



# TRAINING COURSE

## PARTICIPATORY NEEDS ASSESSMENT AND COMMUNITY DEVELOPMENT PLANNING

### 1. COURSE INFORMATION

**Time : 16 – 19/04/2012**

Morning: 08h00 – 11h30; Afternoon: 13h30 – 17h00

**Venue:** Ton Duc Thang University

98 Ngo Tat To St., Ward 19, Binh Thanh Dist.,  
HCMC

**Language:** Vietnamese

**Trainer:** Expert Le Dai Tri

### 2. TRAINING FEE

**410,000 VND/ day** (Including: documents, study equipments; tea-break).

Certification fee: **150,000 VND** (Participants will be offered a **certificate provided by Ton Duc Thang University** if they successfully finish an examination at the end of each course. Otherwise, they will be offered the certificate of attendance by SDTC).

Certificate transfer fee: **20,000 VND** (For trainees who being far away).

**Local social staff will be discount 20% tuition** (excluding certificate).

### 3. AIMS AND OBJECTIVES

- Understand the term of needs assessment and the objective contents for assessment.
- Practice planning for assessment by the approach of quantitative investigation.
- Practice planning for assessment by PRA.
- Practice the steps of community development planning.

**FOR ENQUIRIES AND REGISTRATION,  
PLEASE CONTACT:**

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**Or Mr. Bao - 093 797 5445**

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**Expired date: 09/04/2012**

#### 4. CONTENTS

Day 1 (16/04/2012)	Day 2 (17/04/2012)
<ul style="list-style-type: none"><li>• Establish objectives and regulations</li><li>• Training Pre-test</li><li>• The concept of community development</li><li>• The cycle of community development program</li><li>• The concept of community investigation</li><li>• Purposes and objectives of investigation</li><li>• The contents of investigation</li><li>• Investigation approaches: quantitative and qualitative</li><li>• Investigate using quantitative approach</li><li>• Design questionnaire</li></ul>	<ul style="list-style-type: none"><li>• Investigate using quantitative approach</li><li>• Structured interview techniques</li><li>• Investigate using quantitative approach</li><li>• Data processing work</li><li>• PRA survey method: basic concepts of community participation Purpose, techniques and components PRA survey team</li><li>• PRA survey method Design semi-structured questionnaire</li></ul>
Day 3 (18/04/2012)	Day 4 (19/04/2012)
<ul style="list-style-type: none"><li>• Mapping skills Depth interview skills</li><li>• Group discussion skills</li><li>• Ranking skills</li><li>• Process quantitative information</li></ul>	<ul style="list-style-type: none"><li>• Process of planning community development</li><li>• Identify goals, objectives, outputs</li><li>• Identify activities and indicators to measure the results</li><li>• Plan to conduct Follow test</li></ul>

#### 5. TRAINER INFORMATION: Expert LE DAI TRI

- Mr. Tri has over 20 years project management experience working in a variety of areas including Project Assessment, Project Management, Project Monitoring and Evaluation, Participatory Project Planning, Communication Strategies, Strategic planning...
- His practical experience comes from working with community-based projects and advising INGOs.
- Mr. Tri is known to many for his active and exciting teaching style, and especially for his drawings, and funny and meaningful stories. His easy-going demeanour makes him a favourite teacher to all.