

TERMS OF REFERENCE

Consultancy to make the video for the Project.

“Increasing access to an equitable supply of safe, quality, and affordable housing for marginalized and vulnerable populations in Nhon Trach, Dong Nai.”

1. BACKGROUND INFORMATION:

Since 2001, Habitat for Humanity International Vietnam (Habitat Vietnam) has been actively involved in Vietnam. Habitat Vietnam has consistently pursued a comprehensive and integrated housing approach, dedicated to improving living conditions, immediate safety and security, privacy, and dignity, and facilitating access to additional services by empowering communities to take ownership of the improvement process. Our housing support services have fostered collaboration with various stakeholders, facilitating the support of families and community members to contribute to human development through health, livelihood, social cohesion, education, gender, food security, economic development, equality, and environmental risk reduction and resilience. We deliver our work through the thematic areas of inclusive housing, safe and resilient communities, housing affordability, and government-people engagement. Our project footprint currently extends across 16 provinces in the Northern, Central, and Southern Regions of Vietnam.

Nhon Trach district still has 1,048 poor and 667 near-poor households and over 2,000 people with disabilities (PWDs). Vulnerable groups (poor and low-income families including women/girls or people with disabilities) still lack access to safe, quality, and affordable housing. Many do not have sufficient savings to repair/renovate their houses or build new houses. They cannot access traditional housing finance loans from banks because they do not have enough collateral to put up. In addition, many households still use water & sanitation facilities (water supply system, toilet, ...) that are old and poorly maintained. They also do not follow good WASH practices. As a result, these vulnerable households are not living in safe, suitable, and habitable housing and sanitary conditions.

With financial support from Samsung C&T, and in partnership with Habitat for Humanity Korea, and Habitat Vietnam has been working in partnership with the People’s Committee of Nhon Trach district to implement a project from February to December 2024, namely *“Increasing access to an equitable supply of safe, quality, and affordable housing for marginalized and vulnerable populations in Nhon Trach, Dong Nai.”*

2. PROJECT OUTCOMES:

Outcome 1: Low-income families, poor households, and people with disabilities have access to safe, suitable, and habitable housing and sanitary conditions.

Outcome 2: People with disabilities (PWDs) have improved access to home-based livelihood development and psycho-social support.

Outcome 3: The living environment of community members is improved through waste management and public facility improvement.

Outcome 4: The project’s successes and lessons are documented and disseminated.

3. SERVICE REQUIREMENTS

Habitat Vietnam is looking for consulting services, either from an individual or a team to develop a video, capturing the project's impact.

1. Scope of work, Description of service	The service provider will execute the following work: 1. Work with Habitat Vietnam to understand the project. 2. Discuss and agree on the video concept and outline. 3. Discuss and agree on a set of project photos. 4. Travel to the project sites for interviews, observation, taking photos to make videos in 6 minutes and
2. Period of service/Plan to implement	07 days in September or November 2024
3. Location	Nhon Trach district, Dong Nai provinces
4. Outcome of service	The service provider will deliver: 01 high-quality video to show the impact of the project. (one version with English subtitle and one version with Korean subtitle) 01 set of project photos
5. Requirements/Selection criteria	Proven experience in professional video production. Experience in shooting videos and writing impact case studies for development projects, preferably in Southern Vietnam. Have advanced professional equipment to be able to carry out the work.
6. How to apply	Please send your application with the proposed working days, team composition, and daily fee for each team member to complete the service. A sample of a similar

	<p>video is required to be included in the application package. Send your application package to the email address:</p> <p>procurement@habitatvietnam.org with the subject “Video Service to Capture the Project Impact”.</p> <p>The deadline for application is August 10, 2024. We regret that only applicants shortlisted for interviews will be contacted.</p>
7. Reference check requirement	<p>A reference check on the successful applicant (at least 02 referees) will be conducted for safeguarding purposes to ensure the successful applicant does not have a history of exploitation and abuse in working with vulnerable groups. Habitat Vietnam reserves the right to withdraw from signing the consultancy contract with the applicant if the reference check yields concerning results.</p>
8. Criminal Record Certificate	<p>Provide the Criminal Record Certificate No. 1.</p>
9. Signing Codes of Conduct	<p>If selected, the consultant team is expected to sign two Codes of conduct (Ethical Covenant and Child Protection) with HFHV to ensure community safeguarding during the assignment implementation.</p>