

WE Trainer Candidates – Questionnaire

v1.1

1. Master Data

Organisation			
Name & legal Form:			
Register No.:		Place of Reg.:	
Registered Address:			
Representative:	Ms.	Mr.	Title
First/ Last Name:			
Email/ Website:			
Phone/ Fax:			
Trainer			
Trainer:	Ms.	Mr.	Date of Birth:
First/ Last Name:			
Phone/ Mobile/ Fax:			
Email/ Skype:			

2. Education

Highest degree:	
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3. Professional Experience

Do you have experience in any of the following topics? In which way?

(For the elaboration please give detailed information in a short and concise way - see example)

	Theory	Practice	Elaboration / Examples / Length
<i>(Example)</i>			<i>I did a training on ... and have worked for 2 years as a ... in... focusing on ... (→ this would be a detailed answer) I have knowledge on that (→ some further details would be appreciated here)</i>
Productivity and Quality			
Environmental and cleaner production			
Gender and Anti-discrimination			

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	Theory	Practice	Elaboration / Examples / Length
CSR/ Social Management			
Fair Wages			
Working time, Overtime			
OHS and fire safety			
Dialogue training, worker participation			
Human Resources			
Conflict mediation			
Change management			

4. For how many years have you been working in total in the field of labour standards / working conditions / Corporate Social Responsibility?

1-2 years

3-5 years

6-10 years

more than 10 years



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5. Have you ever conducted training activities for workers in factories?

Yes No

Please give some project examples (including name, topic, client and length):

6. Have you ever conducted training activities for factory managers?

Yes No

Please give some project examples (including name, topic, client and length):

7. Have you ever conducted audit / consultancy services for factories or worked yourself in one?

Yes No

Please give some examples (for audit or consultancy: name, topic, client and length. For work in factory: position and sector):

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8. Have you ever worked with vulnerable people?

Yes No

Please give some project examples (including name, topic, client and length):

9. Please rank your English skills

	Mother tongue	Very good	Good	Satisfying	Basic skills	I don't speak English
Speaking						
Writing						
Reading/Listening						

Further languages:

10. Please rank your IT / Computer skills

	Very good	Good	Satisfying	Basic skills	None
Microsoft office (Word, PPT, Excel, PDF...)					
Skype					
Working with blogs / googlesites					
Virtual meeting room (i.e. Adobe Connect)					