

## USAID Climate Resilient Agriculture in the Mekong Delta

### Scope of Work

#### REGIONAL TEAM MANAGER

##### 1. INTRODUCTION

The United States Agency for International Development Climate Resilient Agriculture in the Mekong Delta Project (CRM) works with the Government of Vietnam (GVN) to enhance the resilience of the Mekong Delta's communities, ecosystems, and livelihoods. The overall goal of CRM is to advance low-emissions, climate-resilient, agricultural livelihoods combined with biodiversity conservation to support carbon sequestration, healthy ecosystems, and resilience of vulnerable communities in the Mekong Delta.

CRM works across five provinces of Dong Thap, Kien Giang, Ca Mau, Soc Trang, and Tra Vinh and focus on three interconnected objectives and one cross-cutting theme:

- **Objective 1: Strengthen climate change resilience of the most vulnerable populations.** CRM will engage stakeholders to assess and address vulnerability through enhanced climate information services, resilient livelihood, and safety net models, improved provincial plans, and increased access to finance.
- **Objective 2: Strengthen management and restoration of natural ecosystems to provide ecosystem goods and services.** CRM will take an inclusive participatory approach to identify entry points to support evidence-based transformation of legal and governance frameworks, improve management capacity, and incentivize natural resource conservation.
- **Objective 3: Reduce methane emissions through low-emission and sustainable agriculture practices.** CRM will work with GVN and stakeholders across value chains to assess gaps and opportunities and harness payment for environmental services schemes and other results-based finance mechanisms to reduce intensive rice farming and GHG emissions and drive transformation through a market systems approach.
- **Cross-cutting focus: Develop and implement policies to advance climate actions and biodiversity conservation.** CRM will also work with GVN and stakeholders to enhance development, harmonization, and implementation of policies, as well as to strengthen national and sub-national coordination. CRM will engage key stakeholders to influence and incentivize policy, practice, and behavior in favor of transformation.

CRM will be implemented during the period of 2023-2028 by Winrock International (WI) with a consortium of Vietnamese and international partners. GVN counterparts are the Ministry of Agriculture and Rural Development (MARD) and the Management Board of Forest Projects (MBFPs).

CRM is looking for one full-time **Regional Team Manager** to be based in its regional project office in Can Tho city.

##### 2. POSITION DESCRIPTION

The Regional Team Manager (RTM) is a key management position within the CRM team, to be based in Can Tho, with travel to priority CRM project sites, including Ha Noi. The main role for this individual is to ensure effective implementation of project activities as detailed in the annual workplans.

In order to achieve this overall role, this position will supervise five provincial project managers, each of whom are responsible for project management in each of five provincial offices. The RTM will act as the focal point between provincial managers and the Can Tho based technical team. The RTM will be responsible for ensuring that all project activities in the regions are implemented effectively in alignment with annual workplans and promote learning and sharing of information between the different provinces. The RTM will ensure that all provincial offices are working toward the overall objectives of the project in a cohesive manner and have aligned strategies. The RTM will support work planning and ensure that provincial teams are actively involved in the work planning process.

## **Responsibilities**

- Direct supervision for five provincial project managers based in Ca Mau, Soc Trang, Tra Vinh, Dong Thap and Kien Giang.
- Ensure provincial offices are implementing activities and tracking implementation progress in line with CRM annual workplans.
- Act as focal point for communication between provincial managers and Can Tho based team and promote a “one team” approach to CRM implementation.
- Support preparation of project deliverables such as progress reports and work plans ensuring that up to date and accurate information is included on a timely basis from provincial teams.
- Provide timely advice to provincial project managers to ensure collaboration between CRM and provincial government partners.
- Ensure Winrock International, consortium partner and project level information products are shared with provincial teams.
- Support the project finance team at national level, regional and in the provinces with provincial level budgeting and financial management.
- Other tasks required by the direct supervisor.

## **Supervisory Requirements**

The Regional Team Manager will supervise five provincial project managers based in five CRM provinces.

## **Reporting line**

The Regional Team Manager will directly report to the Deputy Chief of Party-Technical of CRM.

## **3. REQUIRED QUALIFICATIONS AND EXPERIENCE**

- At least ten years of professional experience in climate change, agriculture, natural resource management, forest management or relevant background.
- Demonstrated management experience.
- Five years of experience in leadership roles on large donor-funded projects. Experience with USAID funded projects preferred.
- Bachelor’s degree at minimum (master’s degree preferred)
- An extremely well organized and self-directed individual with sound technical skills, analytical ability, good judgment, and strong operational focus
- Fluency in Vietnamese
- Excellent writing, speaking, and reading skills in English; demonstrated report writing skills in English is required.

#### 4. HOW TO APPLY

Interested candidates with the required qualifications and experience are invited to send a letter of interest and a full CV in English to [vietnamjobs@winrock.org](mailto:vietnamjobs@winrock.org) with subject line of “Your full name – Regional Team Manager” no later than **August 2, 2024**.

Applicants do not need to focus their application on a specific province(s). Qualified candidates will be considered for all open RTM positions, and final assignments will be based on best fit for the different provinces’ needs.

We would like to thank all applicants for their interest but only candidates who meet requisite criteria and are shortlisted will be contacted.