



Vietnam Counter Trafficking in Persons Project

Hanoi, 18 June, 2024

RECRUIT

POSITION:	Consultancy for TIP & GESI Assessment and Formative Research
LOCATION:	2 provinces (TBD)
DURATION:	June 2024 – September 2024
DEADLINE FOR SUBMISSION:	26 June, 2024

- 1. ORGANIZATION BACKGROUND:** Winrock International is a nonprofit organization dedicated to empowering disadvantaged communities worldwide, fostering economic opportunity, and promoting sustainable natural resource management. By leveraging new ideas and technology, Winrock aims to enhance long-term productivity, equity, and responsible resource management to benefit marginalized populations globally.
- 2. PROJECT SUMMARY:** The 5-year United States Agency for International Development (USAID) Vietnam Counter Trafficking in Persons (CTIP) project that has been implemented by Winrock aiming to **strengthen national and provincial responses to identify and support victims and prevent human trafficking** through survivor-centered, localized, and adaptive approaches. In close collaboration with government partners in Vietnam, the private sector, local and international NGOs (INGOs), and local communities, Winrock will achieve this goal through tailored activities in two provinces which includes one rural - source province and one industrial - destination province. The CTIP intermediate results (IRs) are as follows:
 - **IR1: Sustainable, survivor-centered identification and services systems established and strengthened (protection)**
 - IR1.1** Protective and comprehensive screening and identification mechanism established in industrial and manufacturing communities with semi-skilled labor, internal migration, and informal sector of the hospitality industry.
 - IR1.2** Survivor-centered frontline and reintegration response services and referral processes by Government of Vietnam, private sector, and local organizations provided to trafficked persons, including youth and children, in targeted provinces.

- **IR2: Creative and targeted measures to prevent under-recognized forms of trafficking among inadequately reached populations established and institutionalized (prevention)**

IR2.1 Vulnerable populations empowered with adequate capacity, knowledge, and skills to make informed decisions related to safe migration and trafficking.

IR2.2 Unsafe migration of rural and vulnerable populations reduced as a result of secure and sustainable education and livelihood opportunities in their communities.

3. OVERALL OBJECTIVES

Provide information for the Trafficking in Person (TIP) & Gender Equality and Social Inclusion (GESI) assessment and formative research, based on which, the project interventions will be designed, monitored and evaluated per province.

Provide evidence – based inputs to policy formation and advocacy, as well as refine methodologies and messages under project interventions. This may include, but is not limited to, providing recommendations on any project activities, targets, approach methodologies or strategies covering TIP and GESI that need to be modified and explaining why and how.

4. SCOPE OF WORK

- In cooperation with the MERL Specialist, conduct a desk research of project documents and other related reports on the study area, reviewing and finalizing the developed protocol and tools for TIP & GESI assessment and formative research, focusing on the methodology, sampling strategy, sample size, data collection tools, analysis plan, report template, training for data collector and fieldwork plan.
- Prepare and participate in fieldwork in two project provinces, with regular updates amongst research team members to manage the data quality during data collection process. Data need to be disaggregated by sex, age, disability, ethnicity, migratory status and any other social-economic categories where applicable.
- Prepare presentation of main findings of TIP & GESI assessment and formative research in PowerPoint format and meet with CTIP team and key counterparts to review initial findings.
- Complete and submit a detailed and combined report (Draft and Final) of the assessments and formative study, following the work objectives of CTIP within the agreed timeframe. The report would include a brief interpretation of data and use the format to be specified and agreed with the CTIP project team.

5. METHODOLOGY

Desk review of the project proposal, workplan, AMELP, and reports/documents from relevant (provincial) stakeholders to understand the project design and local context and situation.

Qualitative methods include Key Informant Interviews (KIIs) and/or Focus Group Discussions (FGDs) to collect information from each target group:

- + Government officials at central, provincial and grassroots levels
- + Unions (i.e Women Union, Youth Union, Farmers' Union, Trade Union)
- + CBOs/INGOs operating in the selected provinces and implementing TIP or related activities
- + Private sector representatives
- + Community members, especially from traditionally marginalized groups
- + (Potential) TIP survivors

Gender and culture sensitivity, as well as appropriate approaches to key informants and beneficiaries will be applied into data collection techniques.

6. DELIVERABLES

▪ Deliverables

- Outline of study design/protocol with analysis plan
- Data collection instruments, focusing but not limited to questionnaires for each target group and interview guidelines for FGDs/KIIs
- All collected data including clean data, recordings, participants' answer sheets, notes, participants' signed consent forms and photos from the field trips.
- Analysis syntax, result tables and/or codebook for both qualitative and quantitative collected data, with consideration on intersectionality including gender, ethnicity/race, age, class or education.
- A presentation of key findings & recommendations in Vietnamese and English version
- A final combined report in English version
- During implementation of this assignment, the consultant (s) will work with the CTIP team to ensure progress through intermediate steps such as development of an assignment workplan, field survey tools/instruments, and draft report(s).

- **Timeframe**

The following timeline outlines the expected steps and key milestones within the analysis assignment:

No	Activity	Number of working days (up to)	Deliverables/ Outputs
1	Conduct desk study of project document and other related reports on the study area (including reviewing & finalizing the developed protocol and tools together with MERL Specialist)	05 days	Surveys, tools, instruments, sample sizes Analysis & Fieldwork plans
2	Prepare & Conduct field visit for data collection (maximum 04 days/ province x 02 provinces)	08 days	Data collections complete
3	Analyze collected data based on agreed analysis plan	05 days	Draft data analysis report
4	Prepare presentation of main findings of baseline, TIP & GESI assessment and formative research	02 days	A completed presentation of main findings
5	Meet with CTIP team and key counterparts to review initial findings	01 day	Meetings complete
6	Finalize the presentation and a combined report (with at least 02 round comments & finalization)	12 days	Final report
Total working days (up to)		33 days	

7. QUALIFICATIONS

- **Education**

Bachelor/University degree in Gender Studies, Sociology, Human Rights, Law and/or development, Environmental studies, or related field. A postgraduate degree is an advantage.

- **Work Experience**

- A minimum of three-year experience in conducting related program/project evaluations, GESI analysis and/or formative research

- Skills on designing evaluation's tools, methodologies, skills on problem identification and analysis, reporting
- Knowledge about laws and policies in TIP combating & prevention, especially in providing assistances to victims of human trafficking
- Knowledge of GESI and Experience working directly with victims of human trafficking or potential TIP victims
- Strong multidisciplinary competence combined with substantial experience in safeguard policies, social development and related capacity building
- Experience engaging with community groups, local NGOs, and advocacy groups to address complex development challenges
- Practical experience in survivor-centered approaches

8. SUPERVISOR

The consultant (s) will work with the MERL Specialist under the overall management of the Chief of Party.

9. HOW TO APPLY

Interested candidates with the right qualifications and motivation are invited to send letter of interest, a full CV in English to the following email address: VCTIPprocurement@winrock.org with subject line of **"Your full name_ TIP & GESI Assessment Consultant"** no later than **26th June, 2024**.

We would like to thank all applicants for their interest but only candidates who meet requisite criteria and are short listed will be contacted.