

EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and district-level health services to achieve project aims. FHI 360 is currently implementing programs to address HIV prevention, testing, and treatment, TB case finding and treatment, clinical research, anti-microbial resistance, health system strengthening, maternal and child health and nutrition, diagnostics and laboratory services.

We are currently seeking a qualified, experienced, and highly motivated candidate for the position of **Technical Officer, Strategic Information (SI) for the USAID Sustainable HIV and TB Responses From Technical Assistance (USAID SHIFT) project**, based in **Hanoi and/or Ho Chi Minh City**.

USAID SHIFT is a five-year contract managed by FHI 360 originally awarded to help local stakeholders achieve and sustain epidemic control. The purpose of USAID SHIFT is to strengthen human, organizational, and systems capacity to lead the national HIV and TB response and deliver innovative enhancements in HIV and TB services. USAID SHIFT is organized around two main areas to address both HIV and TB:

Provide direct service delivery to achieve targets in priority provinces and transition services in maintenance and priority provinces:

- Task 1.1: Scale-up services along the entire continuum of prevention to care CoPC in PEPFAR/Vietnam priority provinces and USAID TB priority provinces to achieve “90-90-90” HIV case-finding, care, and treatment targets, and to achieve TB and multi-drug resistant TB (MDR-TB) active case-finding, treatment and prevention targets.

Provide demand-driven HIV/AIDS and TB technical assistance:

- Task 2.1: Establish a demand-driven mechanism for technical assistance (TA) provision.
 - Subtask 2.1.1: Provide demand-driven TA at the national level and provincial levels to build sustainable HIV/AIDS and TB services and systems.
 - Subtask 2.1.2: Deliver demand-driven TA at the site level in priority and maintenance PEPFAR/Vietnam provinces and in USAID TB priority provinces to ensure quality and maintainable HIV/AIDS and TB services

Position description:

The Technical Officer, Strategic Information plays a key role in assisting the Strategic Information Unit to strengthen monitoring and evaluation (M&E) system and perform M&E and research activities across technical units and FHI 360 supported programs. The Technical Officer, Strategic Information provides technical assistance on Strategic Information to implementing partners where appropriate.

Key duties and responsibilities:

- Contribute to develop and review of the M&E plans for projects/ activities supported by FHI 360.
- Develop data collection tools and guidelines for collecting and managing routine project monitoring data.
- Collect and manage program data; and assess program data quality on quarterly basis.
- Conduct data quality assessments (DQA).
- Act as focal point to provide desk and on-site technical oversight to M&E activities. Provide feedback to technical units and partners on data quality and program progress.
- Analyze program data to identify issues and priorities for program improvement.
- Design and conduct evaluation studies for care and treatment program. Responsible to provide technical assistance for related RSOWs for care and treatment M&E from stakeholders.
- Prepare quarterly, semi-annual and annual reports.

- Provide technical assistance (TA) at national and provincial levels for HIV/AIDS and TB program including technical document development, database development/analysis

Experience and abilities for the position:

- Master's degree in medicine or public health fields with at least two-year working experience.
- Experience in epidemiologic and social science research, including questionnaire development, data collection, data analysis and presentation.
- Computer proficiency in word processing, databases and spreadsheets with advance skills in at least three of the following programs: SPSS, Excel, Epi Info, Stata, SQL, and Power BI.
- Experience in working with VAAC and provinces in M&E on HIV/AIDS project activities.
- Ability to work well with all project staff, implementing agencies, GNV counterparts, donor agencies and the media communities.
- Well-developed written and oral communication skills in both Vietnamese and English;
- Ability to travel as necessary

FHI 360 offers competitive compensation and excellent benefits.

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and apply the position ONLINE by **March 8, 2020**. Selection and interview will be performed constantly and interested candidates are encouraged to apply as soon as possible.

Only shortlisted candidates will be contacted for interviews.