

Job Description

JOB INFORMATION

Job Title	Climate Resilience Specialist	Line Manager Title	HEA/DRR Manager
Grade Level	14	Department/Office	Program Quality and Resource Development

CONTEXT

World Vision is a Christian relief, development and advocacy organization working to improve the quality of life of people, especially children who are marginalized and living in poverty. World Vision (WV) helps all who are in need, regardless of their religion, race, ethnicity or gender. As a child-focused organization, WV's work focuses on children, ensuring they are protected and their basic needs are met. World Vision International in Vietnam (WVI Vietnam) has been funded from 13 support countries in Europe, Asia, the Americas and Australia. Funding of WVI Vietnam consists of sponsorship program funding (70%) and Private Non-Sponsorship (PNS)/grants (30%). WVI Vietnam employs about 430 staff, of which 93% are Vietnamese nationals.

WVI Vietnam is operating in 4 zones: North 1 (Hoa Binh, Dien Bien), North 2 (Yen Bai, Tuyen Quang, Hai Phong), Central (Thanh Hoa, Quang Tri and Da Nang) and South (Quang Nam, Quang Ngai, Binh Thuan, Ho Chi Minh, DakNong). WVI Vietnam's Area Program (AP) usually focuses within one administrative district of a province which populated by ethnic minority people with high rates of poverty. A uniqueness of WVI Vietnam's Development Program Approach (DPA) is that AP team members are based at district level where the AP is located, which enables them to work closely with government partners and communities on a daily basis. Beside the APs, WVI Vietnam is also implementing different Special and Grant Projects to meet the specific needs of vulnerable children in both AP and non-AP areas.

JOB PURPOSE

The purpose of this role is to provide strategic technical support to WVI Vietnam in strengthening Climate Adaptation and Environmental Stewardship with particular emphasis on Environmental degradation and be led in identifying opportunities to influence policy, seek funding and form new partnerships.

MAJOR RESPONSIBILITIES

% of time	Activity	End Results
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40%	<p>Provide technical support and build capacity of WVI Vietnam</p> <ul style="list-style-type: none"> - Develop a National Environment and Climate Change action plan that is aligned with Vietnam government commitments. - Actively work with other departments to ensure that they have internal capacity to activate action plans through the building of internal technical understanding and capacity - Drive the evolution and development of impact focused program models to enhance the lives of the most vulnerable children and ensure they and their households are more resilient to economic, conflict and climate shocks through strengthened absorptive, adaptive and transformative capacity. - Utilise and/or refresh mapping of existing Environment and Climate Change Adaptation (CCA) programs and projects, support/guide/mentor technical and operational staff to develop strategic directions and implement programs that are in align with Vietnam government commitment - Build strong strategic alliances with key internal stakeholders within WV's partnership both regionally and globally on Environment and CCA (e.g. Learning Group). - Develop capacity statements and case studies to contribute to organizational learning and positioning. 	<ul style="list-style-type: none"> - Contextually appropriate integration of Climate Change and Environment in strategies, programs, and operations - WVI Vietnam has access to strategic technical support on climate change that will contribute to increased impact, influence and income - WVI Vietnam has the internal capacity to understand and activate Action Plans
20%	<p>Coordinate country engagement and represent WVI Vietnam as CCA technical expert both internal and with external partners</p> <ul style="list-style-type: none"> - Present and promote WVI Vietnam's Climate Action & Resilience programs to private and institutional donors. - Be a thought leader to challenge and drive new thinking and action at WVI Vietnam and among local and international stakeholders to identify opportunities to influence policy, seek funding and form new partnerships. - In cooperation with GAM and Operations, identify funding opportunities, at country or multi country level such as the Mekong Delta. - Ensure proper coordination among thematic portfolios for the exchange of information and experience, facilitating Climate Change program learning and synthesis across projects: and encourage and support dissemination of research findings at research and policy forums. 	<ul style="list-style-type: none"> - Funding for climate-related programs and initiatives across WVI Vietnam are increased - High-quality delivery of CCA programs - New designs, as well as generated programme evidence, on Climate change and Environment stewardship within WVI Vietnam demonstrated - Positive influence on donor prioritization of CCA programs

20%	<p>Showcase WVI Vietnam as a thought leader and technical specialist</p> <ul style="list-style-type: none"> - Conduct policy/strategy dialogue with relevant government officials, UN bodies, organizations, media and development partners in Vietnam on strategies to mainstream climate change mitigation and adaptation in WV programming with a special emphasis on climate change impacts on natural resources. - Identify and roll out vulnerability measures for CCA impacts on child wellbeing in alignment with WV's Our Promise 2030 strategy and WVI Vietnam's strategy for the period 2023-2027. - Develop position papers to influence donor policies and Vietnam government interventions. 	<ul style="list-style-type: none"> - WVI Vietnam is known as a leading organization in CCA at country level.
15%	<p>Research and Knowledge Management</p> <ul style="list-style-type: none"> - Research and evaluate global and regional promising practices on climate change action. - Ensure technical quality of programmes/projects, policies, practices, and guidance on climate change action. - Provide community-centred training on climate change and adaptation to build the capacity of WVI Vietnam. - Participate in research and analysis that supports relevant technical areas. 	<ul style="list-style-type: none"> - Climate-related research projects are conducted and promising practices on CCA are identified and promoted to build the capacity of WVI Vietnam.
5%	<p>Security</p> <ul style="list-style-type: none"> - Take responsibility for personal security, accurately identify and assess the dangers and respond in the most appropriate way; take all good faith efforts to keep other WVI Vietnam staff and property secure with guidance and instruction as being trained by WVI Vietnam. - Perform other duties as assigned by the manager to contribute to the team performance. 	

KNOWLEDGE/QUALIFICATIONS FOR THE ROLE

<p>Required Professional Experience</p>	<ul style="list-style-type: none"> - At least 5- 8 years' experience in relief and development work - Experience working in developing country/resource-constrained contexts - Experience in a program development/business development function - Experience in livelihoods and economic development with the poor and marginalised
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Required Education, training, license, registration, and certification	<ul style="list-style-type: none"> - Master's degree and/or higher professional qualifications in Forestry, Environment, Climate Change or relevant field 				
Preferred Knowledge and Qualifications	<ul style="list-style-type: none"> - Proven track record in securing funding in the field of climate change and adaption, and/or livelihoods. - Demonstrated leadership and management experience in technical sectoral teams - Understanding of resilience building and climate action approaches - Ability to appropriately commission, interpret, and apply research and evaluation activities - Ability to influence strategies and plans of partners; both WV entities and any external partners 				
Travel and/or Work Environment Requirement	<ul style="list-style-type: none"> - Willingness to travel up to 40% of the time 	Physical Requirements	Satisfactory pre-employment medical report verified by medical doctors from licensed hospitals	Language Requirements	Vietnamese: Fully Fluent English: Upper Intermediate (or IELTS 6.0 or equivalent)

KEY WORKING RELATIONSHIPS		
Contact (within WV or outside WV)	Reason for contact	Frequency of contact
Senior Leadership Team	Climate Adaptation high level donor engagement support and implementation of Environmental Stewardship Policy in Vietnam	As required
HEA/DRR Team	Coordination, Collaboration, Consultation	Weekly, Quarterly or as required
Disaster Management Group in Vietnam	Coordination, Consultation	Monthly or as required
Program Quality Team	Coordination, Consultation	Monthly or as required
GAM and Programmes Team	Donor Engagement, Proposal Writing, Coordination, Collaboration, Consultation	As required

Sector Leads (HEA, Livelihoods)	Coordination, Collaboration	As required
Other Departments	Coordination, Consultation, Capacity Building	Monthly or as required
Global Environmental Stewardship Group	Coordination, Collaboration	Regular meetings
International Organizations such as INGOs, UN agencies,	Coordination, Collaboration, Consultation, Capacity Building, Networking	As required
Support Offices, Embassies or Donors	Funding, Reporting, Networking, Coordination	As required

DECISION MAKING

As per the level of authorities of WVI Vietnam

CORE COMPETENCIES – For all positions, select the top 3 prioritized competencies from below. Click [here](#) for a quick overview of our Core Competencies.

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| <input type="checkbox"/> Be Safe and Resilient | <input checked="" type="checkbox"/> Build Relationships | <input type="checkbox"/> Learn and Develop | <input checked="" type="checkbox"/> Partner and Collaborate |
| <input checked="" type="checkbox"/> Deliver Results | <input type="checkbox"/> Be Accountable | <input type="checkbox"/> Improve and Innovate | <input type="checkbox"/> Embrace Change |

For Management positions only, select the top 2 prioritized competencies from below.

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| <input type="checkbox"/> Model Self-Management | <input type="checkbox"/> Engage, Influence, Lead and Grow Others | <input type="checkbox"/> Run an Effective and Agile Organisation | <input type="checkbox"/> Develop the Organisation for the Future |
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APPROVALS

Line Manager:	Approval Date: Click or tap to enter a date.
Matrix Manager:	Approval Date: Click or tap to enter a date.
Department Heads:	Approval Date: Click or tap to enter a date.
P&C Director:	Approval Date: Click or tap to enter a date.