

VVOB vacancies announcement

Context

VVOB – Education for Development is a Belgium-based organisation that strengthens education systems worldwide. We believe that quality education ensures equal opportunities and leads to a more equitable world for all. Our main objective is to sustainably reinforce the quality, efficiency and effectiveness of education and training by focusing on the professional development of teachers and on effective school leadership.

Currently, VVOB Vietnam is implementing one on-going programme and a new project in pipeline within the Early Childhood Education (ECE) sector and two projects in the Primary Education (PE) sector:

1. ECE programme: “Mitigating Preschool Children’s Barriers to Learning in Disadvantaged and Ethnically Diverse Districts”- BAMl in Quang Nam, Quang Ngai, Kon Tum provinces (2018-2021)
2. New ECE project in pipeline “Preschool Teachers Apply Language-rich Teaching Skills and Knowledge”- TALK in Dien Bien, Quang Tri and Gia Lai (2022-2026)
3. PE project: “iPLAY Vietnam – Integrating Play-based Learning Activities among Young learners in Vietnam” in Lai Chau, Ha Giang, Thai Nguyen, Thanh Hoa, Quang Tri, Da Nang, Quang Ngai and Ho Chi Minh City (12/2019 – 11/2023)
4. New PE project “Blended learning for educators in a network for development”- BLEND in Thai Nguyen, Quang Tri, Danang, Ho Chi Minh City (10/2021 – 03/2023)
5. New ECE project in pipeline “Communities of practice Inspiring Teaching Innovations in the early Education System in Vietnam”-CITIES 3 in Danang (12/2021 – 11/2022)

VVOB Vietnam has a main office in Danang and a project office in Hanoi.

Position

VVOB Vietnam is currently looking for qualified national candidates for CITIES 3 project as details below:

1. **Education Advisor in Danang office:** This function reports to Education Manager and works closely together with the education and other departments (M&E, Communication and Operations). The Education Advisor will:
 - offer technical advice, guidance and support to internal VVOB colleagues to achieve project results and to partners in order to realize educational change processes supported by the project;
 - contribute to the identification, formulation, budgeting of the project in order to realize educational change processes supported by the project;
 - take up a variety of roles in the capacity development process of the partners in one province according to the needs of the partner and particular situations and phases of the project;
 - keep abreast with local policy trends, new developments and latest research and thinking in education and share new insights with partners and VVOB colleagues;
 - monitor and communicate the result of the capacity development process of the partners in one project province;
 - network and cooperate with relevant development and provincial partners to contribute to the continuous improvement of VVOB’s programmes.

Required Skills and Experience:

- master’s degree in education, human sciences, or other relevant field or equivalent experience
- knowledge of and experience with programme management, preferably project cycle management

Tổ chức VVOB tại Việt Nam | 03-05 Nguyễn Bình, phường Hoà Cường Nam, quận Hải Châu, Đà Nẵng

- experience with change management and capacity development processes in the context of educational institutions
- an in-depth understanding of national education systems and the latest developments in the education sector
- fluent in English both in writing and speaking.

Required competencies:

VVOB core competences	Functional competences
<ul style="list-style-type: none"> ✓ Result orientation ✓ Continuous improvement ✓ Cooperation 	<ul style="list-style-type: none"> ✓ Creativity ✓ Development oriented ✓ 360 Empathy ✓ Communication Skills ✓ Problem Analysis & Judgement

2. MEAL Officer in Hanoi office: This function is part of the MEAL and research department. The MEAL Officer works closely with the MEAL colleagues and members of the education department. The MEAL Officer reports to the Country Programmes Manager. The MEAL officer will:

- participate in project and programme planning and review activities making sure all MEAL aspects are implemented and monitored;
- ensure qualitative and accurate data collection and analysis: develop data collection tools, regularly collect data related to the project and programme indicator sheets and support in the analysis and reporting of the collected quantitative and qualitative data;
- support in the design and follow up of project evaluations;
- support in the development of a research agenda and research methods;
- ensure needed logistics are in place for research activities

Required Skills and Experience

- Bachelor's degree in statistics, education, social sciences or other relevant field or equivalent experience;
- At least 3 years of experience in and understanding of project monitoring and evaluation and the current M&E practices in development organisations;
- Excellent computer skills in MS office and software for data analysis;
- English language skills: Fluent in both speaking and writing.

Required competencies:

VVOB core competences	Functional competences
<ul style="list-style-type: none"> ✓ Result orientation ✓ Continuous improvement ✓ Cooperation 	<ul style="list-style-type: none"> ✓ Reliability ✓ Accuracy ✓ Planning & organization ✓ Problem analysis & judgement ✓ Communication skills

Starting date and working location:

Start date is 01/12/2021 or as soon as possible in the Danang & Hanoi office, with frequent travel to the project provinces.

Contract duration and benefit:

The positions will have a contract until November 2022.

The selected candidate will be offered a friendly, dynamic and creative working environment, a good benefits package including a 13th month salary, social insurance according to the government scheme and additional insurance for staff and family, 30 days of annual leave and professional development opportunities.

VVOB firmly believes that quality education can only be achieved if equity is ensured. Qualities of people prevail, regardless of age, gender, ethnicity or disability.

Submission deadline and next steps

To apply please send cover letter and detailed CV in English to:

**Ms. Nguyen Phuong Anh- Operations Manager, phuonganh.n@vjob.org and
Ms. Luu Bao Nam Dung- HR officer, dung.lbn@vjob.org
Subject: Application for the position title**

Closing date for submission is **13 October 2021 (before 9am)**.

While we thank all applicants for their interest, only shortlisted candidates will be contacted. Shortlisted candidates will take a written test, go through an interview process before a final offer.

VVOB is an Equal Opportunity Employer fully committed to achieving a diverse workforce.

