

# Call for application

## *Trainer to local officers at 19 districts in Ho Chi Minh City*

### **1. Background**

Planète Enfants & Développement (PE&D) and Center for Supporting Women and Children (CSWC) are implementing a project to promote child rights and protection from labor & sexual exploitation named “Co-build a support system for combating child trafficking in South and Central Vietnam” or Against Child Trafficking (ACT) Project for short and it is funded by the European Union. The overall objective of this project is to contribute to build a support system, in conjunction with local authorities, for victims of internal child trafficking and exploitation in Southern and Central Vietnam, specifically Phan Thiet City, Binh Thuan Province, and Ho Chi Minh City.

One of the project’s main objectives is to reinforce the capacity of public officers to protect and support victims and children at risk. Therefore, the organization is seeking for a trainer or a group of trainers who will design and deliver a training course on knowledge of internal child-trafficking identification and how to report and refer for support.

Required work: lesson plan preparation, training documents and materials, actual delivery of the training and submission of the report for 19 half-day training sessions for public officers in 19 districts of Ho Chi Minh City.

Location: Ho Chi Minh City, Vietnam

### **2. Main responsibilities**

The trainer, in coordination, with the ACT project team will:

- ❖ Collect, review and compile available resources and materials related to child-trafficking identification and how to report and refer for support.
- ❖ Design the training session content on child-trafficking identification and how to report and refer for support; submit said content for approval.
- ❖ Prepare powerpoints/handouts and conduct the actual training using participatory teaching methodologies and evaluation approaches.
- ❖ Support project in collecting M&E data
- ❖ Produce a final report

### **3. Key outputs**

- ❖ Approved training content and learning evaluation tools
- ❖ Satisfactory delivery of the training courses on how to identify child-trafficking and how to report and refer for support.
- ❖ Electronic and hard copies of powerpoints/handout
- ❖ Approved final report

#### 4. Timeframe

- ❖ Training content to be completed by 30th April 2023.
- ❖ Actual training expected to be conducted from May to November 2023 in Ho Chi Minh City
- ❖ Report to be submitted in 30th November 2023

#### 5. Compensation:

Resource allocated

Consultancy fee for the resource person

Project documents

Logistics support ( i.e. travel fair to distant districts and reproduction of handouts/powerpoints)

#### 6. Education and Experience

- ❖ Considerable experience in implementing training relating to child trafficking and child protection
- ❖ Experience in curriculum development
- ❖ Considerable experience in providing training to public officers with a variety of age range
- ❖ Excellent communication, facilitation and interpersonal skills

This is open for Vietnam National, preferably those living in Ho Chi Minh City. Applicants are requested to submit their application and suggested training fee (either in Vietnamese or English) to Ms. Nguyet with the following email address [phamthi.minhnguyet@planete-eed.org](mailto:phamthi.minhnguyet@planete-eed.org), cc [tran.lam@planete-eed.org](mailto:tran.lam@planete-eed.org) on or before **30th March 2023**.