

## Terms of Reference

<b>Programme/Project Name</b>	<b>Enhancing National Capacity to Prevent and Reduce Child Labour in Viet Nam (ENHANCE)</b>
<b>Name of Institutional Service Provider</b>	
<b>Duration of the contract</b>	<b>March – April 2023</b>
<b>Total value of contract (USD/VND)</b>	
<b>Source of funding (AFF/PTAEO)</b>	<b>VNM/22/51-USA</b>

### I. Background & Rationale

The prolonged and complicated COVID-19 pandemic has not only caused a health crisis but also had a great socio-economic impact, including on people's livelihoods, production, and business. This pandemic has also had a heavy impact on the people's mental health and living conditions, in which, children and young people are more susceptible to crisis due to their young age, not having enough experience to deal with the impacts of their surroundings. The COVID-19 epidemic made them stay at home, had conflicts with relatives, had to study online for a long time, some children had to suffer the loss of relatives dying from COVID-19, all those led to the indirect impact that has resulted from halting children dreams and plans for education so they can work and help their families. Based on the initial results of a survey on the needs of children affected by COVID-19 in HCMC, while the pandemic affected children in many ways, it also threatened their physical and mental health which would impact to their education, daily life, and future. As such, a priority attention is being given to the mental health and psychological counselling to those children aged 5 to 17 years identified to be facing mental health impacts of COVID-19.

Under the framework of the project Technical Assistance Project on Capacity Building for Prevention and Reduction of Child Labour in Vietnam (ENHANCE), funded from the US Department of Labour, since 2015, the International Labour Organization (ILO) has been in cooperation with Ministry of Labour Invalid and Social Affairs (MOLISA) to carrying out activities in three interconnected components: capacity building, awareness raising and direct intervention in three provinces and cities: Hanoi, Ho Chi Minh City and An Giang province. To better achieve the set goal and ensure that no one is left behind, the project is going to support children and their families to overcome economic and medical shocks and stabilize their lives after COVID-19. These would include the provisions of essential (immediate) support for vulnerable groups, especially children and post-pandemic support for their parents to restore livelihoods, especially a priority attention is being given to the mental health and psychological counselling to those children aged 5 to 17 years identified in the survey to be facing mental health impacts of COVID-19. The support will contribute to preventing the children drop school and engage in child labour and/or its worst forms.

In HCMC, the project has been implemented in 9 wards in 4 districts (Tan Binh, Tan Phu, Binh Tan and Cu Chi districts). In addition to activities support Ho Chi Minh City in implementing the Plan to prevent and reduce child labour for the period 2021-2025, the project will also contribute to the efforts of the Government of Vietnam to respond to the pandemic and support affected communities. The results of the mentioned above survey showed that there are about 109 children and their family members from three selected districts of An Phu, Tan Binh, and Binh Tan facing difficulties regarding mental health and

in need of project support to overcome with the psychological problem. To do this the ILO/ENHANCE project would select a team of qualified consultants specialized in psychology to carry out screening/assessment of the status of psychology and mental health of identified children and their parents/caregivers in three project districts including Tan Phu, Tan Binh, and Binh Tan. The assessments will be carried out in accordance with strict professional requirements to ensure provision of the effective results to be used in the later interventions stages. In addition, due to a large number of children in need of mental health support located in three districts, the project needs to contract with a qualified local service provider which is able to provide logistic arrangement for the assessment. This term of reference, therefore, is developed to articulate the scope of work and tasks for the selected service provider to undertake the logistic arrangement for mentioned above mental health screening which is expected to perform during March and April 2023.

Based on the results of this assessment, a concrete plan will be developed and recommendations for intervention support processes to affected children.

## **II. Objective/purposes**

The overall objective of this assignment is to provide logistic arrangement to support a consultant team carrying out mental health assessment of children with their identified difficulties/disorder in mental health and psychological resulting from COVID-19 in HCMC. This aims to develop a concrete plan for the project intervention to help children/parents overcome with their difficulties in mental health and psychological.

## **III. Scope of Works and Specific tasks**

In close collaboration with the ILO-ENHANCE project, HCMC DOLISA and it's affiliated at district and commune/ward level, and the group of psychologists/consultants, the selected contractor takes the main responsibility to provide support to the consultant team to carry out the metal health assessment. Below is the description of tasks to be undertaken by the contractor:

- Carry out the field work to review/update information of 109 identified children/parents/caregivers with psychological difficulties located in the 3 project districts of An Phu, Tan Binh, and Binh Tan. The tentative number of children allocated by locations is attached in the Annex A.
- Provide a list of children/parents/caregivers with updated information on their need of psychological support for mental health assessment.
- Based on the actual list of children, develop a detailed schedule regarding logistic arrangement for the assessment.
- Arrange private room for meetings with child's parents in need of mental health support prior to the assessment. This allows the psychologists to understand the general circumstance of the child and the difficulties that the child faces from the perspective of those close to the child. The number of parents can be divided flexibly between meetings depending on the actual situation but should not exceed 12 people in each meeting. Ideally, each parent group should consist of 8-12 people.
- Arrange venue for child psychological assessment and screening (individual assessment) depending on the circumstances and practical conditions, about eight (08) children can be assessed in one place per day by consultant. However, the number of children assessed in each place/venue could be flexibly arranged to ensure the most convenient for traveling with children.

- Assign two staff to provide assistance in coordinating parent group meetings, scheduling meetings with identified children individually.
- Provide other administrative support to assessment team as needed.
- Complete report and financial requirements under this contract and submitted to the satisfaction of the ILO/ENHANCE.

#### **V. Expected results**

1. A list of identified children with updated information on the need of psychological support, together with logistic schedule for assessment provided to the project for facilitating the assessment.
2. A report prepared by the contractor including the minute of the sharing meeting on the assessment result.

#### **VI. Timeline**

- This assignment is expected to carry out during March-April 2023.
- Location: Ho Chi Minh City and three districts of Tan Binh, Tan Phu, and Binh Tan

#### **VII. Submission of the proposal**

The interested service providers need to submit the proposal for detail breakdown estimate (in VND) for each specific task listed under the section III. All proposals must be submitted in English to the ENHANCE Project Provincial Coordinator through either email at [phuongh@ilo.org](mailto:phuongh@ilo.org) with copy to [thanhvan@ilo.org](mailto:thanhvan@ilo.org) or by post to ILO ENHANCE Office by 5:00 p.m. on 6 March 2023. Proposals submitted after the deadline will not be accepted. Only short-listed service providers will be contacted for further discussion.

End of the TOR.

**Annex A: Tentative Number of targeted groups for Assessment**

No	Location	Tentative number of children for individual interviews	Tentative number of adults for individual interviews
<b>A</b>	<b>Quận Tân Phú</b>	<b>31</b>	<b>8</b>
1	Phú Thạnh	9	1
2	Tân Quý	8	4
3	Tây Thạnh	9	2
4	Sơn Kỳ	3	1
5	Phú Trung	2	
<b>B</b>	<b>Quận Tân Bình</b>	<b>32</b>	<b>6</b>
1	Phường 4	2	
2	Phường 5	1	
3	Phường 6	2	
4	Phường 10	2	
5	Phường 11	1	
6	Phường 14	1	
7	Phường 15	5	1
8	Phường 9	18	5
<b>C</b>	<b>Quận Bình Tân</b>	<b>24</b>	<b>5</b>
1	An Lạc	6	2
2	Tân Tạo A	1	1
3	An Lạc A	5	1
4	Bình Trị Đông B	2	
5	Bình Hưng Hòa B	1	
6	Bình Trị Đông	10	1
<b>Total</b>		<b>87</b>	<b>19</b>