

## **Technical Advisor II, Tuberculosis (TB)**

### **Position Summary:**

FHI 360 seeks applications for the position of Tuberculosis Technical Advisor II to support efforts to grow the Tuberculosis (TB) Division. The Technical Advisor contributes to the roll out of FHI 360's TB Strategy and provides technical support to country programs ensuring that program activities are on track with work plans, with technical expertise informing project implementation. Substantially contributes to leading and developing proposals, primarily USAID-funded, to secure new funding to grow the portfolio. Contributes to relationship building with key stakeholders at international, regional, and national levels. Provides thought leadership and prepares draft publications and external communications. Represents FHI 360 in technical working groups at international, regional, or national level. Leads the development/revision of best practice documents. Should have a clinical degree and possess technical, programmatic and implementation experience and knowledge of evidence-based, high-impact practices and emerging evidence of TB best practices in low- and middle-income countries (LMICs).

### **Main Responsibilities of the Position**

#### *Accountabilities:*

- In collaboration with project and headquarters teams, provides technical leadership, and develop tools and resources to inform the design, development, planning, implementation, and monitoring and evaluation of TB programs and initiatives.
- Grows the TB portfolio by securing new business through leading and contributing to business development efforts, including supporting the management of opportunity identification, capture, proposal development and strategic partnership.
- Develops and maintains collaborative relationships with donor/client organizations, relevant government agencies, and bilateral and other non-governmental organizations at the global, regional, and national level.
- Supports projects by evaluating programmatic effectiveness, overseeing technical aspects, and ensuring the technical quality of donor reports and knowledge products
- Develops/reviews and ensure the technical quality of evidence-based technical materials, including implementation briefs, job aids, curricula, and supervisory systems needed to implement programs.
- Provides thought leadership and prepares draft publications and external communications and represents the organization in technical working groups at the global, regional, or national level.

#### *Technical Requirements:*

- Influences design and scope of initiatives and programs, including contributing to the development of strategies and tools for the design and implementation of specific technical components along the cascade of TB care and prevention.
- Networks with key internal and external personnel.
- Coordinates with technical and programmatic staff members to ensure that activities are performed as per award requirements and consistent with policy.
- Ensures technical deliverables and implementation are consistent with evidenced-based or best practices in TB are compliant with funder contractual obligations.
- Reviews, analyzes, and evaluates the effectiveness of projects, makes recommendations for enhancements, and proactively identifies risks or challenges to technical deliverables and creates mitigation plans.
- Reviews client reports and documents, technical documents and publications and leads the development/revision and sharing of best practice documents.

- Leads the development and dissemination of TB-related research and evaluation products and outputs, through various channels, in alignment with the organization's quality assurance systems.

*Business Development and Client/Funder Relationships:*

- Develops and maintains relationships with potential clients / funders, partners, peers, etc. to develop new business.
- Collects data for inclusion in proposals, leads proposal research and design and leads developing proposal strategies.
- Leads proposal development strategies and designs, budgets and work plans.
- Participates in business development meetings internally and with partners/clients.
- Contributes to the development of strategies to grow the Division.
- Represents the organization at professional meetings and conferences at global, regional, and national level.
- Maintains collaborative relationships with donor/client organizations, relevant government agencies and NGOs, consistently viewed as a knowledgeable resource in their technical area.
- Continually maintains a dialogue and technical exchange with field counterparts and technical staff members of implementing partners.

*Applied Knowledge and Skills:*

- Knowledge of best practices for the prevention, detection, treatment, and care of all forms of TB in children and adults.
- Knowledge of best practices/approaches for health system strengthening to improve the capacity of local organizations and staff in LMICs to deliver TB programs that are evidence-based, and aligned with global and national standards
- Excellent communication skills, including demonstrated expertise in technical and business development writing
- Ability to work professionally and collegially in diverse and multicultural contexts
- Strong diagnostic, analytical and problem-solving skills.
- Ability to exchange information, present recommendations and collaborate with colleagues and peers within the organization and externally.
- Ability to influence others of the benefits/importance of an idea or plan of action and to gain their support or commitment.
- Strong negotiation skills and ability to reach mutual points of agreement and benefit among peers and colleagues.

*Problem Solving and Impact:*

- Provides technical advice and innovative solutions to TB programs
- Works under broad direction and as part of a team with considerable latitude for independent action
- Actions are guided by professional standards and expected outcomes of the Division
- Is informed about current developments around technical area.
- Problems encountered are complex and may involve unprecedented circumstances; resolution requires investigation, analysis, and review of professional/organizational standards.

**Education:**

- Master's degree in public health or in a related field
- Medical degree or clinical degree in nursing, midwifery, or as physician assistant preferred
- Project management certification an advantage

**Experience:**

- At least 12 years' experience (at least 5 years at management level preferred) with a proven record of skills and experience in strengthening programmatic TB activities in high burden settings in LMICs. Experience in Asia preferred.
- Experience in coaching, mentoring, and providing technical assistance to improve TB programs in LMICs
- Demonstrated ability to network and collaborate effectively with a wide range of stakeholders, including global, regional, national, local, and private-sector partners.
- Experience working with international organizations seeking to improve outcomes for TB is an advantage.
- Strong written and oral communication skills in English required

**Typical Physical Demands:**

- Ability to sit and stand for extended periods of time
- Ability to lift 5-10 lbs.

**Technology to be Used:**

- Personal computer, Microsoft Office (i.e., Word, Excel, PowerPoint, Skype/TEAMS, Outlook)

**Travel Requirements:**

- 10% - 25% internationally
- Position to be based in an existing FHI 360 office in Asia

**To apply for this position, please register and upload your cover letter and resume by clicking [HERE](#) by October 24, 2022.**

This job posting summarizes the main duties of the job. It neither prescribes nor restricts the exact tasks that may be assigned to carry out these duties. This document should not be construed in any way to represent a contract of employment. Management reserves the right to review and revise this document at any time.