



RECRUITMENT

Job Title: Rescue Centre Welfare Support Assistant

Full-time Post: 5 days/week

Location: Phong Nha Ke Bang National Park Rescue Centre

Duration of Position: Two-year contract (extendable)

Salary: USD 600 gross per month + benefits

Animals Asia is seeking a passionate and dedicated individual to fill the role of Rescue Centre Welfare Support Assistant. This position offers a unique opportunity to contribute to the welfare of wild animals rescued from the illegal wildlife trade and housed at government rescue facilities in Vietnam's Phong Nha Ke Bang National Park.

The rescue centre welfare support assistant will provide on-site support to government rescue centre staff to improve the welfare of wild animals confiscated from the illegal wildlife trade and housed at government rescue facilities. The assistant will provide welfare advice and staff training to improve the welfare of individual animals housed within our partner centres following the advice of staff representing our collaborative partners (The Centre for Nature Conservation & Development) and with the support of the Animals Asia Captive Wildlife Department Manager and welfare experts within the Captive Wildlife Department and the Veterinary & Behavioural Services Department

This full-time position is based in Phong Nha Ke Bang National Park Rescue Centre.

Responsibilities:

- Liaise with programme partner staff at partner rescue centre facilities to ensure agreed management protocols are implemented effectively, primarily at the Phong Nha Ke Bang Rescue Centre.
- Advise and support government rescue centre staff to implement welfare improvements for animals housed within government-supported facilities.
- Maintain positive working relationships with programme partner staff.
- Organise administrative activities related to the project.
- Provide support to the Captive Wildlife Department Manager to deliver activities within the region.
- Contribute activities to the departmental working report.

- Provide program background and working progress as requested by colleagues.
- Ensure that interdepartmental and interpersonal relationships are positive, cohesive, and contribute to the overall mission of Animals Asia.
- Develop and maintain effective working relationships regarding work procedures, employee relations, and procurement-related concerns.
- Contribute to the ongoing review, development, and implementation of changes to improve the productivity and efficiency of Animals Asia.
- Participate in staff training and performance and development appraisal processes to assist in achieving Animals Asia's objectives and mission.
- Promote and advocate for Animals Asia to the public.
- Follow established Animals Asia procedures and policies.

Requirements:

Skills / Abilities:

- Expertise in managing wild animals in captivity to improve their welfare.
- Ability to motivate and inspire staff.

Knowledge:

- General understanding of animal welfare norms and standards for wild animals in captivity in Vietnam.

Experience:

- At least 3 years of experience managing wild animals in captivity.
- Experience working in a government rescue centre.

Languages:

- Proficiency in Vietnamese (Essential)
- Basic proficiency in English (Desirable)

Education / Qualification:

- Degree in a relevant subject or at least 3 years of experience working within a related field.

Application Process: Applications including a CV and a cover letter (in English) should be sent to nhoang@animalsasia.org by **20th June 2024**. For more information on the job description, please contact nhoang@animalsasia.org.

Only shortlisted candidates will be notified. Personal data collected will be treated in strict confidence and used solely for recruitment purposes and will be destroyed after 6 months.