

# EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



FHI 360 is an international non-governmental organization that, in Vietnam, promotes the health and well-being of the Vietnamese people, particularly vulnerable and marginalized populations. It works with the Vietnam Ministry of Health and other national bodies, as well as provincial and district-level health services to achieve project aims. FHI 360 is currently implementing programs to address HIV prevention, testing, and treatment; combatting trafficking in persons; COVID-19; tuberculosis case finding and treatment; anti-microbial resistance; health system strengthening; maternal and child health and nutrition; and diagnostic and laboratory services.

FHI 360 manages the Meeting Targets and Maintaining Epidemic Control (EpiC), a five-year project focused on HIV, COVID-19, and combatting trafficking in persons using funding from the United States Agency for International Development (USAID). EpiC is seeking a qualified and highly motivated Vietnamese candidate to serve as a **Project Specialist or Project Manager**, leading an effort to improve the mental health and well-being of healthcare workers and other service providers. This position will be based in **Ho Chi Minh City**. Final title and responsibilities will be based on skills and experience.

## **Main responsibilities:**

### *Project Management (~80%)*

- Design and implement a program focused on improving mental health and psychosocial support (MHPSS) for healthcare workers in partnership with the Ho Chi Minh City Department of Health.
- Build a relationship with senior government officials and 30 hospital leads to identify and address individual and institutional barriers to MHPSS objectives.
- Lead reporting (written and oral) for all related initiatives.
- Ensure project deliverables are on-time and on-budget.
- Represent EpiC at national and international events.
- Build relationships with organizations with synergistic aims.
- Source technical consultants to meet project needs, develop their agreements and monitor their work.
- Manage project budgets in coordination with finance and operations.
- Other duties as assigned.

### *Technical Oversight (~20%)*

- Identify gaps in technical knowledge among existing staff and consultants and identify ways to fill gaps.
- Understand available tools, trainings, and other resources available from international thought leaders.
- Coordinate with FHI 360's global experts to share resources and experience.
- Review program data and make appropriate programmatic pivots to meet targets and fill service gaps.
- Develop manuscripts, presentations, and other knowledge products.
- Join and proactively contribute to EpiC's broader MHPSS efforts through its MHPSS taskforce.

## **Experience and abilities for the position:**

- Bachelor's Degree or its international equivalent in project management, public health, social work, psychology, or related field. Advanced degree preferred.
- A minimum of 7+ years of relevant experience working on projects. 5+ experience in management or implementation of public health projects in Vietnam is an advantage.
- Exceptional skills with Microsoft Excel, Word, and PowerPoint.
- Interest in improving health and other workforce mental health and burnout. Experience in implementing activities focused on these areas is an advantage.
- Experience with USAID or other international donor-funded projects.
- Well-developed written and oral communication skills in both Vietnamese and English.
- Ability to travel as necessary.

## **FHI 360 offers competitive compensation and excellent benefits.**

Interested candidates are invited to visit FHI 360's career page at <https://www.fhi360.org/careers> and apply the position ONLINE by **March 19, 2023**. Selection and interviews may be conducted on a rolling basis and candidates are encouraged to apply as soon as possible.

*Only shortlisted candidates will be contacted for interviews.*