



NGO Connection Day and Office 365 Launch

Dear Sir or Madam,

You are cordially invited to the "NGO Connection Day and Office 365 Launch to Non-Governmental Organization" hosted by Microsoft Vietnam in Ho Chi Minh city.

The event will introduce to you the newest technology trends, showcase how technology can help you as a nonprofit to achieve your organization's objectives. We will also introduce the available resources of Microsoft offered for NGOs.

Office 365 for NGO

Microsoft Office 365 combines the familiar and trusted communication (Exchange Online) and collaboration (SharePoint Online and Lync Online) software into the cloud. In addition, the same Microsoft Outlook and Microsoft Office applications such as Word, Excel, PowerPoint and OneNote you know now work seamlessly with this cloud service.

Why Office 365 for NGOs?

NGO's Challenges	Key Office 365 Benefits
"We can't afford to make any large IT investments."	Available by Donation
"Maintaining IT takes our focus away from our mission."	Easy IT Reliable
"My team needs to work together efficiently from anywhere."	Work Together Anywhere Access
"My people need to work on many different devices."	Anywhere Access

Register now to see how Office 365 benefits your NGO now!



R.S.V.P.

Please R.S.V.P. to:
Ms. Do Thi Huyen
Tel.: 090.490.8787 | 093.662.6776
Email: huyendt@orient.com.vn



Time

8:30 – 16:50
December 12, 2013 (Thursday)



Venue

Royal Saigon (Kim Do) Hotel
133 Nguyen Hue, District 1, HCMC



Agenda

Morning

- 8:00 - 8:30: Welcome & registration
- 8:30 – 8:45: Welcome speeches
- 8:45 – 9:30: How will Technology Shape the Future? What are the megatrends will dominate the next decade, Implications for the nonprofit sector
- 9:30 – 10:15: Social Media for Social Good
Learn about social media best practices in the nonprofit sector and the Microsoft tools that complement social media activities.
- 10:15 – 10:30: Tea-break
- 10:30 – 11:00: Office 365 Launch to NGOs
- 11:00 – 11:30: TechSoup in Viet Nam: Introduction to TechSoup & how to apply for a software donation
- 11:30 – 12:00: Q&A
- 12:00 – 13:30: Luncheon

Afternoon

Breakout Sessions

- 13:30 – 14:30: Office 365 introduction / Enrolling a Trial and office 365 Immersion
- 14:30 – 15:15: Join with different breakout sessions:
Breakout Session 1: Social Media for Social Good
Breakout Session 2: ICT Training
Breakout Session 3: IT training
- 15:15 – 15:30: Tea-break
- 15:30 – 16:15: Join with different breakout sessions:
Breakout Session 1: Social Media for Social Good
Breakout Session 2: ICT Training
Breakout Session 3: IT training
- 16:15 – 16:35: Microsoft Resources for Nonprofits
- 16:35 – 16:50: Lucky draw and closing

