

JOB DESCRIPTION

Job Title:	Extended Producer Responsibility (EPR) Team Lead
Program:	USAID's Vietnam Action Against Plastic Pollution (VnAAPP)
Reports to:	Chief of Party (COP) or his/her authorized assignee
Location:	Hanoi city, Vietnam

Background

Chemonics International Inc. is USAID's implementing partner on Vietnam Action Against Plastic Pollution (VnAAPP) Project. The Project is an innovative and ambitious program designed to reduce ocean plastic pollution at its source in Vietnam through strategic approaches such as convening stakeholders' power, promoting creation and implementation of data-driven policies, enhancing knowledge and sharing learning, promoting appropriately scaled technology and solutions, and providing technical expertise and building capacity of local governments to manage waste at its source to prevent plastic pollution in our oceans. The three main objectives of the Activity are: (i) supporting the development and implementation of sub-national level Integrated Solid Waste Management Plans (ISWM), (ii) supporting scalable, demonstrated Single-Use Plastic Products (SUP) reduction measures, and (iii) supporting multi-stakeholder actions for Extended Producer Responsibility (EPR).

The EPR Team Lead will provide overall leadership and technical direction with respect to initiatives designed in support of the implementation and achievement of **Objective 3** of the Project "Multi-stakeholder actions for EPR fostered" which focus on (i) providing technical assistance in support of development of EPR regulations, enhancement of the EPR management and self-reliance, and the effective implementation and enforcement of EPR regulations; (ii) promoting the EPR demonstrative scheme with multi-stakeholder engagement including access to EPR-related financial resources for waste collection, recycling and treatment, and (iii) advance the Project in development and management of corporation partnership and engagement to achieve the Project objectives.

Key Responsibilities

- Perform the technical leadership and coordination for strategic planning, preparation, design, implementation, monitoring, quality assurance, reporting and learning of (i) activities under Objective 3 in both national and local levels and (ii) activities associated with Objective 3 and under frameworks of subcontracts/subawards, GEYSI, Communication and SBC, and data coordination and digitalization.
- Perform the technical leadership and coordination for development and implementation of a PSE Plan in alignment with the USAID's PSE guiding principles; Cultivate and maintain meaningful partnerships with private sector actors focusing on identifying shared values, leveraging expertise and financing and ultimately delivering sustainable development impacts; Undertake efforts to mobilize private investments through blended finance and other innovative financing mechanisms for scalable development impacts of activities under the Project objectives.
- Work closely with the SWM/SUP Team Lead to design and manage activities engaging the private sector in tackling solid waste pollution and promoting SUP reduction.
- Ensure the implementation of Objective 3 (i) meet with expectation and requirements set out by USAID, the Vietnamese government, and Chemonics with respect to strategy, quality and delivery timelines, and (ii) adhere to policies and regulations such as anti-fraud and corruption, security and safeguarding, ODA management...
- Work closely with the Project CLA & MEL to ensure qualified planning, implementation, monitoring and reporting of outputs and outcomes of technical activities, Objective 3 and the Project as a whole, with a special attention to the learning and technical data consolidation and coordination.
- Ensure the Project cross-cutting themes, such as Gender Equality, Youth, and Social Inclusion (GEYSI), Social Behavior Change (SBC), and communications strategies are mainstreamed into the design and implementation of Objective 3 and activities engagement the private sector.

- Work closely with the Project's Financial and Operational team for financial planning and management of Objective 3 activities in line with policies and regulations of USAID, the Vietnamese government, and Chemonics.
- Fulfill the formal and ad-hoc reporting requirements in collaboration with other project teams; including but not limited to weekly bullets, bi-weekly updates, quarterly report, semi-annual and annual reports.
- Lead and coordinate the planning for short-term consultants; management of short-term consultants' work including but not limited to monitoring and assuring the quality of short-term consultants' deliverables.
- Lead and promote strategic partnership and networking with the government counterparts, consortium partners, international and Vietnamese stakeholders in the fields; Represent the project at public events when assigned, in line with Project messaging and branding guidelines.
- Undertake other assignments as required by the COP or his/her authorized representative.

Qualifications and Skills Required

Minimum Academic and Professional Qualifications

- Degree in engineering, waste management, recycling, water and natural resource management, public policy, public administration, economics, communications, business or related field required. Advanced degree preferred.

Minimum Work Experience

- Minimum 10 years of relevant professional experience in implementing projects and plans related to Environmental science and/or waste management.
- Strong knowledge of and experience with EPR, private sector engagement and solid waste management regulations and policies in Vietnam.
- Strong networks and communication with national and local government counterparts, municipal waste treatment/recycling service providers, businesses and local partners.
- Experience and/or familiarity with international donor funded projects or USAID funded projects, processes, guidelines and structure will be considered an advantage.

Skills and Competencies

- Strong Vietnamese and English writing skills.
- Excellent organizational and multi-tasking skills, and ability to work under pressure and stressful situations, and to meet tight deadlines.
- Demonstrated ability to form strong working relationships and to manage and work productively within a team.
- Computer skills including strong knowledge of Microsoft Excel, Word and Office applications.
- Fluency in English.

Application Instructions

Please send your CV/resume to VnAAPPRecruitment@chemonics.com by **May 17, 2024**. Early applications are encouraged. Please include the title of the job in the email subject line. No telephone inquiries please. Shortlisted candidates will be contacted. We review applications on a rolling-basis. The protection of your personal data is important to Chemonics.

Chemonics is an equal opportunity/Affirmative Action employer and does not discriminate in its selection and employment practices. All qualified applicants will be considered for employment without regard to race, color, religion, sex, national origin, political affiliation, sexual orientation, gender identity, marital status, disability, protected veteran status, genetic information, age, or other legally protected characteristics. Military veterans, AmeriCorps, Peace Corps, and other national service alumni are encouraged to apply.