

Save the Children, the world's largest independent organization for children, delivers immediate and lasting improvements to children's lives all over the world.

Save the Children (SC) works to promote every child's rights to survival, protection, participation and development as set forth in the UN Convention on the Rights of the Child. The current programmes focus on the following core sectors: Health and Nutrition; HIV/AIDS prevention; Care and support; Education; Child protection; Child-focused emergency preparedness and response; Climate Change adaptation Child rights agenda, including Civil society development, Economic opportunities, Child poverty Research, and Advocacy for child-friendly development policy and practice.

We are looking for a Vietnamese national for:

**Vacancy:** A team of two Vietnamese national consultants for the final evaluation of Building Resilience to Natural Hazards in Central Vietnam.

### **Main Responsibilities:**

The evaluation team will comprise of a team of two external consultants to lead the evaluation, who will be required to travel to the project sites and consult with key stakeholders; primarily CNDPC at local levels and volunteers, and target communities in Quang Nam and Quang Ngai. It is expected that the consultant team will work concurrently in the two project provinces.

The indicative detail tasks are as follows:

- Review relevant documents for the background information of this work. Documents will be provided to the consultants by Save the Children.
- Draft and discuss with Save the Children the agreed design of the study methodology and sampling method;
- Develop/revise relevant evaluation tools, including questionnaires in consultation with key staff if needed;
- Prepare a detailed evaluation plan, including technical design, training of data collection, field data collection, data entry, data cleaning and analysis and the final report to Save the Children;
- Deliver training for field data collectors and provide quality control during data collection;
- Use SPSS or other analysis software to analyze the statistical data of knowledge, attitudes and practices of target groups;
- Develop one narrative report; the outline of report is suggested in Section 5 below;
- Present a presentation in the consortium final workshop, covering evaluation findings and recommendations;
- To provide a book of coding in excel format.

### **Key Competencies:**

- University degree in social sciences and statistics;
- Have excellent experience/knowledge in conducting both quantitative/ qualitative researches/surveys, especially in KAP study;
- Demonstrated supervisory and training skills;
- Demonstrated ability and skills to analyze and report research findings;
- Previous documented research experience in the areas of climate change and disaster risk reduction is preferred;
- Good command of English (written and oral);
- Good knowledge of MS Word, MS Excel and SPSS software;
- Good data analysis, report writing in Vietnamese and English, and presentation skills;
- Experience in working with local authorities where the evaluation will be conducted;

- Ability to meet the required deadlines.

Please send application packages including:

- Expression of Interest;
- A concise technical proposal;
- A tentative work plan with indicative budget;
- CVs demonstrating relevant capacity and experience; and
- A sample of similar work conducted recently by the consultants

in English to: **4th Floor, Machinco Building, No. 444 Hoang Hoa Tham street, Tay Ho District Hanoi** or by Email: [Vietnam.HR@savethechildren.org](mailto:Vietnam.HR@savethechildren.org).

The closing date for application is **5 pm on 23<sup>rd</sup> May, 2017**. Applications will be treated in confidence. Due to the volume of applications we receive, only short-listed candidates will be contacted and CVs cannot be returned.

Save the Children is an equal opportunities employer. Our selection processes reflect our commitment to the protection of children from abuse, and our people are as diverse as the challenge we face. We welcome applications from all qualified candidates, regardless of age, disability, HIV/AIDS status, race, national origin, religion, or sexual orientation.