

TERMS OF REFERENCE

HARM REDUCTION CONSULTANT

1. Background information

1.1. Overview of HIV/AIDS epidemic

HIV/AIDS epidemic is one of the key public health challenges worldwide. HIV/AIDS has been spreading all over the nations in the world, and increasing health burden and deaths in the least developed countries as well as among key populations (KPs). Harm reduction program is one of the main programs that can help to reduce the number of HIV infected. In which, using Methadone as a therapy to substance for opiate addicted (MMT) is the most effective method to prevent HIV transmission among people who inject drugs (PWIDs) and from PWIDs to the population. Up to now, there are more than 250 clinics in 63 provinces/cities in Vietnam and treatment for around 53,000 patients.

1.2. Purpose of this TOR

USAID SHIFT provides technical assistance (TA) in the field of harm reduction, especially in treatment for opiate addicted with methadone. USAID SHIFT is recruiting a consultant to support the implementation of above-site technical assistance in harm reduction.

2. Job description

2.1. Scope of work (SOW)

The SOW of consultant will align with objectives and demands of the harm reduction and prevention for HIV/AIDS. The recruited consultant will provide TA and logistics support in the development, implementation and monitoring work on harm reduction activities prevention for HIV/AIDS. Details as follows:

- (1) Enhance the quality of Methadone treatment:
 - Support for process of developing the MMT technical documents.
 - Support for process of the MethQual (Methadone Quality Control) toolkit training and development.
 - Support for conducting other training courses on MMT as assigned

- (2) Participate in other harm reduction intervention activities as assigned upon request.
 - Participate in the coordination, management and analysis of data related to the harm reduction intervention activities.
 - Support for guideline development.
 - Join the supervision, technical support for the harm reduction intervention activities at national and provincial levels as requested.

- (3) Other tasks to be assigned

2.2. Deliverables/Milestones & Due Dates: all deliverables will be completed by 30 Sep 2018

MMT program:

- MethQual toolkit completed

- Technical inputs/reports for MMT technical documents
- Training reports
- Reports for other assigned tasks

Outreach program:

- The draft “National Guidelines for HIV Prevention Interventions and Outreach Models” completed
- A series of consultation workshops to share the draft National Guideline and get technical comments and inputs conducted
- The “National Guidelines for HIV Prevention Interventions and Outreach Models” finalized
- Quarterly harm reduction intervention reports
- Technical reports submitted one week after any TA/field visits conducted

2.3. Working mechanism

- USAID SHIFT and VAAC will together conduct the recruitment process
- Consultancy fee, allowance and other costs related to the consultant will covered by USAID SHIFT
- Consultant will work full-time
- Consultant will submit a written-report to VAAC and FHI 360 on a monthly basis:
 - VAAC (Department of Harm Reduction) will certify and review the consultant’s services.
 - USAID SHIFT based on VAAC’s assessment to make payment for the consultancy service.

2.4. VAAC responsibilities

VAAC will be responsible for setting a workplace for the consultant, supervising and supporting the consultant for his/her performance.

2.5. Qualification requirement

- Nationality: Vietnam
- Education: Degree in Medicine or Public Health (Master Degree is a preference).
- Experiences and skills:
 - Experience in harm reduction management, especially in MAT
 - Understand the health system and ability to work well with implementing partners and government counterparts
 - Good written and oral communication skills in both Vietnamese and English;
 - Good computer skills and proficiency with Microsoft Excel
 - Ability to travel as necessary

Interested candidates are invited to send the detailed curriculum vitae with letter of application in English to Vietnam.recruitment@fhi360.org by **August 5, 2018**.

Please specify the position you are applying for in your application.
Only shortlisted candidates will be contacted for interviews.