

EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



FHI 360 is an international, non-governmental organization that works with the Vietnam Ministry of Health, provincial health services, and local non-government organizations to promote the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. In Vietnam, FHI 360 is currently building the capacity of local organizations in HIV prevention, care & treatment, drug treatment policy & practice, research and evaluation.

We are currently seeking a qualified, experienced, and highly motivated candidate for the position of **Associate Director, Strategic Information** to work in our Hanoi office:

Key duties and responsibilities:

- Provide leadership and oversee the strategic information (SI) technical unit with a primary focus on the USAID/SMART TA project and HIV/AIDS.
- Lead HIV service cascade data collection/data analysis efforts across supported provinces.
- Manage and support technical unit staff to develop, execute and achieve SI benchmarks in timely fashion and at a high quality standard.
- Ensure the quality and use of data across FHI 360 programming. Oversee development and administration of data collection, monitoring systems and the data quality assessment (DQA) system.
- Cultivate strong working relationships across FHI 360 programs and units, government institutions, PEPFAR and other key stakeholders, providing technical support as needed or required.
- Expand and strengthen FHI 360 SI portfolio. Contribute to proposal development efforts and represent FHI 360 Vietnam at external conferences and consultations with the Ministry of Health, Vietnam Administration for HIV/AIDS Control, provincial health services, provincial AIDS centers, donors, USAID and other US government partners, and other partners and stakeholders with interests in SI.

Experience and abilities for the position:

- Master's degree or higher in health, epidemiology or biostatistics or other relevant area
- A minimum of 5 years' experience in research, monitoring and evaluation
- Experience in management role
- Prior work experience in a USAID health program or with an organization working within the health sector in Vietnam
- Excellent interpersonal and communication skills
- Well-developed written and oral communication skills in both Vietnamese and English;
- Well versed in statistical software packages
- Ability to travel as necessary

FHI 360 offers a competitive salary and excellent benefits.

Please send updated CV with letter of application in English by **December 31, 2015** to:

Human Resources Section, FHI 360 Vietnam

7th Floor, Hanoi Tourist Building, No. 18 Ly Thuong Kiet, Hoan Kiem Hanoi, Vietnam

Email: Vietnam.recruitment@fhi360.org

Only shortlisted candidates will be notified.

PRIORITY for interviews will be given to early qualified applications AND the submission deadline may be closed earlier if the right candidate is selected.