

FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and district-level health services to achieve project aims. FHI 360 is currently implementing programs to address HIV prevention, testing, and treatment, TB case finding and treatment, clinical research, anti-microbial resistance, health system strengthening, maternal and child health and nutrition, diagnostics and laboratory services.

We are currently seeking qualified and highly motivated Vietnamese national candidate to serve as **Program Officer, Monitoring, Learning and Evaluation (MLE) for the Alive & Thrive Southeast Asia (based in Ha Noi)**.

Project Summary:

Alive & Thrive (A&T) is a global nutrition initiative to save lives, prevent illness, and ensure healthy growth of mothers and children. From 2009-2014, A&T demonstrated that rapid improvements in infant and young child feeding (IYCF) are possible in settings as diverse as Ethiopia, Bangladesh, and Viet Nam. In 2014, A&T began working in Burkina Faso, India, Nigeria, and throughout the Southeast Asia region, expanding its scope to include maternal and adolescent nutrition, and using agriculture and social protection programs as delivery mechanisms for maternal, infant, and young child nutrition (MIYCN). Currently, A&T is leveraging its robust network and knowledge base to strengthen systems and build capacity in these and other countries across Africa and Asia, and disseminate innovations, tools, and lessons worldwide. A&T is managed by FHI 360 with funding from the Bill & Melinda Gates Foundation, Irish Aid, the Tanoto Foundation and UNICEF.

In Southeast Asia (SEA), A&T provides strategic technical assistance to seven countries (Viet Nam, Cambodia, Indonesia, Laos, Myanmar, Thailand and the Philippines) to support policy and system reforms to create an enabling and supportive environment for MIYCN. To achieve this, A&T SEA works in close collaboration with UNICEF, Save the Children and other partners in these countries to identify and execute an agreed upon workplan that focuses primarily on regulating inappropriate marketing practices of breastmilk substitutes, maternity protection and breastfeeding-friendly health systems. This also includes support for improving early essential newborn care practices in hospitals by establishing centres of excellence for breastfeeding in Viet Nam, Cambodia, Laos and Myanmar. To improve the access to human breastmilk for at-risk infants (pre-term, low-birth-weight, sick infants), A&T SEA provides strategic technical assistance to setting up human milk banks and related services in Viet Nam and Myanmar, and to establishing a regional network in the SEA region.

In addition to the above, A&T SEA is also mandated to provide technical assistance for social and behavior change communications (SBCC) to some member countries of the Scaling Up Nutrition (SUN) Movement. The aim is to increase uptake of proven tools and approaches for national-level advocacy, and development of multi-sectoral SBCC strategies and country plans for scaling up MIYCN. A&T is currently providing such support to Cambodia, Indonesia, Laos, Myanmar, and the Philippines in the SEA region.

Position Summary:

The Program Officer – Monitoring, Learning and Evaluation (MLE) provides technical and coordination support for program activities with an emphasis on MLE for the Alive & Thrive initiative in Viet Nam and other SEA countries.

Main Responsibilities:

1. Program support: Provide program support to the workplan management and execution of A&T in Viet Nam. Ensure to increase the uptake of A&T [center of excellence for breastfeeding](#), [human milk bank service](#) approaches, tools and materials including procedures, criteria, guidelines, protocols, checklists, etc.

2. Monitoring, Learning and Evaluation (MLE): Support design, adaptation and execution of performance monitoring and accountability tools; assessment, surveys and evaluations, and implementation researches of A&T in collaboration with team members, partners and contractors. Oversee data management, analysis, documentation and dissemination.
3. Documentation and dissemination: Contribute to the documentation, dissemination and reporting of Alive & Thrive activities, experiences and results for partner and donor updates, publications, social media and relevant communication channels. Facilitate knowledge exchange and cross-country & cross-donor learning as appropriate.
4. Representation and engagement: Represent Alive & Thrive in events with relevant local governments (national & subnational), health facilities, UN agencies, development partners, private sector, working groups and networks.

The successful candidate will have the following qualifications and abilities:

- Bachelor's degree or equivalent in nutrition, health, statistics, or related field or related fields or commensurate experience. Higher degree is preferable.
- At least 3 years' experience on medical and public health issues, particularly breastfeeding, nutrition, maternal and newborn care.
- Experience with data management, analyses and dissemination is a must
- Familiar with quantitative data collection techniques and approaches.
- Proficient with various software applications (e.g. MS Excel, Word) and statistical packages (e.g., Stata, SPSS). Data management, analysis, and presentation will require skills in PowerQuery and PowerPivot or Power BI. Knowledgeable about the District Health Information System (DHIS 2), SQL Server, or similar is the add.
- Demonstrated experience in working with national and subnational government agencies and health facilities is critical.
- Excellent communication, and organization skills are required. Must be able to read, write, and speak fluent Vietnamese and English
- Prior work experience in a non-governmental organization (NGO), multilateral organization, government agency, or private company.

FHI 360 offers competitive salary and excellent benefits.

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and **apply the position ONLINE by October 31, 2019**. Applications should include curriculum vitae (including the list of publication if any), letter of application, a writing sample (e.g., a report, manuscript, technical brief, news, blog-post... contributed largely by you), and a list of three references (we only contact your reference with your consent)

Only shortlisted candidates will be contacted for interviews.