

I. Contract Overview	
Reference Number:	TOR-VNM- 2024-004
Consultancy Title:	International Consultant on Water Management
Location:	Home Based/Hanoi, Viet Nam
Travel:	Travel required
Practice Area:	Gender Equality
Category (Eligible applicants):	External
Post Type and Level:	International Consultant P3
Starting Date:	15 June 2024
Duration of Contract:	9 months

II. Consultancy Assignment
<p><b>1. Background/Context</b></p> <p>UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.</p> <p>The United Nations Entity for Gender Equality and the empowerment of Women (UN Women), grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security.</p> <p>Placing women’s rights at the center of all its efforts, UN Women leads and coordinates United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It provides strong and coherent leadership in support of Member States’ priorities and efforts, building effective partnerships with civil society and other relevant actors.</p> <p>In Viet Nam, UN Women contributes to the development objectives of Viet Nam’s Socio-Economic Development Plan and the National Strategy for Gender Equality. Its Country Strategy Note for 2022-2026 is aligned to the UN Sustainable Development Cooperation Framework (CF) 2022-2026 and is focused on supporting Viet Nam’s fulfilment of Gender Equality commitments under The Convention on the Elimination of All Forms of Discrimination against Women (CEDAW), and the promise of the 2030 Sustainable Development Agenda to “leave no one behind”. The key priorities of UN Women in the 2022-2026 period are:</p> <ul style="list-style-type: none"> <li>(i) By 2026, people in Viet Nam, especially those at risk of being left behind, will benefit from and contribute to safer and cleaner environment resulting from Viet Nam’s effective and gender responsive mitigation and adaptation to climate change, disaster risk reduction and resilience building, promotion of circular economy, the provision of clean and renewable energy, and the sustainable management of natural resources.</li> <li>(ii) By 2026, people in Viet Nam, especially those at risk of being left behind, will contribute to and benefit equitably from more sustainable, inclusive and gender-responsive economic transformation based on innovation, entrepreneurship, enhanced productivity, competitiveness, and decent work;</li> <li>(iii) By 2026, people in Viet Nam, especially those at risk of being left behind, will have benefited from and have contributed to a more just, safe and inclusive society based on improved governance, more responsive institutions, strengthened rule of law and the protection of and respect for human rights, gender equality, and freedom from all forms of violence and discrimination in line with international standards.</li> </ul> <p>UN Women is implementing the project "Water is life: Addressing the nexus of vulnerable women in provinces affected by drought and saltwater intrusion, Ninh Thuan and Ca Mau" with support from the Japanese government. Implemented within 1 year (March 2024-March 2025), the project will bring benefits and support to vulnerable households and women affected by drought and saltwater intrusion. The main objective of the project is to reduce vulnerability and increase resilience to salt intrusion and drought for women in some poor/ethnic minority communities through increased access to clean water in</p>

agriculture production and domestic use; and promote prevention and protection from violence against women. The project has three specific results as follows:

**Output 1:** Women farmers in vulnerable households affected by drought and salt intrusion in Ca Mau province have increased access and capacity in water storage or water saving technology and solutions in agriculture production to secure their livelihoods/income/food security in drought and water scarcity situation.

**Output 2:** Women in vulnerable households affected by drought and salt intrusion in Ca Mau province have improved access to clean water for domestic use and hygiene/sanitation to protect their health and reduce their burden through available and affordable water storage and water purification technologies.

**Output 3:** Women and girls affected by drought and salt intrusion in Ca Mau and Ninh Thuan province have improved access to information and services on gender-based violence to reduce risk of sexual exploitation and enhance protection from domestic violence in drought situation.

Therefore, UN Women is looking for an international consultant on Water Management to facilitate international technologies exchange in the areas of water saving technologies and water purification and partnership building. The consultant will also contribute to resource mobilization for UN Women’s work in disaster risk reduction and climate change portfolio.

## 2. Description of Responsibilities/ Scope of Work

The objective of the consultancy is to facilitate international exchange in the areas of water saving and purification technologies, partnership building and support resource mobilisation.

Working under the overall guidance of the UN Women Representative and direct supervision of the UN Women’s Programme Analyst on DRR/CC, the International Consultant will collaborate with the DRR/CC team, and other staff to undertake the following scope of work:

### 2.1. Coordinate the project’s activities focused on water solutions technologies.

- 1) Liase and explore the technical collaboration with Japan organizations /for application of Japanese technologies for water saving solutions in agriculture production and technologies/solutions in water storage or water saving; water processing/filtering plants.
- 2) Organize exchange workshop with private sector suppliers of water saving technology and solutions in agriculture production and technologies/solutions in water storage or water saving; water processing/filtering.
- 3) Liase and coordinate a study visit for local partners and women farmers in Ca Mau and Ninh Thuan to visit and learn from climate resilient agriculture model run by Seed to Table in Dong Thap province.
- 4) Develop a technical brief on women friendly water solutions for agriculture and domestic use in areas prone to drought and saltwater intrusion
- 5) Participate in coordination platforms within the DRR/CC such as Disaster Risk Reduction Partnership (DRRP). Sharing the technical brief with DMWG, CCWG, UNDRMT if applicable

### 2.2. Build partnership and support resource mobilisation

- 6) Develop and manage partnerships with relevant cooperating partners to the programme, particularly Japan Embassy, ensuring regular updates on project progress and sharing opportunities for learning and exchange.
- 7) Identify potential programmatic areas of cooperation, based on strategic goals of UN Women, country needs on women in climate technology cooperation, disaster prevention and disaster response capacity, water security
- 8) Develop the relevant concept note and proposal where applicable
- 9) Other related technical support as per request of the Programme Analyst on Gender Disaster Risk Reduction and Climate change, Programme Specialist and UN Women Country Representative.

The Consultant will be responsible for regularly informing UN Women on the progress, and for submitting the required deliverables.

## 3. Deliverables

	Tasks	Deliverable	Expected completion time (due day)
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<b>2.1 Coordinate the project activities related to water solution technologies</b>	1) Liaise and explore the technical collaboration with Japan organizations or application of Japanese technologies for water saving solutions in agriculture production and technologies/solutions in water storage or water saving; water processing/filtering plants.	1) List of organizations working on technologies for water saving solutions in agriculture production and technologies/solutions in water storage or water saving; water processing/filtering plants discussed and shared with partners and UN Women (4 days)	By 30 June 2024
	2) Take lead in preparation and organization of technology exchange workshop with companies selling water saving technology and solutions in agriculture production and technologies/solutions in water storage or water saving; water processing/filtering.	2) <ul style="list-style-type: none"> <li>• Agenda of the workshop.</li> <li>• Presentations or materials of the meeting.</li> <li>• Talking points</li> <li>• Workshop report</li> <li>• Communication and visibility of the workshop</li> </ul> (8 days)	By October 2024
	3) Coordinate a study visit for local partners and women farmers in Ca Mau and Ninh Thuan to visit and learn from climate resilient agriculture model run by Seed to Table in Dong Thap province.	3) <ul style="list-style-type: none"> <li>• Agenda of the workshop.</li> <li>• Presentations or materials of the Talking points</li> <li>• Meeting minutes capturing discussions, decisions and action points.</li> <li>• Minutes of meeting</li> </ul> (8 days)	By August 2024
	4) Develop a technical brief on women friendly water solutions for agriculture and domestic use in areas prone to drought and saltwater intrusion	4) Final Technical briefing (10 days)	By January 2025
	5) Contribute to other coordination tasks as necessary but not limited to Disaster Risk Reduction Partnership (DRRP) Sharing the technical brief with DMWG, CCWG, DMRT if applicable	5) Presentations (4 days)	June 2024 to February 2025
	<b>2.2 Build partnership and support resource mobilisation</b>	6) Develop and manage partnerships with relevant cooperating partners to the programme, particularly Japan Embassy, ensuring regular updates on project progress and sharing opportunities for learning and exchange	6) Informal briefs to Japan Embassy and other development partners; reports of meetings (14 days)
7) Develop the relevant concept notes and proposals where applicable		7) At least 2 concept notes developed, finalized (14 days)	June 2024 to February 2025
8) Other related technical support as per request of the Programme Analyst on Gender Disaster Risk Reduction and Climate change, Programme Specialist and UN Women Country Representative. Contribute to human impact stories development		8) At least 1 proposal (14 days) 9) At least 6 human impact stories of project beneficiaries published (14 days)	June 2024 to February 2025

#### 4. Consultant's Workplace and Official Travel

The tentative time frame for the contract commences tentatively on 1st June 2024 and ends on 28 February 2025 (9 months) with maximum of 90 working days.

International consultant will be home based and virtually participate in technical meetings as requested under the supervision of UN Women Programme Analyst on DRR/CC.

Work related travel of the international consultant is considered as official mission and will be arranged by UN Women, in line with UN Women's Duty Travel Policy.

### III. Competencies

Core Values:

- Respect for Diversity
- Integrity
- Professionalism

Core Competencies:

- Awareness and Sensitivity Regarding Gender Issues
- Accountability
- Creative Problem Solving
- Effective Communication
- Inclusive Collaboration
- Stakeholder Engagement
- Leading by Example

Please visit this link for more information on UN Women's Core Values and Competencies:

[https://www.unwomen.org/en/about-us/employment/application-process#\\_Values](https://www.unwomen.org/en/about-us/employment/application-process#_Values)

#### FUNCTIONAL COMPETENCIES:

- Quality and timely reporting
- Excellent relations with partners and stakeholders and generation of shared-value partnerships
- Enhanced best practices and lessons learned documented and circulated.
- Increase in resources mobilized to co-finance programme activities
- Increase awareness of UN Women and funding partners at country level

### IV. Required Qualifications

**For the applicant to be considered, applicants must meet the following qualifications and requirements:**

#### Education and Certification:

- Master's degree in water management, Water Engineering, Agricultural Science or other relevant fields.

#### Experience:

- At least 5 years' experience in Water Management, water saving and purification technologies.
- At least 2 years working in climate change and disaster risk reduction.
- Knowledge and understanding of gender issues are needed
- Experience working with private sector will be an added advantage.
- Experience working in Asia and Pacific region. Experience working in Viet Nam is an asset.
- Experience of working with the government of Japan.
- Excellent English writing skills and understanding of Japanese.

#### Languages:

- English
- Japanese an added advantage

## V. Criteria for Evaluation

The total number of points allocated for the technical qualification component is 100. The technical qualification of the individual is evaluated based on following technical qualification evaluation criteria:

Technical Evaluation Criteria	Obtainable Score
Master's degree in water management, Water Engineering, Agricultural Science or other relevant disciplines	10
At least 5 years' experience in Water Management, water saving and purification technologies.	20
At least 2 years working in climate change and disaster risk reduction	20
Knowledge and understanding of gender issues are needed	10
Experience working with private sector will be an added advantage	10
Experience working in Asia and Pacific region. Experience working in Viet Nam is an asset.	10
Experience of working with the government of Japan	10
Excellent English writing skills and understanding of Japanese.	10
<b>TOTAL</b>	<b>100</b>

## V. How to Apply

Interested candidates are requested to submit electronic applications no later 20 May 2024, Hanoi time.

Submission package with email title **[TOR-VNM-2024-004 - Full Name]** needs to send to email: [hr.vietnam@unwomen.org](mailto:hr.vietnam@unwomen.org)

- Updated CV.
- A sample of previous related work
- Personal History Form (P11). The P11 Form can be downloaded from the following website:  
<http://asiapacific.unwomen.org/en/about-us/jobs>

### \*NOTE:

#### \* Documents required before contract signing:

- The medical statement from the physician certifying good health to work and travel. (This is not a requirement for RLA contracts).
- Copy of Health Insurance Card
- Completed UNDSS BSAFE online training course.  
EN: <https://agora.unicef.org/course/info.php?id=17891>
- Release letter in case the selected consultant is government official.

#### \* Regarding application submission:

- Applications received incomplete or after the closing date will not be considered.
- Only successful applicants will be contacted to be advised of the next phase of the recruitment process.
- All applications will be treated in the strictest confidence.

*UN Women is committed to achieving workplace diversity in terms of gender, nationality and culture.*

*People from minority groups, indigenous groups and people with disabilities are equally encouraged to apply.*

At UN Women, we are committed to creating a diverse and inclusive environment of mutual respect. UN Women recruits, employs, trains, compensates, and promotes regardless of race, religion, color, sex, gender identity, sexual orientation, age, ability, national origin, or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, competence, integrity and organizational need.

If you need any reasonable accommodation to support your participation in the recruitment and selection process, please include this information in your application.

UN Women has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UN Women, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. All selected candidates will be expected to adhere to UN Women's policies and procedures and the standards of conduct expected of UN Women personnel and will therefore undergo rigorous reference and background checks. (Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.)