

FHI 360 is an international non-governmental organization that works with the Vietnam Ministry of Health, Ministry of Agricultural and Rural Development and other ministries, provincial health services, and local non-government organizations to promote the health and well-being of the Vietnamese population, particularly vulnerable and disenfranchised groups. In Vietnam, FHI 360 is currently building the capacity of local organizations in HIV/AIDS prevention, care, and treatment; drug treatment policies and practices; clinical research for the development of vaccines and drugs; non-communicable disease (NCD) prevention; laboratory strengthening; social and behavior change communication approaches to preventing the spread of zoonotic diseases; and maternal and child health and nutrition.

We are seeking qualified and highly motivated Vietnamese nationals to join FHI 360 as a **(Senior) Technical Officer** in Community Engagement (CE) for **Sức Khỏe Dồi Dào** (Abundant Health) Program (based in Ho Chi Minh City).

**Program Summary:**

Sức Khỏe Dồi Dào is an one-year, pilot, community-based program in one rural district of HCMC (February 2016-February 2017). Two main aims of this innovative program are to 1) increase the proportion of community members aware of the four shared NCD risk factors and 2) increase the proportion of eligible patients screened, risk stratified and treated for diabetes and hypertension (HTN) through a **high functioning team-based model of care delivery at the commune health center (CHC) level**. The program will be implemented with the HCMC Department of Health, University of Medicine and Pharmacy, and Harvard University with funding from the Pfizer Foundation.

**Key duties and responsibilities:**

The (Senior) Technical Officer will work with the Program Manager and stakeholders in 1) developing and implementing a comprehensive community engagement program focused on equipping and training to village health workers on NCD prevention and screening, 2) organizing NCD community engagement events and supporting community outreach and interpersonal communication efforts, 3) supportive supervision and conducting quality assurance, and 4) documentation of project activities.

**Main responsibilities:**

- Support the development of evidence-based training curricula, training materials, education and outreach materials in collaboration with NCD experts.
- Facilitate the training to community health workers on NCD prevention, screening, referral, and follow-up.
- Support the establishment of a learning collaborative with CHCs through which an integrated training package in the team-based management of NCDs will be delivered.
- Organize NCD community engagement events.
- Gather high quality monitoring data of training, support visits, and community events in a timely manner.
- Work with other team member to analyze and report the data to track progress of program activities. Ensure that the data are used effectively by the team and stakeholders timely for program improvement.
- Identify and document success stories.
- Perform other relevant duties as assigned.

**Experience and abilities for the position:**

- Bachelor degree in related fields. Master degree is a plus
- 2-4 years of experience in working in community outreach, health communication, marketing, public health and related fields for Technical officer, and 4-7 years for Senior Technical Officer.
- Experience in community engagement.
- Experience developing training curriculum, health education/health promotion, health communication materials
- Experience in working with public health system in Vietnam.
- Proficiency with various software applications (e.g. MS Excel, Word, PowerPoint)
- Ability to think creatively and strategically. Demonstrated ability to learn new things, and open with new knowledge
- Ability to work independently as well as in cooperation with a multi-cultural team. Sensitivity to cultural diversity and understanding of the political and ethical issues in assigned areas.
- Excellent written, verbal, and organizational skills. Good at written and spoken English.
- Ability to work under pressure and meet deadlines.
- Working knowledge of budgets.

*FHI 360 offers a competitive salary and excellent benefits.*

*Please send curriculum vitae, letter of application with specify position and level you are applying for, a list of three references (we only contact your reference with your consent), copies of certificates/degrees by **January 8, 2016** to:*

**Human Resources Section, FHI 360 Vietnam  
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Email: [Vietnam.recruitment@fhi360.org](mailto:Vietnam.recruitment@fhi360.org)**

*Only shortlisted candidates will be notified*