



## TERMS OF REFERENCE

### Consultancy to develop an annotated bibliography for the mining sector in Viet Nam

Oxfam is a global movement of people who are fighting inequality to end poverty and injustice. There are currently 21 member organizations working in 87 countries. We have a vision of a just and sustainable world. A world where people and the planet are at the center of our economy. Where women and girls live free from violence and discrimination. Where the climate crisis is contained. And where governance systems are inclusive and allow for those in power to be held to account.

Oxfam in Vietnam believes that a reduction in poverty, injustice, and inequality will occur through the interaction between active citizens, accountable states and responsible private sector and that it is fundamental to Vietnam's development. Oxfam in Vietnam aims to influence the current growth-based development model to shift to a Human Economy Development Model, putting people and the planet before profits.

All our work is led by three core values: Empowerment, Accountability, Inclusiveness. To read more about our values please click [here](#).

#### 1. Background Information

Vietnam mining sector has rapidly grown and made significant contribution to the economic growth, with the output value of the mining industry (oil and gas are excluded), accounting for around 4-5% of the total annual GDP.<sup>1</sup> However, mining activities are considered as one of the industries having environmental and social impacts such as on livelihoods, the environment, and public health on affected communities, women and other vulnerable groups.

To have comprehensive understanding of the sustainability of the mining sector in Vietnam, Oxfam in Vietnam is looking for **a competent consultant(s) to develop an annotated bibliography the mining sector in Viet Nam.**

#### 2. Objectives

The annotated bibliography for the mining sector in Viet Nam is developed with the aim of

- (i) Providing a comprehensive understanding of the background of the mining sector in general and the sustainability of the mining sector in Viet Nam in particular.
- (ii) Mapping out the efforts to promote sustainability in the mining sector in Viet Nam in recent years.

#### 3. Scope of work

The consultant(s) is expected to:

- i. Conduct literature review/ desk study on overview of the mining sector, good governance in the mining sector, economic, environmental and social impacts
- ii. Curate, compile, consolidate data and information from desk study
- iii. Write an annotated bibliography for the mining sector in Viet Nam in English and in Vietnamese

---

<sup>1</sup> Data from General Department of Geology and Minerals, Ministry of Natural Resources and Environment, 2017

- iv. Design the annotated bibliography for the mining sector in Viet Nam in ready-to print format

#### **4. Required Content**

The annotated bibliography should provide insightful and meaningful information extracted from creditable and reliable documentation, publications on the mining sector since 2010.

Specifically, the below content must be included in the annotated bibliography, but the order of structure and the extend of the content are subject to change as per the consultant's advice.

- i. **Cover**
- ii. **Table of content**
- iii. **Acknowledgement**
- iv. **Introduction**
- v. **Overview of the mining sector**
  - Definition of Minerals
  - Mining industry structure
  - Different type of mines
  - How a company decides to invest in a mining project
  - Introduction of the mining sector in Viet Nam including the distribution, types of mineral, contribution to the development of Viet Nam
- vi. **Theme 1 – Good governance of the mining sector**
  - The decision chain of Natural resource management
  - Regulatory framework and policies since 2010
  - Key findings and recommendations
- vii. **Theme 2 - Environmental impact**
  - Environment – Nature
  - Waste management
  - Key findings and recommendations
- viii. **Theme 3 – Social impact**
  - Gender
  - Labour
  - Livelihood
  - Key findings and recommendations
- ix. **Discussions**

Sources of information can come from, but not limited to, NRGi, UNCTAD, Pan Nature, CGFED, VESS, CDI and others which will be agreed upon discussion between Oxfam and the consultant.

The annotated bibliography shall follow the requirement on citation and reference style to ensure the integrity in research.

Language: in Vietnamese and in English

#### **5. Outputs/ outcomes**

- One ready to print annotated bibliography for the mining sector in Viet Nam in Vietnamese
- One ready to print annotated bibliography for the mining sector in Viet Nam in English

#### **6. Timeline**

March - April 2023

The detail plan will be discussed between program officer and the consultancy team

## **7. Required competence:**

- Good profile and experience in working on extractive industries including the mining sector with track records of achievements
- Strong experience and expertise in research methodology, writing paper and literature reviews
- Good understanding of the local context and the mining sector in Vietnam
- Experience in development projects with both scientific and social approach is a plus
- Fluency in both English and Vietnamese
- Adhere to Oxfam's principles and values

## **8. Submission of Interests**

Interested agencies should send the following information:

- Portfolio of the team, showcasing relevant experience, previous works, list of writing or writing examples
- CV(s) of the team members in charge, with relevant experience
- A brief proposal with the components as described in the Scope of work
- A proposed budget plan, including consultancy rate, travel expenses, and other fees to complete the task, including Personal Income Tax or VAT

Oxfam in Vietnam will recruit based on the proposed budget and the quality of the proposed idea. Candidates should present your proposals in a clear and thorough manner.

## **9. Contact**

Applications should be submitted via e-mail (in Vietnamese or English) to the following addresses: [hr.vietnam@oxfam.org](mailto:hr.vietnam@oxfam.org), with the subject line "[Your name] GAL-G2", no later than 8h on 21 March 2023.

For further information and clarification, please contact Ms Trang Hoang at [trang.hoangthu@oxfam.org](mailto:trang.hoangthu@oxfam.org)

*Oxfam is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct; and committed to promoting the welfare of children, young people and adults. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us.*

**We regret that only short-listed applicants will be contacted.**