



# U.S. EMBASSY HANOI

## VACANCY ANNOUNCEMENT HANOI-2023-35

**OPEN TO:** All Interested Candidates  
**POSITION:** Warehouse Worker (Truck Driver)  
**OPEN PERIOD:** May 16, 2023 – May 30, 2023  
**WORK HOURS:** Full-time, 40 hours/week  
**STARTING SALARY:** USD \$8,579/year & other allowance and benefits  
**APPLY TO:** [Electronic Recruitment Application \(ERA\)](#)

**DESCRIPTION:** Incumbent of this position will be responsible for safely and efficiently operating a U.S. Government-owned or leased trucks, large cargo vehicles or other vehicles. S/he will also be responsible for safe handling, transporting and storage of both expendable and non-expendable items.

### REQUIREMENTS

**Experience:** At least two (2) years of professional truck or heavy vehicle driving experience is required. In addition to one (1) year of experience in manual labor or warehouse work is required.

**Education:** Completion of high school (Grade 12) education is required.

**Language:** Limited knowledge in Speaking/Reading/Writing English is required. (This will be tested.)  
Good working knowledge in Speaking/Reading/Writing Vietnamese is required.

Instructions on how to apply on ERA and the details of the position are available here <https://vn.usembassy.gov/embassy-consulate/embassy-consulate-jobs/>. Applications submitted via email are no longer accepted

**POINT OF CONTACT:** Human Resources Office

Telephone: 84-24-3850-5000 ext. 5127/5136

Email: [HanoiHR@state.gov](mailto:HanoiHR@state.gov)