FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for National Project Personnel *

Name:			
Job Title:**	National Surveillance Coordinator		
Division/Department:	FAVIE/ECTAD		
Programme/Project Number:	*OSRO/VIE/045/USA*		
Duty Station:	Hanoi		
Expected Start Date of Assignment:	01 November 2024	**Duration:**	30 September 2025
Reports to:	***Name:*** ***Pawin Padungtod***	***Title:***	Senior Technical Coordinator

* Please note: If this TOR is for Consultant / PSA.SBS contract, the minimum relevant experience required **for the assignment** is as follows:
1 year for a category C 5 years for a category B 12 years for a category A

** Please enter a short title (max 25 chars) for this assignment.

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the administrative and functional guidance of the FAO Representative in Viet Nam, the direct supervision of ECTAD Senior Technical Coordinator of the Emergency Center for Transboundary Animal Disease (ECTAD) in Viet Nam, and in close collaboration with FAO Viet Nam and relevant government colleague, the incumbent will undertake the following tasks and duties:

1. Support and assist the Senior Technical Coordinator to deliver ECTAD programme in Viet Nam;
2. Support trainings and the implementation of the national surveillance programme for influenza and other zoonotic diseases;
3. Organize and provide technical inputs to the training to develop local capacity to fulfil surveillance duty, responding to outbreaks, reporting of surveillance results;
4. Mentor national and international trainees and graduate students in epidemiology and One Health;
5. Support animal health authorities to conduct outbreak investigation and reporting;
6. Analyse and share surveillance results with relevant stakeholders, public health sector, neighbouring countries and the global community;
7. Development of manuscript for publication, scientific conference poster, presentation, and participation to regional/international scientific workshop/conference;
8. Support and/or participate in relevant workshops/meetings;
9. Provide technical support for the implementation of ECTAD activities to develop epidemiology capacity, sharing epidemiology information and risk assessment;
10. Provide technical inputs to reports, periodical diseases updates, FAO surveillance database (EMPRES/GLEWS), events, and support field missions as needed;
11. Perform other related duties as required.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
Concept notes and technical reports on activities implemented	Two weeks after completion
End of assignment report	One month after NTE