

**TOR FOR CONSULTANCY ON
PLASTIC AND OTHER NON-ORGANIC WASTE ASSESSMENT IN TRA VINH
CLIMATE CHANGE RESILIENCE PROJECT, 2018-2022**

Location for assessment: Tra Vinh Province

Application deadline: 16th April 2019

Type of Contract: Short-term Service Agreement

Languages Required: English and Vietnamese

1. BACKGROUND

Norwegian Mission Alliance in Vietnam (NMAV) works in partnership with Tra Vinh and Tien Giang province to implement climate change resilience programming. This project aims to help vulnerable people in Mekong increasing their knowledge and having skills to cope with climate change from 2018-2022. One of project interventions is environment protection, and how to minimize waste/plastic waste.

The Climate change resilience project has various targets groups and partners such as a) partnership with Department of Education and Training (DoET) on raising awareness and improve practice on climate change issues among school children, b) together with local authorities establish monitoring groups to solve their environmental pollution in their region and community, and c) together with Tra Vinh Women Union improve women's knowledge and their actions related to climate change in their community.

2. Scope of work:

Through this assessment we want to map the local handling of plastic and non-organic waste in Tra Vinh and identify areas for intervention to improve the local environment.

Through the assessment we want to answer these main questions:

- Which areas in Tra Vinh is most affected by plastic and other non-organic waste and how is the local environment affected?
- What are the main reasons why plastic and non-organic waste is thrown away and not re-used among NMAV's target groups (local people and school children in Tieu Can district, women union groups in Tra Vinh).
- How do local authorities and garbage-companies handle plastic / non-organic waste? Where is garbage stored?
- Where are the garbage companies located? What is the quality of the handling from a local and international perspective?
- What is the "value chain" for plastic and non-organic waste which can be sold? Who benefits from the handling, selling and storing of it?
- What elements are crucial for clean-up plastic waste interventions to be effective in long-term?
- Which other stakeholder is working on this issue in Tra Vinh and what do they do?

4. DELIVERABLES

The consultant shall produce a report with findings, mapping, analysis, observations (with photos) and actionable recommendations for how to best continue the project. This report shall be in English and with a Vietnamese translation. The consultant will be expected to present the draft findings to NMAV, and to present to project partners, if possible.

5. TIMEFRAME

This consultancy has a limited time frame and the deadline for submitting the final report is end-May 2019. The consultant needs to do individual interviews with all key stakeholders at all levels (including beneficiaries, local government, garbage-companies and NMAV). The methodology and sample size of assessment will be designed by consultant in agreement between NMAV and the consultant. NMAV and local partners will assist in preparing logistics for the field interviews.

Tentative Deadlines	Activity	No of day	Note
22 April 2019	Contract with consultant		
23 April 2019	Inception meeting with NMAV	1	
24-27 April 2019	Desk study and develop tools	2	Need to final tool and send to local partners 5 working days before travelling to field
20-24 May 2019	Fieldwork	5	
27-28 May 2019	Data analysis	2	
29-30 May 2019	Deadline draft report in VN	2	
10 th June 2019	Deadline final report both VN and EN	2	
15 th June 2019	Dissemination meeting	1	
	Total	15 days	

6. CONSULTANT QUALIFICATIONS

We are seeking a highly qualified consultant for this short-term assignment with:

- Experience in doing surveys and mapping exercises.
- Knowledge on plastic waste management and climate change adaptation, gender and/or community development will be an advantage
- Good English and Vietnamese-skills, both spoken and written.
- Capable of collaborating with partners, working independently and delivering tasks on time
- Familiar with the local context in Tra Vinh Province/the Mekong Delta.

7. PREPARATION AND LOGISTICAL SUPPORT

NMA-V will contract the consultant in accordance with NMA-V regulations and guidelines. NMA-V will arrange transportation and accommodation in the province as required and all other fees to serve for collecting data in the field. NMA Vietnam staff will also accompany the consultancy team in the field and meetings if necessary.

8. TERMS OF PAYMENT

Payment will be made by bank transfer to bank account of Consultants: 20% value of the total budget will be paid on the date of the signing the contract. 80% will be paid after NMA-V approves the final product in English and Vietnamese.

9. HOW TO APPLY

Candidates need to submit a) updated CV b) brief technical proposal and tentative timeline c) financial plan excluding hotel, per diem, field transportation of this mission. Please send to provincial manager Phan Tran Hong Tham, by email tham@nmav.org.

Deadline for application: April 16th, 2019