

## **WE Trainer Candidates – Questionnaire**

v1.1

### 1. Master Data

<b>Organisation</b>			
Name & legal Form:			
Register No.:		Place of Reg.:	
Registered Address:			
Representative:	Ms.	Mr.	Title
First/ Last Name:			
Email/ Website:			
Phone/ Fax:			
<b>Trainer</b>			
Trainer:	Ms.	Mr.	Date of Birth:
First/ Last Name:			
Phone/ Mobile/ Fax:			
Email/ Skype:			

### 2. Education

Highest degree:	
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### 3. Professional Experience

Do you have experience in any of the following topics? In which way?

(For the elaboration please give detailed information in a short and concise way - see example)

	Theory	Practice	Elaboration / Examples / Length
<i>(Example)</i>			<i>I did a training on ... and have worked for 2 years as a ... in... focusing on ... (→ this would be a detailed answer) I have knowledge on that (→ some further details would be appreciated here)</i>
Productivity and Quality			
Environmental and cleaner production			
Gender and Anti-discrimination			

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	Theory	Practice	Elaboration / Examples / Length
CSR/ Social Manage-ment			
Fair Wages			
Working time, Overtime			
OHS and fire safety			
Dialogue training, worker participation			
Human Resources			
Conflict mediation			
Change mana-gement			

4. For how many years have you been working in total in the field of labour standards / working conditions / Corporate Social Responsibility?

1-2 years

3-5 years

6-10 years

more than 10 years



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5. Have you ever conducted training activities for workers in factories?

Yes

No

Please give some project examples (including name, topic, client and length):

6. Have you ever conducted training activities for factory managers?

Yes

No

Please give some project examples (including name, topic, client and length):

7. Have you ever conducted audit / consultancy services for factories or worked yourself in one?

Yes

No

Please give some examples (for audit or consultancy: name, topic, client and length. For work in factory: position and sector):

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8. Have you ever worked with vulnerable people?

Yes

No

Please give some project examples (including name, topic, client and length):

9. Please rank your English skills

	Mother tongue	Very good	Good	Satisfying	Basic skills	I don't speak English
Speaking						
Writing						
Reading/Listening						

Further languages:

10. Please rank your IT / Computer skills

	Very good	Good	Satisfying	Basic skills	None
Microsoft office (Word, PPT, Excel, PDF...)					
Skype					
Working with blogs / googlesites					
Virtual meeting room (i.e. Adobe Connect)					