

POSITION ANNOUNCEMENT

Chief of Party, USAID Vietnam Counter Trafficking in Persons

LOCATION: Hanoi, Vietnam
GROUP: Human Rights, Education, And Empowerment (HREE)
REPORTS TO: Associate VP, HREE

POSITION SUMMARY:

The Chief of Party will be responsible for implementing a high-quality, results-oriented project to combat domestic trafficking in Vietnam, which may include expanding coordination, referrals and services by frontline agencies; improving protocols for identifying domestic trafficking using trauma-informed approaches; increasing availability and quality of services available to survivors and at-risk groups; strengthening the capacity of relevant government and nongovernmental stakeholders, including the private sector; and overseeing subrecipients. The project will work with national ministries, such as the Ministry of Labor, Invalids and Social Affairs, the Ministry of Public Security, Ministry of Information and Communications, Border Guards, and other relevant stakeholders to facilitate victim identification and assistance and promote effective preventative strategies.

ESSENTIAL RESPONSIBILITIES:

The Chief of Party is responsible for overall project management and direction, including achievement of project objectives, team management and subrecipient oversight. S/he will establish and maintain systems for project operations; ensure that all agreement deadlines are met and targets are achieved; and establish and maintain productive working relationships with project stakeholders. This includes government ministries, departments, agencies, subrecipients, and short-term technical experts. S/he will lead collaborative initiatives to ensure all approaches are complementary to existing efforts and sustainable. Essential responsibilities include:

- Develop and oversee annual planning, timely implementation of activities, and submission of project deliverables, as well as monitoring and evaluation of project implementation.
- Oversee project budget and ensure that all financial activity is carried out in accordance with annual budget allocations, Winrock policies, and donor guidelines.
- With support from project and home office staff, prepare and submit timely and accurate activity, financial, and other reports.
- Maintain close communication with donor, communicating regularly and providing verbal and written updates of project progress.
- Hire, supervise, and motivate project staff, provide for mentoring and professional development, and regularly evaluate their performance.
- Develop relationships with relevant stakeholders, including trafficking survivors, to develop survivor-centered responses to human trafficking and facilitate systemic changes.
- Provide oversight, capacity strengthening, and monitoring of subrecipients.
- Represent the project and Winrock to donors, government entities, the media, NGOs, and international and business community.
- Other duties as assigned.

QUALIFICATIONS AND BACKGROUND:

- **Education:**
 - Bachelor's degree required, Master's degree preferred in the field of law, social work, management, political science, public policy/administration, or another relevant discipline.

- **Experience & Skills:**
 - At least 7 years of professional experience in international projects, with at least 5 years of demonstrated managerial and/or team leadership experience.
 - Strong technical background in human trafficking, labor or sexual exploitation is essential, preferably in international or regional projects funded by the USG in Asia.
 - In-depth knowledge and understanding of social, economic, political, and cultural context of human trafficking, labor and sexual exploitation issues in Vietnam is strongly preferred.
 - Demonstrated success in motivating and supervising diverse teams of employees.
 - Experience designing and implementing or overseeing monitoring and evaluation systems.
 - Demonstrated financial oversight and operational management experience.
 - Good track record of partnering with individuals and organizations, including senior government officials, international agencies, private sector companies, and NGOs.
 - Demonstrated interpersonal skills, creative problem solving, conflict resolution, and ethical management skills.
 - Fluency in English is required, fluency in Vietnamese desired.
 - Excellent written and oral communication skills.
 - Computer literacy in word processing, spreadsheet, and presentation software (Microsoft).
 - All employees should adhere to USAID and Winrock International's code of ethics, and specifically child safeguarding and trafficking in persons provisions covered in the project agreement.

Please submit your CV and application here: [Chief of Party, USAID Vietnam Counter Trafficking in Persons by 28 February 2023.](#)

About Winrock International

Winrock is an equal opportunity employer. We are committed to providing equal employment opportunity for all people and value diversity and inclusiveness. Winrock recruits, employs, trains, promotes and compensates regardless of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, ancestry, citizenship, age, physical or mental disability, medical condition, family care status, or any other basis protected by law.

At Winrock we have a clear mission: Empower the disadvantaged, increase economic opportunity and sustain natural resources through unwavering dedication to accountability, equity, innovation, integrity and transformation.

Winrock knows that its success comes from the hard work and steadfast dedication of its diverse workforce. Winrock remains committed to maintaining diversity, inclusion and equity across the entire organization.

Learn more about our projects: <https://winrock.org/>