance Security	Not Required (The Performance Security will be equivalent to <i>[insert the percentage e.g.10%]</i> of your total offered price for this assignment. The amount will be determined by your price proposal.
Waiver & Release of Indemnity (If there is a site visit/inspection)	Not Required
Preliminary Evaluation	<input checked="" type="checkbox"/> Offers are signed by an authorized party, including Power of Attorney if stipulated <input type="checkbox"/> Bid security (format, amount and duration) are included, if requested <input checked="" type="checkbox"/> The offer is submitted as per the instructions to proposers <input checked="" type="checkbox"/> The offer is valid <input checked="" type="checkbox"/> The offer is complete and eligible <input type="checkbox"/> Other, please specify: Click or tap here to enter text.
Method of Evaluation	Cumulative Analysis
Technical Proposal (<i>points</i>)	700
Financial Proposal (<i>points</i>) - <i>for cumulative analysis method only</i>	300
Financial Weighting (%) – <i>for cumulative analysis method only</i>	30% The contract shall be awarded to the proposal obtaining the overall highest score after adding the score of the technical proposal and the financial proposal.

Evaluation of Technical Proposal

1.0 Expertise and Capability of Proposer		Points obtainable
Expertise of organization submitting proposal		
1.1	- Organizational Architecture - The organization should legally constituted organization with a valid registration.	10
1.2	Adverse judgments or awards: <ul style="list-style-type: none"> • <i>The proposer is in sound financial condition based on the financial documentation and information furnished in their proposal which should not show any financial concerns, such as negative net worth, bankruptcy proceedings, insolvency, receivership, major litigation, liens, judgments or bad credit or payment history.</i> • <i>The proposer has not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.</i> 	10
1.3	General Organizational Capability which is likely to affect performance (i.e. size of the organization, strength of management support)	10
1.4	Extent to which any work would be subcontracted (subcontracting carries additional risks which may affect delivery, but properly done it offers a chance to access specialized skills.)	10
1.5	Quality assurance procedures, warranty	10
1.6	Demonstrated relevant knowledge and experience: <ul style="list-style-type: none"> - Minimum 10 years of experience in conducting research and policy assessment in social and economic development, preferable on issues related to climate change and/or gender. - Proven track record in data and statistical analysis in research. - Possess strong and qualified research team. - Working experience with United Nations and international organization is an advantage. 	50
		100
2.0 Proposed Work Plan and Approach		Points obtainable
Proposed methodology		
2.1	Analysis Approach, Methodology- including Proposer's understanding of UN Women's work, adherence to procurement principles and TOR.	350
2.2	Management Services – Timeline and deliverables.	100

2.3	Environment Considerations	50
		500
3.0 Resource Plan, Key Personnel		Points obtainable
Qualification and competencies of proposed personnel		
3.1	<p>Composition of the team proposed to provide, and the work tasks (including supervisory) The team composition is expected to include at least a team leader and team members as following: The team leader should have:</p> <ul style="list-style-type: none"> - Master’s degree (or equivalent) in gender and development, development studies, sociology, human rights or related field. - Proven experience in conducting empirical research in social and development field, Experience in conducting research related to climate change or gender is preferable. - At least 15 years of professional working experience in climate change related studies/research/survey. - Strong experience of working with government authorities especially in climate change topic. - Excellent analytical and conceptual ability; <p>The team member – climate change researcher should have:</p> <ul style="list-style-type: none"> - Master’s degree in environment or relevant fields; - At least 15 years of professional working experience in climate change related studies/research/survey. - Strong experience of working with government authorities especially in climate change topic. - Excellent analytical and conceptual ability; - Excellent writing skill; - Ability to work independently and in team <p>Team member – data analysis</p> <ul style="list-style-type: none"> - Master’s degree in statistics or relevant fields; - At least 10 years of working experiences in statistics/data analysis especially related to gender & climate change. - Strong experience with relevant data visualization software. - Excellent analytical and conceptual ability; - Excellent writing skill; - Ability to work independently and in team; <p>Research assistance:</p> <ul style="list-style-type: none"> - Bachelor’s degree in social sciences or relevant fields. - At least 5 years of working experience as research assistance - Excellent administrative and logistic support skills. - Good communication skills. <p>Curriculum vitae of the proposed team that will be involved either full or part time</p>	100
		100
		700

