TITLE: Technology for Development (T4D) Specialist	
TEAM/PROGRAMME: SPQI	**LOCATION:** Ha Noi
GRADE: 3	**CONTRACT LENGTH:** 01 year, renewable

CHILD SAFEGUARDING:
Level 3: the post holder will have contact with children and/or young people _either_ frequently (e.g. once a week or more) _or_ intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting program/ project sites; or because they are responsible for implementing the police checking/vetting process staff.

ROLE PURPOSE:
The Technology for Development (T4D) Specialist is responsible for quality integration of T4D innovations in program design and implementation to advance the T4D Strategy of Save the Children Vietnam. This position will demand a highly motivated, detail-oriented individual who will be able to solve challenges and communicate effectively. S/he will be required to improve current systems from knowledge and experience.

SCOPE OF ROLE:
Reports to: SPQI Director
Dotted Line: Education Technical Advisor
Staff reporting to this post: N/A
Budget responsibility: N/A

Role Dimensions: Work closely with designated projects teams, Technical Advisor (TA) team, New Business Development (NBD) team, external network of T4D and/or consultancy.

Technical Leadership (in collaboration with ETA)
The T4D Specialist will perform the technical leadership in close collaboration with ETA. To be specific:
- Leading the national promotion and adoption of existing technology products and services in new and/or existing projects within Save the Children;
- Working closely with TA team to maximizeT4D innovation thinking system in their respective thematic leadership.
- Identify technological solutions to be used in programming and incorporate them in new and/or existing project designs, maximize the effective use of technology in programming, support proposal teams in the integration of technology and innovation program components; ensure that T4D is adequately budgeted for in new proposals.
- Contributing to partnership and new business initiatives that help develop and advance T4D in SC's projects, program and strategies.

Ensuring Programme Quality
- Managing the current and upcoming digital resources of Save the Children Vietnam as assigned to securing quality program delivery.
- Working closely with respective Program/Project teams to provide advice, guidance and coordination to solve tech-relating issues.
- Cooperating with external Tech consultancy service to secure effective communications and solutions for tech-based programming.
- Coordinating the T4D movement across the country office via hosting/co-hosting learning events for staff with different levels of complexity.
- Actively engaging in T4D activities with SC Member and triggering co-relating movement in Save the Children Vietnam.

Networking & External Engagement

- Building partnerships and networks with technology partners, start-ups and learning institutions to build or enhance SCI T4D capacity, capability and knowledge in using technology to deliver programmes for children and ensuring all staff are able to access highly functioning, consistent technology.
- In collaboration with ETA and NBD team, proactively pursuing and securing opportunities to build SC's and partners' capacity on T4D and,
- Communicating externally about Save the Children's T4D work to position ourselves better with the government, donors and other peer agencies.

BEHAVIOURS (Values in Practice)

Accountability:
- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values.
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:
- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same.
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale.

Collaboration:
- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters.
- Values diversity, sees it as a source of competitive strength.
- Approachable, good listener, easy to talk to.

Creativity:
- Develops and encourages new and innovative solutions.
- Willing to take disciplined risks.

Integrity:
- Honest, encourages openness and transparency; demonstrates highest levels of integrity.
- Always acts in the best interests of children.

QUALIFICATIONS
- A degree in Computing Sciences/ Information Technology or equivalent. Master's degree is an added advantage.

EXPERIENCE AND SKILLS

ESSENTIAL:

- Minimum 5 years work experience in ICT field, with at least 2 years at a complexity - similar role.
- Profound understanding about Vietnamese Government's National Digital Transformation Strategy to 2030 and its implications in respective sectors (Heath, Education, Finance, etc.).
- Demonstrated knowledge about T4D core principle and application.
- Demonstrated knowledge about ICT strategy and product roadmap development.
- Demonstrated knowledge ICT product management, including design and implementation.
- Understanding about AI, specifically genAI and the AI implications movement globally.

- Experience working with users and other stakeholders (especially government agencies) in technology projects to translate their needs and goals for the technology use into clear, actionable technical requirements for system design, selection and implementation.
- Possess the ability to understand and manage structured query language (SQL), Knowledge of 'relational database management systems' (RDBMS), 'object-oriented database management systems' (OODBMS) and/ or XML database management systems.
- Experience with database-driven web applications including having an up-to-date knowledge of the technology for development approaches.
- Ability to perform a variety of conceptual analyses required for the formulation, administration and evaluation of projects.
- Excellent planning, coordination, and reporting skills, with the ability to organise a substantial workload comprised of complex, diverse tasks and responsibilities;
- Strong communication and interpersonal skills in English and Vietnamese, with experience working in multicultural, multi-location, value-driven teams;
- Ability and willingness to dramatically change work practices and hours and work with diverse community beneficiaries.
- Commitment to and understanding of Save the Children International's aims, values and principles.

DESIRABLE:
- INGO experience and an excellent grasp of operational issues.
- Proven project management ability to manage multiple complex tasks, programs or projects.
- Excellent organizational skills and attention to detail: ability to juggle large amounts of details while maintaining big picture.
- Ability to present complex information in a clear and concise manner.
- Ability to work under pressure, within short deadlines and with limited supervision.
- Very high levels of integrity, including experience managing confidential information.
- Availability to work early or late to accommodate calls with teams in other regions and time zones.
- Demonstrated ability to solve complex issues through critical thinking, analysis, definition of a clear way forward and ensuring buy in.
- Highly developed interpersonal and communication skills including communicating with impact, influencing, negotiation, and coaching.
- A high degree of flexibility and adaptability in order to respond to changing needs.

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy.

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

JD written by: Education Technical Advisor	Date:
JD agreed by: SPQI Director	Date: