



*Developing skills. Delivering service.*

## **DEPENDABLE PROGRESS LIMITED COMPANY**

### **INFORMATION FOR TRAINEES**

#### **Introduction to Dependable Progress (DP)**

DP is a social enterprise that, through structured training and subsequent employment gives disadvantaged women an opportunity to build skills needed to become professional domestic workers for foreigners in Ho Chi Minh City.

DP is a sustainable livelihoods solution. Trainees transition to work for DP customers for at least 1,080 hours after the training.

#### **The training program**

Schedule:

- October 29- January 4 (10 weeks)
- Monday-Friday, 8:30 AM - 4:30 PM with free lunch included

Venue: 77/17 Huynh Tinh Cua street, Ward 8, District 3, Ho Chi Minh City.

Trainees are responsible for their own transportation.

The program (300 hours)

- English
- Soft skills
- Housekeeping
- Cooking
- Childcare

#### **Placement and salary after training**

Clients: Expats living in Ho Chi Minh City

Payment mode: Hourly or monthly (if live-in)

Hourly rates:

<b>Rate</b>	<b>From Hour</b>	<b>To Hour</b>	<b>Hourly rate (VND)</b> <b>(+/-15% Depending on contract with end customer)</b>
1	1	360	30,000
2	361	720	32,000
3	721	1,080	37,000
4	1,081	+	40,000



Live – in monthly rate

Rate	From Month	To Month	Monthly (Million VND)
1	1	3	3 – 4
2	4	6	4 – 4.5
3	7	9	4.5 – 5.6
4	10	+	>6

Health and social insurance will be paid as required by law.

### **Trainees**

Qualifying categories of need to be certified by referring NGO:

- Age: 18 to 34
- Sex: Female
- Income: under 1,900,000 VND / month
- Education level: not yet begun college
- NGO currently providing support to this individual or her family

### **Further notes on the trainees**

Trainees must be willing to attend and become actively engaged in the entirety of the training. Trainees must pass all the tests to be qualified for work. Trainees must attend at least 90% of all the training offered and must attend 100% of the professionalism and ethics training hours. She must be interested in learning and communicating in English

She or her family must be receiving further support from an NGO that is willing to confirm her circumstances.

She must be in excellent health, motivated and able to travel to distant areas. The job may require employees to visit multiple sites on a single day; carry items up and down stairs in multistory homes; climb ladders; and lift and carry items that weigh up to 10 kilograms. Domestic service requires physical stamina and strength.

### **Timeframe**

Dependable Progress envisions having a full class of 35 beneficiaries by 22 October, 2012. Classes begin on 29 October.

**Contact** Nguyen Thao Dan for further details or to attend an information session to learn more about the concept. [hr@dependableprogress.com](mailto:hr@dependableprogress.com) Phone: 01253612712