

TERMS OF REFERENCE (TOR)
CONSULTANT FIRM FOR CO-IMPLEMENTING THE INITIATIVE
“COMBATING ONLINE GENDER-BASED VIOLENCE
AGAINST CHILDREN IN VIETNAM” (COVAC)

1. About Save the Children

Save the Children is the leading global independent organization for children. We believe every child deserves a future. Around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. We deliver lasting results for millions of children, including those hardest to reach. **Our vision:** A world in which every child attains the right to survival, protection, development and participation. **Our mission:** To inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives. **Our values:** Accountability, ambition, collaboration, creativity and integrity. We are committed to ensuring our resources are used as efficiently as possible, in order to focus them on achieving maximum impact for children.

2. Background Information

Gender-based violence (GBV) is committed in a continuum between online and in person, and its impacts overlap in both physical and digital spaces where our phones track our movements, and our transactions and communication increasingly happen online. It is rooted in gender inequality and no society or community is immune, GBV in all its forms increases during crises and the current COVID-19 pandemic is no exception. As life shifted online and children consequently spend more time on digital devices, online violence also skyrocketed. This includes non-consensual sharing of images designed to threaten, shame and control girls and non-binary gender children; distribution or threats of sharing non-consensual intimate images; use of digital tools such as location tracking, online video monitoring, deep-fake videos and/or spyware.

3. Objective of this TOR

To hire a qualified consultant agency (hereafter called consultant) to co-implement activities responding to the above emerging issue that mentally and physically affect children, especially girls and non-binary children.

The initiative will be delivered in 4 schools in 2 districts in Lao Cai within the timeframe of May to November 2023.

4. Scope of work

Objective: Girls and non-binary children understand and have skills to protect themselves from gender based violence in cyber world.

- Output 1: Children survivors from GBV online receive professional and peer support
 - Activity 1.1 Set up and operate pioneer child-led groups to provide support to children survivors or children at risks. Groups of children who share the same interest and vision will gather and form a group to support their friends who are either survivors from GBV online or are at high risks of GBV online. Each group can be up to 6 members with diverse gender identifies and age. Children interested are voluntarily to join the group and make decisions on rules and how the group should operate. They will decide the frequency of the group meet-ups and under which form that they prefer as well as which topic that they would like to discuss during the meet-up. An experienced mentor/facilitation will support them throughout the process.
 - Activity 1.2. Support children survivors suffering from GBV online. Existing online support and in-person counselling hubs will be promoted and encouraged survivors to come and share their story. Strict confidentiality of children identity will be applied. Consent from guardians will be drawn before the support procedure starts. Experienced psychologists will be in place to provide timely help. Beside professional support, peer-support from child-led groups will also be promoted to create add-value for the healing process.
- Output 2: Awareness raising on GBV online for community
 - Activity 2.1 The group members will learn about some knowledge and life skills that strengthen their own capacity as well as to be able to support their peers. Some training topics will be provided such as child rights, gender equality, gender based violence issues, together with self-protection skills, identification of GBV online, non-violent communication or social emotional learnings. All the trainings will be child-focused with child-friendly methodology. The trainings will be designed under performance, role plays, competitions, contests and ted-talk.
 - Activity 2.2. Online/in person campaigns about GBV online towards children. A series of activities under campaigns will be conducted to raise awareness of public on GBV online towards children. They will be performed both in virtual platform, through social media, video clips or reality show and in-person platform through competitions, sport programs . The activities aim to provide information about GBV online, its forms, its consequences, how to protect our children from GBV online. Besides, the campaigns will provide reliable support channels that survivors can reach out as well as promote child-led support groups that could be a helping-hand to children survivors.
 - Activity 2.3. Capacity building for psychologists, parents and social workers working with children. A core group of psychologists, parents and social workers will be selected to engage throughout the project and trained about matters relating to children. The topics include but not limited to child rights, GBV online, non-violent communications,

social emotional learning, healing therapy, etc. so then they could use their knowledge to support child-led group. They will become a mentor/facilitator of the child-led group. They are also mentored by an experienced member throughout the process interacting with children, especially survivors.

- **Output 3:** Influencing for changes at school level. A workshop at school level will be organized to promote counseling hub model as well as raise awareness of entire school about negative impact of GBV online towards children.

5. Expected Deliverables

The consultant is expected to be responsible for the following activities under the COVAC initiative. In the entire process of this service, the consultant will receive technical and logistics support from Save the Children. Please note that the selected consultant must comply with Save the Children's Child Safeguarding Policy, Data Protection, and Safety and Security policies.

#	Deliverable title	Description of consultant's role
1	Activity detail plan	Revise detail activity plan with SC and partner within timeframe from May to November
2	1 quick assessment report	Design tools and questionnaires to have an overview of the situation
3	4 Child led-groups are set up	Set up and operate pioneer child-led groups to provide support to children survivors or children at risks. At least, 4 meeting will be held.
4	Support children survivors suffering from GBV online	Work with the school, establish and provide technical support for 4 counselling hubs at the school to provide support services to children suffering from GBV online and the children at risks. Consult and guide teachers to build fan-page to communicate and introduce support services to students in the school.
5	6 two-day trainings are provided for children	Provide training on child rights, gender equality, gender-based violence issues, together with self-protection skills, identification of GBV online, non-violent communication or social emotional learnings
6	4 online/in-person campaign (initiatives) will be held.	Online/in person campaigns about GBV online towards children

7	6 two-day trainings for adults	Capacity building for psychologists, parents and social workers working with children
8	1 workshop to share experiences in supporting children who have suffered from online violence	Advocacy for change at school level
9	6 Minutes monthly meeting	Monthly meet-up with SC team to update activity's progress and action agreement
10	Provide content for a package of IECs on GBV online prevention and high-quality footage and photos for a 5-minute-video of documentation of initiatives	Work closely with SC team and partner to produce content for IEC material to promote GBV Online prevention and documentation of children's initiatives
11	1 post survey report	Submit post survey report Provide inputs for MEAL as requested

6. Duration and Timeframe

The timeframe to complete the services is tentatively from May to November 2023

7. Status update

The consultant shall provide the below status updates for the duration of the services: monthly progress update with Sponsorship team.

8. Acceptance

Satisfactory completion of the activities/ deliverables will be measured/ verified within 7 working days since the submission. All deliverables need to be accepted by CRG and CP focal point of Save the Children

9. Experience and skill set required

Interested consulting firm will be required to submit an Expression of Interest and Narrative and Financial proposal in line with the provided templates, which should demonstrate adherence to the following requirements. To be considered, the consultants agency should meet the following requirements.

- An established entity based in Viet Nam with at least 10 years of practical experience in prevention and response to violence against women and children in Viet Nam, including online gender-based violence.
- Proven experience in designing and implementing interventions on eliminating violence against women including providing counselling services, capacity

building, and behavior changes communication on online gender-based violence.

- Demonstrable organizational capability (clear governing bodies including an organizational chart, staff size and profile), coordination and financial management (having appropriate project management capacity including financial management system).
 - The manager/team leader should have (i) at least a master's degree, preferably in the field of gender-based violence against women and children, development and/or social sciences; (ii) at least 7 years of working experience in prevention and response to VAWC; (iii) capacity to manage and deliver large value projects funding, (iv) be fluent both English and Vietnamese speaking and writing skills.
 - All project team members should have at least 2 years of working experience in delivering services/projects on GBV. Demonstrable experience on project management and project monitoring, including the financial management skills will be an asset.
- Have experience working with INGO and/or other development partners in Viet Nam will be an asset.

10. General assumption and dependencies

SC will provide details on current programs, information on stakeholders and necessary documents to support the selected consultant in implementing his/her work effectively during above mentioned timeframe.

11. Reporting line: Lê Thị Thanh Mai – Sponsorship Senior Program Manager

12. Payment information

Save the Children seeks value for money in its work. This does not necessarily mean "lowest cost", but quality of the service and reasonableness of the proposed costs.

The action is a FULL PACKAGE (lumpsum contract) which means the submitted financial proposal must cover not only consultant fee but also all expenses related to logistic arrangements and any other applicable costs.

Payment will only be made upon receipt of a payment request accompanied for the relevant period, based on the reports which is approved by Lê Thị Thanh Mai – Sponsorship Senior Program Manager.