

TERMS OF REFERENCE (TOR)
FOR TFCF PROGRAM BASELINE SURVEY

Organization: Taiwan fund for Children and Families

Position Title: Consultant for baseline survey – Rural medical program

Place of Assignment: Da Bac, Lac Son, Yen Thuy Districts., Hoa Binh province, Vietnam

Reporting to: NSP - Programme Officer

Duration: August – Sept 2023

I. BACKGROUND:

Taiwan Fund for Children and Families (TFCF) founded in 1950 who provides support to vulnerable children and their families and has its headquarters in Taichung, Taiwan. In 34 countries around the world, TFCF's vision and mission is aiming at promoting and advocating for the well-being of children, adolescents, and underprivileged families. To learn more, visit <https://international.ccf.org.tw/>.

TFCF in Vietnam has officially worked with Vietnamese and international partner organizations in Vietnam since 2014 through our 02 umbrella programs, i.e Sponsorship Program and Non-Sponsorship program which are all to support children, adolescents and disadvantaged families to have a brighter life and future.

PROJECT INFORMATION

Since 2020, TFCF has been implement activities to support the children in Da Bac district, Hoa Binh province via cooperation with Aide et Action and would like to extend to 02 other poorest districts among the poor in Hoa Binh province, i.e Da Bac, Lac Son and Yen Thuy districts. The percentage of poor households is 22.3% in these districts (2021). In addition to economic disadvantage, people here also face difficulties and deprivations in many aspects, especially in health care and medical issues. the most remote villages can be 10-20km from the nearest health station and the lack of financial conditions that make many people do not have the habit of having regular health check-ups, this can be dangerous if the diseases are not detected in time, leading to severe development, affecting the life and economy of patients and their families.

In addition, the local health stations/centers are limited in terms of human resources and facilities, making it difficult to meet the examination and treatment of serious and intensive diseases. Funded by the government, each commune has a health station with about 5-6 health care workers to take care of

thousands of people. Especially in the recent Covid-19 epidemic situation, these medical workers face a huge burden at work. In order to support the doctors and health workers, there is the village health worker system consists of people who have medical degree or short-term medical training to partly take care of the health of people in the villages. They can provide basic health services such as first aid, maternal and child health care. However, due to limited resources, village health workers do not receive regular training to improve their knowledge and skills and lack essential tools and equipment to carry out their work. Therefore, their work efficiency is still limited.

As a part of TFCF Non-sponsorship program, the health care project for underprivileged children and people in 03 remote and mountainous districts in Hoa Binh province will try to support children and people's health care and improve the quality of local health services.

The project's overall goal is: to improve equitable access of quality health care (HC) for underprivileged children and the population in 3 remote and mountainous districts of Hoa Binh province.

Project's results:

- **Result 1: The quality of health care services for mothers before, during, after birth delivery and taking care of newborns contributes to reducing maternal and neonatal mortality in three disadvantaged districts are improved.**
- **RESULT 2: The quality of health care services for women such as early detection of some common types of cancer in women (breast cancer, cervical cancer) is improved and timely intervention is made.**
- **RESULT 3: Reproductive health and sexual health for adolescents and young adults are improved**
- **RESULT 4: Capacity building and provide equipment for health stations in disadvantaged areas to ensure health stations in disadvantaged areas are capable of providing technical services related to reproductive health care and child health care.**
- **RESULTS 5: Quality of child health care services is improved through periodic health check-ups, early detection for timely intervention, contributing to a reduction in the immortal rate of children.**
- **RESULTS 6: The health status of disadvantaged children in 03 targeted districts is protected & improved**

Therefore, it is necessary to conduct **an assessment to understand the barriers faced by different marginalized groups (included: ethnic minority, people with disabilities (PWD), women and children) in accessing healthcare services** and health sector situation in Hoa Binh province to have better program design to ensure the project implementation that meet needs and demands of these mentioned groups.

II. OBJECTIVE OF THE RESEARCH:

- To identify the barriers that prevent marginalized and vulnerable groups (ethnic minorities, women, people with disability) in remote areas of the three districts in Hoa Binh (Da Bac, Lac Son, Yen Thuy) from accessing and using health care services and specify which of these are gender specific barriers and why.

- To identify service providers’ perspectives on the barriers to accessing health care for ethnic minority groups, women, people with disability.
- To inform setting achievable targets for project indicators.

To attain the above

- Based on the assessment findings, to provide specific recommendations, including:
 - Recommendations for gender-targeted interventions to mitigate gendered barriers and thus improve access to health care services.
 - Recommendations for targeted interventions to mitigate barriers for people with a disability, CHILDREN, WOMEN and thus improve the delivery of equitable health care services.
 - Recommendations for targeted interventions to mitigate barriers for ethnic minority remote populations and thus improve access to health care services.

III. SCOPE OF WORK

The consultation will take responsibility for:

- Review project documents and other documents related to the study area.
- Design baseline study protocol including: methodology, sampling strategy, tools, analysis plan, field work plan and report outlines
- Provide training for quantitative interviewer team one day before field data collection.
- Conduct qualitative interviews on the field with TFCF team’s support.
- Conduct data analysis based on the approval analysis plan.
- Develop presentation of key findings in ppt format.
- Writing final reports.

IV. DELIVERABLES

- Baseline study protocol
- Questionnaire interview guideline
- Analysis plan
- Raw and clean dataset, interview notes
- Presentation on key findings
- Baseline survey report

All deliverables will be in both English and Vietnamese.

V. TIMELINE

Tentative timeframe as below

Deliverables	Duration (Estimated	Deadline
--------------	---------------------	----------

	# of days)	
Contracting	1/2	August - Sept
Discussion with TFCF team on detailed scope of work	2	
Develop and finalize study protocol	3	
Implement data collection on field	6-8	
Data analysis	3	
Develop presentation on key findings	1	
Drafting report	1	
Finalize report	2	
Total	18.5- 20.5 days	

VI. SELECTION CRITERIA

- Proven capacity and extensive experience in management and conduct of evaluations, including strong analytical skills and experience in evaluating projects related to health care system for EM, children and women in mountainous areas.
- Sound experience working with children, women especially with ethnic minority children/women
- Demonstrated written communication skills including ability to communicate complex concepts in plain English and develop relevant, useful recommendations

VII. APPLICATION PROCESS

Please submit your application to vietnam@ccf.org.tw and cc. hahanhnong@ccf.org.tw by 5 pm (Hanoi time) August 25th, 2023 specifying the position you are applying for in the email title. Interested agencies should send the following information:

- Letter of interest;
- The organization portfolio showcases relevant experience, previous works, notable clients
- CV(s) of the team members in charge, with relevant experience
- Proposal including proposed survey tools and methodologies;
- A proposed budget plan for above activities, including activities organizing expenses (travel, accommodation, per diem and other expenses), consultancy rate, and other costs/fees to complete the task, including Personal Income Tax or VAT

Shortlisted candidates will be contacted for further discussion.

For more opportunities, please visit our facebook page at [越南家扶中心 TFCF Vietnam Branch Office | Facebook](#)