

Terms of reference Final Evaluation of PROJECT OF INCLUSIVE EDUCATION FOR CHILDREN WITH DISABILITIES IN TIEN GIANG PROVINCE

The Norwegian Mission Alliance in Vietnam (NMA-V) is seeking a highly qualified national consultant team to conduct End of 5-year project evaluation of “Inclusive education for children with disabilities project” in Tien Giang province. The deadline for application is 30th Nov. 2017 and the final report have to be finalized by January 31st. 2018.

1. Background

NMA-V has been in partnership with Vietnamese local governments since 1996. NMA-V and the local partners have worked together to empower the poor and marginalized through inclusion and poverty reduction.

NMA-V started a partnership with Tien Giang provincial Department of Education and Training from May 2009 to support for inclusive education for children with disabilities (CWD). The first phase was from 2009-2012 and the second phase from 2013-2017. During this time, the project has:

- Improved awareness on the potential and needs of CWDs
- Enhanced the capacity to the Resource Center supporting Inclusive Education.
- Built capacity for teachers and rehabilitation staff, community staff and families of CWDs.
- Supported the resource center to carry out Early Intervention sessions for CWDs and their parents.
- Enhanced skills for the network of community support teams for CWDs.
- Raised awareness on rights of people with disabilities in the local communities and understanding of inclusive education.

2. Project information

Project goal:

By the end of 2017, children with disabilities (CWDs) in Tien Giang provinces are cared for; received early intervention and qualitative inclusive education through technical support from Resources Center and community.

Expected outcomes of the project:

- a. Quality of Inclusive Education and early Intervention in Tien Giang Province is improved

- b. Technical capacity of the Resource Centre 's staff and key teachers towards different types of disabilities and Inclusive education program in pre-schools and primary schools improved
- c. Vocational training and employment promotion for ywds is developed
- d. Awareness of community (parents, mass organizations, line agencies and people) raised
- e. Coordination among relevant stakeholders for IE strengthened.

Target groups:

- The main beneficiaries of the project are about 3700 children with disabilities in Tien Giang Province. These are children from 0 to 14 years old and youths from 15 to 25 years old, regardless of the type and level of disabilities.
- Other beneficiaries are about 22,000 include parents of CWDs, personnel, teachers, and staff of preschools, pre-schools, primary schools, health staff, members of parent's boards, community organizations, community support groups, volunteers

Project location: Pilot district is Cho Gao district from 2009 expanded to Cai Lay Town, Cai Lay District, My Tho City, Tan Phu Dong District in Tien Giang province.

3. Purpose of evaluation

- Assess the relevance and significant impacts, outcome and positive effects of the project against the 5 years planned objectives as well as analyse any negative consequences.
- Assess how the project have contributed to the achievements of Mission Alliances cross cutting issues; gender equality, disability inclusion and climate justice
- Draw lessons-learnt and give recommendations for stakeholders to work more effective in the future and for replication purpose.
- Analyse exit strategies to achieve its sustainability
- Assess if project resources were used efficiently and effectively;
- Assess the ability to replicate to other communities and how to improve future interventions.
- Review the effectiveness of quality control and monitoring and evaluation system.
- Lessons learned and recommendations for stakeholders (both NMAV and partners) for the future interventions.
- Assessment of availability, willingness and capability of local management, institutional, financial, technical resources needed to maintain inclusive education after withdrawal of NMAV
- Positive attitudes and behaviour changes of local authorities and community using IE concepts as a method

4. Methodology

It is expected that the evaluation team will conduct a participatory evaluation that will involve Project implementer and target beneficiaries. The consultant will apply a gender sensitive approach to all aspects of the tasks. It is also expected that the team members will work with NMA-V's project team and project partners and beneficiaries to conduct the evaluation study to assess the outcomes and achievements of the activities against the project objectives.

The evaluation team is expected to make their own judgements about the balance between qualitative and quantitative data. Both qualitative and quantitative gender disaggregated data and information from both secondary and primary sources will be collected through assessment tools such as document reviews, existing surveys, group discussions and semi-structured interviews.

The consultant shall make sure that all the crosscutting issues of NMA-V (gender, environment) are included in this consultancy work, and that the analysis takes into account adheres to The Mission Alliance 's values and strategies.

5. Responsibilities of the consultant and the team

- Oversee the management of survey-related activities, including the contribution of each participant during the process of evaluation. As well, the consultant will be directly responsible for the overall quality and consistency of all reports and documents produced by the survey Team
- Design the final evaluation framework to measure the project results against its objective. A detailed work plan should be discussed with and approved by NMA-V prior to the start of the evaluation. The work plan should contain suggested methodologies, timeframe, resources, task allocation between consultants and NMA-V and report structure
- Desk review of the progress reports, evaluation reports and tools. Design questionnaires
- Conduct field surveys at Resource Centre and 3 project districts as per the work plan and methodologies and tools agreed between the consultant team and NMAV' staff in charge
- Present the key findings in the workshop to local partners after feedback from NMA-V
- Reporting: Evaluation report in English and Vietnamese should highlights the key findings, lessons learnt and recommendations, which is maximum 30 pages not included the annexes.
- Survey documents and filled questionnaires: The consultant is requested to submit survey documents and filled questionnaires to NMA-V

6. Expertise requirement

NMA-V would like to seek qualified national consultants team to conduct this mission. The candidates should have:

- Have an experience of community development results-based innovative models to address the issue of Inclusive education for most vulnerable groups.

- Professionalism – the team should have a combination of inclusive education expertise and professional evaluation competence
- Have knowledge and experience in a right - based approach to development.
- Excellent spoken, report writing and presentation skills in the English language
- Gender balance – all teams should consist of both men and women.

7. Timeframe

Time	Activity
30 th Nov 2017	Deadline for submission of proposals
12-20 Dec 2017	Period of Field work
12 Jan. 2018	Submit 1 st draft report in English to NMA V
20 Jan. 2018	Revisions of the Draft Report
24 Jan.2018	Consultation workshop, feedback and finalization
31 Jan.2018	Submit the final Report (Final Version in Vietnamese and English)

8. Preparation and logistical support

NMA-V will contract the consultant team in accordance with NMA-V regulations and guidelines for contracting of consultants. NMA-V will arrange transportation and accommodation in province as required and all other fees to serve for collecting data in the field such as allowance for interviewees, refreshment for IDIs, FGDs v.v. NMA Vietnam staff will take responsible for planning and providing logistical support and will accompany the consultancy team in the field and meetings.

9. Terms of payment

Payment will be made by bank transfer to bank account of Consultants: Terms of payment will be as follows:

- 20% value of the total budget will be paid on the date of the signing the contract.
- 80% will be paid after NMA-V approves the final reports in English and Vietnamese.

10. HOW TO APPLY:

Candidates are suggested to submit a) updated CVs, b) technical proposals and tentative timeline c) financial plan excluding hotel, per diem, field transportation of this mission to senior project officer Mrs. Luu Ho Thanh Truc by email truc@nmav.org

Deadline for submission: 30th November 2017