

November 07th, 2019

To: Foreign NGOs working in Viet Nam
The VUFO-NGO Resource Center

Ref: *Conference on consultation on promotion of cooperation between Foreign NGO and Bac Giang province.*

The People's Aid Coordinating Committee (PACCOM) would like to send you our warmest greetings and invite representatives of your organization to attend the **"Conference on consultation on promotion of cooperation between Foreign NGOs and Bac Giang province"** organized by Bac Giang Department of Foreign Affairs and the People's Aid Coordinating Committee (PACCOM), with the following details:

Time: **22nd – 23rd November, 2019.**

Venue: **Convention Center, 3/2 Square, Bac Giang city, Bac Giang province.**

Chairs: **Bac Giang Department of Foreign Affairs and PACCOM leaders.**

(please refer to the agenda attached herewith for more information)

In the Conference, we will together review the cooperation between foreign NGOs and Bac Giang province during the last years, discuss measures to improve the working mechanism to support foreign NGOs in the province, and seek your advice/recommendations on how to promote the cooperation between foreign NGOs and Bac Giang province for poverty reduction and sustainable development.

Please confirm your participation prior to November 19th, 2019 with Ms. Nguyen Ha Mi at tel: 0243 843.6936 (ext: 109), email: minguyen.paccomm@gmail.com or minguyen@vufo.org.vn.

We look forward to welcoming you at the Conference.

Yours sincerely,



Phan Anh Son
Director General

AGENDA

Conference on consultation on promotion of cooperation between foreign NGOs and Bac Giang province

Venue: Convention Center, 3/2 Square, Bac Giang city, Bac Giang province.

Time: 22nd – 23rd November, 2019

Time	Content
22nd November 2019	
9:30	Depart from VUFO, 105A Quan Thanh, Ba Dinh, Ha Noi to Bac Giang province (<i>transportation arranged by the Organizing committee</i>)
11:30 – 13:00	Lunch
13:00 – 13:30	Registration
13:30 – 13:35	Introduction
13:35 – 13:45	Welcome speech by a leader of Bac Giang Department of Foreign Affairs
13:45 – 13:55	Opening remarks by a leader of PACCOM
13:55 – 14:05	Showing video clip on foreign non-governmental affairs in Bac Giang province
14:05 – 14:20	Presentation on the draft plan for promotion of cooperation and FNGOs' assistance of Bac Giang province - 2020 – 2025
14:20 – 15:10	Discussion
15:10 – 15:25	Tea break
15:25 – 16:05	Sharing and discussion on humanitarian and development activities implemented in Bac Giang of FNGOs, enterprises, local authorities
16:05 – 16:15	Conclusion by leader of PACCOM
16:15 – 16:25	Remark by leader of Bac Giang Department of Foreign Affairs
16:25 – 17:00	Giving honors to FNGOs with significant contributions to Bac Giang province
17:00	Dinner
19:00	Leaving for Ha Noi (<i>transportation arranged by the Organizing committee</i>)
23rd November 2019	
8:00	Sightseeing at Luc Ngan district, Bac Giang province (<i>as registred by participants</i>)