

Terms of reference for Knowledge, Attitude, Practices Survey

Project: Social Inclusion of People with disability in Mekong delta

1. BACKGROUND

The Norwegian Mission Alliance in Vietnam (NMA-V) is an INGO that has been operating in the southern provinces, especially the Mekong Delta provinces of Vietnam for over 20 years. NMA-V's main thematic works are community development; social inclusion of people with disability (PWDs) including inclusive education for children with disability (CWDs); and micro finance for supporting poor women's economic development.

NMA-V started the project "Social Inclusion of People with disability (PWDs)" in Can Tho since 2016 under the cooperation with Can Tho Association of People with Disabilities (CAPD) with main strategic intervention to enhance social inclusion of PWDs aiming to reach the goal "the unprivileged and vulnerable groups are protected, engaged and empowered". From 2018 to 2022, NMA-V cooperated with DOET of Can Tho City and Hau Giang to implement the project of inclusive education for CWDs in Ninh Kieu, Binh Thuy, and Co Do Districts and Vi Thanh City. The project of inclusive education had initially brought certain achievements in raising awareness of parents, teachers, educational managers, local authorities and relevant stakeholders at project sites on benefits of early intervention and inclusive education.

In the current phase 2021 – 2025, the project continues to work with CAPD, Can Tho DOLISA to continue to support PWDs with social inclusion at larger scale, based on the real results of the first phase. Beside the current project sites as Ninh Kieu district (Can Tho), the project will expand to new project areas of Can Tho city as Binh Thuy and Co Do districts which are remote areas. The project will also continue to cooperate with Can Tho and Hau Giang DOETs to support Inclusive Education in 3 districts of Can Tho (Ninh Kieu, Binh Thuy and Co Do), Hau Giang (Vi Thanh City and expand to Phung Hiep and Long My Districts). The project supports Special Schools for Children with Disabilities in Can Tho and Hau Giang to pilot two functions of early intervention and coordinate inclusive education for children of all types with disabilities through transforming the special school to the Inclusive Education Support and Development Center in the future.

In 2022, NMAV started its partnership with Psychoeducation and Applied Research Center for the Deaf (PARD) to support the project to build the capacity of PARD and develop the network of deaf clubs in the Mekong Delta to support more deaf people to participate in society until 2025.

Those mentioned work are components of a long-term project with details as below:

Project goal: CWDs and PWDs are included in society and fully exercised their rights and needs.

Project objectives: By 2025, 1436 children with disability have enjoyed studying and transition to the next level of education. 5000 people with disability have social and professional skills to participate in society and take charge of their life.

- Outcome 1: CWDs received early intervention, inclusive education, and make transition to next level of education.
- Outcome 2: PWDs are confident to participate in social activities and work life.
- Outcome 3: DPO's network in Viet Nam are supported to collaborate and effectively reach PWDs.

Target groups:

- Primary beneficiaries of the project are PWDs and CWDs in Can Tho, Hau Giang province and in Mekong.
- Secondary beneficiaries are teachers, managers at the regular schools and special schools and parents, local government officers from relevant stakeholders, DPOs, clubs and groups of PWD.

Project interventions will contribute to:

- Changing the mindsets of local authorities, relevant stakeholders, PWDs themselves and their families about the rights, the needs and abilities of PWDs and CWDs
- Strengthen CAPD to become the leading organization for both internal network from district to communes and external network in Mekong delta.
- Providing the supports for the establishment of Disabled People Organizations (DPOs) and networking among PWDs in Ninh Kieu, Binh Thuy and Co Do Districts in Can Tho city.
- Building capacity for education sectors in Can Tho and Hau Giang on inclusive education and early intervention through improving the collaboration among relevant authorities (DOH, DOET, DOLISA); set up early intervention and rehabilitation services; train parents on disability identification and claim for their children's benefits; provide TOT, trainings on methods of assessing and teaching CWDs in inclusive learning environment and support for transformation of special schools into a Center of inclusive education.
- Building management capacity and collaboration of national DPO network to reach more people with disability in Vietnam.

2. SCOPES OF THE SURVEY

This KAP survey will conduct under 03 specific objectives:

- Outcome 1: CWDs receive early intervention, inclusive education, and make transition to next level of education.
- Outcome 2: PWDs are confident to participate in social activities and work life.
- Outcome 3: DPO's network in Viet Nam are supported to collaborate and effectively reach PWDs.

Geographical focus: Can Tho city (Ninh Kieu, Co Do and Binh Thuy districts) and Hau Giang province (Vi Thanh City - 2019-2022) (Phung Hiep, Long My District in 2023) and some other provinces of Mekong Delta.

Target groups:

- PWDs, CWDs in Can Tho, Hau Giang and in Mekong provinces (Tien Giang, Soc Trang) who directly and indirectly benefited from project.
- DPOs, clubs and groups of PWDs in Mekong delta.
- Special schools and pilot pre and primary school's teachers and managers, local government leaders and officers at project sites.

3. PURPOSE FOR THE SURVEY

The purpose of the KAP survey is to collect and analyze data on awareness, knowledge, and practices of local community (local authority, local school's managers, teachers, parents) on inclusive education

and social inclusion to PWDs and CWDs in project areas. Specifically, the survey will focus on the following aspects:

- Assess knowledge, attitude and practices of local authorities and community regarding the needs, capabilities, and rights of PWDs and CWDs.
- Identify any relevant factors influencing attitude toward limiting PWDs and CWDs' opportunities to access to public services, such as inclusive education, early intervention services and vocational trainings.
- Provide recommendations for communication plan to raising awareness for local community on the rights and capacity of PWDs and CWDs.
- Review and measure main project indicators relating to knowledge, attitude, practices of local community on the rights of PWDs and CWDs.
- Review existing M&E indicators and tools and/or develop user-friendly tools to monitor project progress for accountability and learning purposes.

4. KEY QUESTIONS OF SURVEY

The consultant(s) will develop a more detailed analytic framework of questions and sub-questions to carry out the survey.

1. What is the level of awareness, knowledge, attitude and practice regarding i) the rights and capabilities of CWDs, PWDs and ii) inclusive education and social inclusion of local authorities, community, educators, school's managers and teachers, families and PWD & CWD?
2. What is the situation of actual applied knowledge of inclusive education and inclusion for PWDs and CWDs of relevant stakeholders, local authorities, and community?
3. What is the confidence level of PWDs to live independently, earn living income, and attend social activities?
4. What is the satisfaction level of CWDs and families in accessing educational services?
5. What kinds of communication channels are effective and convenient for CAPD, local authorities and educational sectors to raise awareness of inclusion and inclusive education?

5. METHODOLOGY

The survey will be carried out in a participatory manner to ensure the involvement of key stakeholders. The methodology for the study is envisaged to cover the following:

- a. Desk review: Review and analysis of documents related to the project.
- b. Data collection: qualitative methods: In depth interview/ Focus group discussion/ Home visits
- c. Data analysis and report writing

Data is gathered using various methods and tools to be collated, analyzed and interpreted systematically.

The consultant will be expected to come up with detailed data/information analysis methods and the analysis; interpretation should be made along with the key issues of the survey.

6. DELIVERABLES AND REPORTING REQUIREMENTS

Deliverables: The expected output is a survey report that addresses the above objectives and focuses and covers the areas mentioned in this "Terms of Reference". The report and the related documents provided will be in English and Vietnamese.

- Develop KAP survey methodology and methods (e.g., data collection, sampling, guidelines for data collection, and data analysis) and KAP survey and protocols, including consent forms.
- Discuss with NMA and propose data collection plan.
- Train and coach enumerators on the survey tool and interview protocols, including consent forms for data collection.
- Manage and supervise teams of enumerators to conduct data collection and perform quality checks of the data entered.
- Analyze the data and compile the key findings and recommendations in the report.

Reporting requirements: The final products are expected as below:

- Must include information such as:
 - o name of consultant(s);
 - o date of when the survey was carried out;
 - o executive summary (max. 2 pages);
 - o findings based on evidence and reference to the evidence.
 - o specific recommendations.
- Format and language: formal written report in Vietnamese and English
- Desired length: maximum 25 pages.
- Reports are submitted with data sets, both raw and analyzed data.
- Mode of delivery: online.

7. REQUIREMENT FOR CONSULTANT

- **At least 10 years** working experience on evaluations including KAP survey related to community development project, rights-based approach to development, results-based innovative models to address the issues of social inclusion for most vulnerable groups and inclusive education for CWDs.
- Technical competency – the team should have a combination of social inclusion and inclusive education expertise.
- Capable of collaborating with partners, working independently, and delivering tasks on time.
- Excellent spoken, report writing and presentation skills in the English – Vietnamese.
- Familiar with the local context in the Mekong Delta.

8. PROCEDURES AND LOGISTICS

NMA-V will arrange transportation and accommodation in field locations as required and all other fees to serve for collecting data in the field. NMA-V staff will take responsibility for planning and providing logistical support and will accompany the consultant(s) in the field and in meetings with local partners and target groups.

9. WORKPLAN, ROLES AND RESPONSIBILITIES

Timeline	Activity	PIC
18 Oct.2023	Contract with the local consultant	NMA, consultant(s)
	Conduct desk review, inception report	Consultant(s)
	Design survey tools and testing	Consultant(s)

	Schedule field visit and logistic arrangements	NMA; in discussion with consultant(s)
30/10-4/11 23	Data collection at the project sites in Can Tho City, Hau Giang, (Tien Giang, Soc Trang)	NMA, consultant(s)
	Data analysis	Consultant(s)
	Report writing	Consultant(s)
15 Nov.2023	Submit 1st draft report in English to NMA-V	Consultant(s)
	Revisions of the draft report	NMA, consultants
20 Nov. 2023	Submission of the final report (in Vietnamese and English)	Consultant(s)

Interested consultant(s) are invited to submit their application including the most updated CVs and proposal with tentative timeline, detail budget indicating how s/he/team is qualified to perform the service to Ms. Luu Thị Anh Loan – Project Leader: loan@nmav.org.

Deadline for submission: **Oct.12th 2023**

Annexes:

1- Geographical matrix

Outcomes	Can Tho	Hau Giang	Mekong Delta (Tien Giang, Soc Trang)
Outcome 1: CWDs receive early intervention, inclusive education, and make transition to next level of education.			
Outcome 2: PWDs are confident to participate in social activities and work life.			
Outcome 3: DPO's network in Viet Nam are supported to collaborate and effectively reach PWDs.			

2- [Mission Alliance's Ethical Guidelines](#)