

APPENDIX 2: SELECTION CRITERIA

PR240521 –Climate resilient education landscape study

1. Essential Criteria: Exclusion if not met

No.	Essential Criteria
1	<p>For firm: must have legitimate business/official premises, or is registered for trading and tax as appropriate OR For group of consultants: must have Identity card and PIT code.</p> <p><i>Evidence:</i></p> <ul style="list-style-type: none"> • <i>1 copy of business certification for company or</i> • <i>1 copy of establishment decision for legal entities that are university/ research institute or</i> • <i>01 copy of operating license for legal entities that are organizations with research or function functions or</i> • <i>ID and PIT for research group</i>
2	<p>Comply to SC’s policy (Code of Conduct; Safeguarding Policy; Fraud, Bribery and Corruption Policy, Anti-harassment Policy, Modern Slavery Policy, Data Protection Policy, Protection from Sexual Exploitation and Abuse Policy).</p> <p><i>Evidence: Supplier commits in the Appendix 1- RFQ</i></p>
3	<p>The bidder confirms they are not a prohibited party under applicable sanctions laws or anti-terrorism laws or provide goods under sanction by the United States of America or the European Union and accepts that SCI will undertake independent checks to validate this.</p> <p><i>Evidence: Supplier commits in the Appendix 1- RFQ</i></p>
4	<p>Key team members commit to follow the full duration of the project.</p> <p><i>Evidence: Supplier commits in the Appendix 1- RFQ</i></p>
5	<p>Meet minimum requirements for team leader as below:</p> <ul style="list-style-type: none"> • Hold a master’s degree major in environment or climate change. • Has at least 5 years of working experience in conducting study/ assessment on environment or climate change or climate education. <p>Meet minimum requirements for key team members as below:</p> <ul style="list-style-type: none"> • Team members with BA's degree in environment or climate change, social science. • Have at least 3 years relevant work experience in study/ assessment on environment or climate change or climate education and social science. <p><i>Evidence: Suppliers submit CV and copy of Degree of team leader and team members</i></p>
6	<p>Only Supplier’s proposal meets 70% of capability criteria will be considered commercial offer.</p> <p><i>Evidence: CBA of capability criteria</i></p>

2. Capability Criteria: 50%

	Criteria	% Weight
1	Capability Criteria	50%
1.1	Quality of technical proposal:	15%
1.1.1	<i>Propose appropriate team composition to perform this TOR. Evidence: team CVs and and Task assignment in technical proposal</i>	2%
1.1.2	<i>Demonstrate solid understanding of the requirements of this TOR and propose relevant technical solutions to address the TOR requirements (13%), of which:</i>	13%
1.1.2.a	The proposed methodology is relevant and appropriate to achieving TOR objectives.	5%
1.1.2.b	Proposed data collection tools and methods are relevant to address research questions.	3%
1.1.2.c	The research proposal includes a plan to address SCiV ethical approval requirements.	2%
1.1.2.d	The proposed timeline meets SCiV expectations.	1%
1.1.2.e	Proposal includes description of a detailed plan for data management and protection and use of information technologies in data collection.	2%
	<i>Evidence for 1.1.2: based on technical proposal submitted by Supplier</i>	
1.2	Quality of report sample	10%
	A soft copy of at least 01 sample of recent relevant reports/ publications to demonstrate the previous experience.	
1.2.1	Team leader was listed as authors in at least one sample report/ publication.	4%
1.2.2	Report/ Publication relating to Environment or Climate change.	4%
1.2.3	Report using relevant methodology (qualitative and quantitative survey).	2%
1.2.4	Relevant sample reports are not submitted (0%)	
	<i>Evidence for 1.2: based on sample of report/ publications submitted by Supplier</i>	
1.3	Experience, skills of the key Team members	10%
1.3.1	Team leader has sound and proven experience in participating in study in environment and climate change and relating to child right, gender equality and in child participation techniques. <i>Evidence: list of publications/ reports on environment and climate change studies of team leader. The bidders with the highest number of reports will receive the maximum score. Others will be scored on a pro-rata basis.</i>	3%
1.3.2	Team leader has sound and proven records in leading study in environment and climate change and relating to child rights and gender equality and in child participation techniques.	3%

	Criteria	% Weight
	<i>Evidence: list of publications/ reports on environment and climate change studies of team leader. The bidders with the highest number of reports will get the maximum score. Other will be scored on a pro-rata basis.</i>	
1.3.3	Team members have proven experience in designing and conducting study and assessment involving environment and climate change and relating to child rights and gender equality. <i>Evidence: based on experience and skills stated in CV of all team members</i>	1%
1.3.4	Team members have a strong network with relevant government agencies and CSOs. <i>Evidence: Submit list of government agencies and CSOs which team members have established connections or prior working experience.</i>	2%
1.3.5	Team members have knowledge and experience in using digitalized tools. <i>Evidence: based on experience and skills stated in CV of all team members</i>	1%
1.3.6	Team members have deep understandings of government climate change, resilient education policies and priorities. <i>Evidence: to be evaluated through presentation/interview.</i>	
1.3.7	No experience: 0%	
1.4	If the supplier meets 70% of the total requirements of 1.1, 1.2, and 1.3 there will be an invitation for presentation/interview. <i>Supplier's interview/presentation.</i>	15%

3. Commercial Criteria: 40%

	Criteria	% Weight
2	Commercial Criteria	40%
2.1	Price:	
	The bidder with the most competitive price will get 38%, other bidders' points to be calculated follow pro-rata. <i>Evidence: Based on information on RFQ</i>	38%
2.2	Payment term:	2%
	- Suppliers accept payment term as per deliverables: 2% <ul style="list-style-type: none"> • Upon approval of inception report and tools: [30%] • Upon submission of First Draft study Report: [30%] • Upon completion of the finding's dissemination workshop: [40%] 	
	- Supplier's payment term is different with deliverables: 0%	
	<i>Evidence: Based on information on RFQ</i>	

4. Sustainability Criteria: 10%

	Criteria	% Weight
3	Sustainability Criteria	10%
3.1	<ul style="list-style-type: none"> • Bidder demonstrates a willingness to minimize carbon footprint: 10% 	10%
	<ul style="list-style-type: none"> • Other: 0% 	-
	<i>Evidence: based on RFQ. The bidder who has the lowest cost for logistics/ travelling will have maximum score. Other will be calculated based on pro-rata.</i>	-