

ID :     

## HOTEL RESERVATION FORM

**Reservation Deadline: Friday, June 26, 2015**

- Be sure to make your reservations early as room requests are taken on a first-come, first-served basis.
- Hotels cannot process reservation forms so do not send directly to hotel. All reservation requests must originate through Conference registration team to guarantee our negotiated group rates.
- For accurate and easy conference you may visit [www.workabilityasiaconference.com](http://www.workabilityasiaconference.com) and reserve your room online.

### I. CONTACT INFORMATION (please type or print clearly)

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Company/Institution: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_  
 Country: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 Please send a copy of the confirmation to: Additional E-mail: \_\_\_\_\_

### II. HOTEL PREFERENCES

Please reference the Hotel Map and indicate the top 4 hotels you are requesting. Every effort will be made to accommodate your first choice hotel. If your preferred hotels are not available, Conference registration team will contact you with other hotel options.

1. \_\_\_\_\_ 2. \_\_\_\_\_  
 3. \_\_\_\_\_ 4. \_\_\_\_\_

	FIRST NAME	LAST NAME	ARRIVAL DATE MONTH/DAY/YEAR	DEPARTURE DATE MONTH/DAY/YEAR
Primary Occupant:				
Share With:				

Room Type/Occupancy (subject to hotel's availability)

- Single (1 person/1 bed)
  Double (2 people/1 bed)
  Double/Double (2 people/2 beds)
- Request handicapped accessible room (please attach a separate sheet to indicate specific needs)

### III. FEE & ADDITIONAL SERVICE

Hotel	Diana	A-One	Amari	Hilton
THB Rate(Room/Night)	1,200	1,500	2,300	4,700

- For more information please see in conference program
- Please note that we will provide shuttle bus service between our hotel partner and Hilton (conference venue) with no additional charge

#### IV. PAYMENT INFORMATION AND TERMS AND CONDITIONS

- After submit Hotel reservation form to Conference registration team via email to [workabilityasiaconference@gmail.com](mailto:workabilityasiaconference@gmail.com), we will e-mail a confirmation of your reservation within 7 days of receipt
- Please then transfer **full amount** in **THB currency only** as detail in confirmation, made payable to hotel that you choose, to the following hotel bank information within 15 days after your receipt of confirmation
- Scan/email the payment information to Conference registration team for reference and for request the hotel receipt.

Here's our hotel partner:-

##### 1. Diana Pattaya

BANGKOK BANK (SOI BOAKHOA PATTAYA BRANCH)

Account Name: Big Mag Resort Co.,Ltd.

Account No.: 153-3-09094-8

Account Type : Saving Account

SWIFT CODE: BKKBTHBK

##### 2. A-One The Royal Cruise Hotel Pattaya Beach

BANGKOK BANK (NEW PETCHBURI ROAD BRANCH)

Account Name: A-ONE PATTAYA CO., LTD.

Account No.: 153-3-09094-8

Account: Current

SWIFT CODE: BKKBTHBK

**Remark:** Client will responsible for Bank Charge or Bank Transfer payment. If customer pay by credit card, the hotel will be charge 3-5% depend on type of credit card.

##### 3. Amari Ocean Pattaya

THE SIAM COMMERCIAL BANK PUBLIC COMPANY LIMITED (CHIDLUM BRANCH)

Account Name: Amari Co., Ltd. (Current Account )

Account No.: **001-3-50428-9**

SWIFT CODE: SICOTHBK

##### 4. Hilton Pattaya

KASIKORNBANK (CENTRAL FESTIVAL PATTAYA BEACH BRANCH)

Account Name: CPN PATTAYA

Account No.: 584-2-05762-2

SWIFT CODE: KASITHBK

#### V. CHANGES OR CANCELLATIONS

- After **June 26, 2015**, Conference registration team still process your reservations and changes, but subject to hotel availability.
- Reservations must be cancelled at least 7 days prior to your scheduled arrival to avoid penalty charges.