

Annex 3

Proposed workplan for the Data collectors/enumerators

(April 2014 – June 2014)

| Activities | Schedule |
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| 1. Participating in a training workshop on PGA indicator set and data collection tools. | 15 th -17 th April in Da Lat |
| 2. Collecting data in the field and data entry <ol style="list-style-type: none">Prepare a detail plan for data collection and division of task in coordination with Provincial Working Group in Lam Dong.Collect dataEnter data | Three weeks April-May |
| 3. Facilitating a data validation workshop in Lam Dong (small scale-technical participation) <ol style="list-style-type: none">Review data collected and methodsCrossed checked dataIdentified the gaps in data collection and methodAdaptabilities | Last week of May |
| 4. Writing up a draft report <ol style="list-style-type: none">main findingshighlight “red flags” | First week June |
| 5. Presenting the early draft report to Expert Group (EG) and Provincial Working Group (PWG) | |
| 6. Revising the report based on feedback/inputs from EG an PWG | |

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| <p>7. Attending and presenting at a validation workshop (with broader participation)</p> <ul style="list-style-type: none"> a. making a presentation on the key findings... b. soliciting comments, identifying information gap and exploring additional sources to fill the gap. c. Discussing possible revision and proposals on ways to revise the report | <p>22th June (tentatively) Workshop in Lam Dong</p> |
| <p>8. Revising the report based on the inputs from the validation workshop, developing and providing a response matrix</p> | <p>Workshop in Lam Dong (June)</p> |
| <p>9. Presentation of the final version of the report</p> | <p>End of June Workshop in Lam Dong</p> |