

Request for quotation (RFQ) number: **RFQ #2024-VNHR-01**

For: **Health Check and Flu shot for PATH Staff 2024**

1. Summary of deadlines

Activity	Deadline (Hanoi time)
Release of RFQ	July 25, 2024
Confirmation of interest due	August 5, 2024
Quotations due	August 12, 2024
Bidders notified of decision	August 20, 2024

Note: PATH reserves the right to modify this schedule as needed. All parties will be notified simultaneously by email of any changes.

2. PATH statement of business

PATH is a global nonprofit dedicated to a mission to advance health equity through innovation and partnerships. With more than 40 years of experience forging multisector partnerships, and with expertise in science, economics, technology, advocacy, and dozens of other specialties, PATH develops and scales up innovative solutions to the world's most pressing health challenges. Learn more at www.path.org.

3. Purpose of the request for quotations

Purpose of the RFQ: PATH is seeking a health service provider to provide general health check services for Path Staffs and Flu shot for PATH Staffs and dependants in 2024.

General Health check services might include:

1. Clinical Examination

- HC_General Internal Medicine Examination
- HC_Vital signs measurement
- HC_Ophthalmology consultation

- HC_Dental consultation
- Ambulatory blood pressure monitoring
- Gynecological ultrasound scanning (US)

2. Test

- Complete blood count
- Cholesterol
- Triglyceride
- HDL.C / High Density Lipoprotein Cholesterol
- LDL.C / Low Density Lipoprotein Cholesterol
- AST (GOT)
- ALT (GPT)
- GGT / Gamma Glutamyl Transferase
- HBsAg (Unicel DxI 800)
- Anti-HBs (Unicel DxI 800)
- Uric acid
- Creatinine (Blood)
- Urea (Blood)
- Glucose
- Hemoglobin A1c
- PSA.T /Total Prostate Specific Antigen
- PSA.F / Free Prostate Specific Antigen
- Urinalysis
- Bacterial staining(vagina)
- Thinprep
- Diagnostic imaging
- Chest X-ray (PA)
- (General) Abdominal Ultrasound
- Transabdominal ultrasound of prostate
- Transabdominal ultrasound of uterus and ovaries
- Thyroid ultrasound
- ECG
- Bilateral mammography

- Bilateral breast ultrasound

- List of services: For more details, please see Annex A attached to this RFQ.
- Timeline: September 2, 2024 – December 31, 2024

4. Quotation requirements, pricing, and costs

Please use the template table below to insert your costs. The costs should be broken down into components and include a full description of each component and its associated time and costs. Applicable currency in the quotation is Vietnam Dong. Please specify if there is any associated tax and fee. The service supplier must issue VAT Invoice for any related cost that PATH will pay.

Line item no.	Component/Item [insert name]	Component/Item description	Delivery date [by when?]	Unit cost [VND]	Total line item cost [VND]
Quotation price					

Note:

- The supplier shall indicate payment terms (if not standard; that is, payment after delivery), or any other costs not listed.
- The supplier is expected to submit a profile of corporate qualification, a summary of experience in similar/related work carried out in the past 24 to 36 months, and number of years in business or certificate of business license.
- By submitting a quotation, the supplier consents for PATH to carry out further due diligence, responsibly and in line with relevant General Data Protection Regulation provisions.

5. Instructions for responding

A. PATH contacts

Procurement team: htnguyen@path.org, vietnam.procurement@path.org.

B. Confirmation of interest

Please send a statement acknowledging receipt of this solicitation and your intent to respond or not respond no later than August 5, 2024. Send the confirmation to the contacts listed above.

C. Quotations due: August 12, 2024

Completed quotations should be submitted by email to the contacts listed above. The subject line of the email should read: **RFQ #2024-VNHR-01 Health checkup** Your Company Name.

D. Conclusion of process

Applicants will be notified of PATH's decision by August 20, 2024. Final award is subject to the terms and conditions included in this solicitation, as well as successful final negotiations of all applicable terms and conditions affecting this work.

6. Terms and conditions of the solicitation

A. Notice of nonbinding solicitation

PATH reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal.

B. Confidentiality

All information provided by PATH as part of this solicitation must be treated as confidential. In the event that any information is inappropriately released, PATH will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential, except as otherwise noted.

C. Conflict of interest disclosure

Suppliers bidding on PATH business must disclose, to the procurement contact listed in the RFP, any actual or potential conflicts of interest. Conflicts of interest could include a personal relationship with a PATH staff member that constitutes a significant financial interest; board memberships or other employment; and/or ownership or rights in intellectual property that may be in conflict with the supplier's obligations to PATH. Suppliers and PATH are protected when actual or perceived conflicts of interest are disclosed. When necessary, PATH will create a management plan that provides mitigation of potential risks presented by the disclosed conflict of interest. Contacting third parties involved in the project, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal. All communications regarding this solicitation shall be directed to appropriate parties at PATH indicated in Section 5 A.

D. Acceptance

Acceptance of a proposal does not imply acceptance of its terms and conditions. PATH reserves the option to negotiate on the final terms and conditions. We also reserve the right to negotiate the substance of finalists' proposals, as well as the option of accepting partial components of a proposal if appropriate.

E. Proposal validity

Proposals submitted under this request shall be valid for 90 days from the date the proposal is due. The validity period shall be stated in the proposal submitted to PATH.