



## **Recruitment**

Animals Asia Foundation is a Hong Kong-based government-registered animal welfare charity founded by Jill Robinson MBE in 1998. It is devoted to the needs of wild, domesticated and endangered species throughout Asia and dedicated to ending cruelty and restoring respect for all animals. In Vietnam, Animals Asia has signed an agreement with the Government of Vietnam to establish a world class Vietnam Bear Rescue Centre (VBRC) in Tam Dao National Park, Vinh Phuc Province. Our primary goals are to end bear farming, contribute to the conservation of bears in Vietnam and in the region and improve the welfare of such bears already in captivity.

Animals Asia is recruiting a Vietnamese national for the Education Officer position to be based at VBRC.

**Position:** Education Officer

**Location:** Tam Dao National Park, Vinh Phuc Province.

**Type:** Full time

**Term:** Two year contract extendable based on performance with initial 2 months probationary period.

**Salary:** 518 – 661 USD gross per month with benefits including free accommodation, meals, and accidental insurance.

**Position Responsibility:**

The position is responsible for raising awareness of Animals Asia's goals and mission in Vietnam and activities of VBRC. The role involves assisting the development of an education program and delivering such program to visitors visiting VBRC and local communities.

**Description of duties:**

- Oversee the educational daily activities at VBRC including the supervision of an Education Assistant.

- Assist in the development of a raising awareness program for VBRC on bear and animal welfare issues.
- Liaise and work with senior staff at VBRC to present talks educating the visitors on VBRC's goals and activities, promoting animal welfare issues, and environmental concerns relating to Tam Dao National Park.
- Liaise with senior staff at VBRC and Park's staff in conducting tours of VBRC for visitors.
- Assist the Communication Officer in the production of materials/publications for media, visitors.
- With the help of Communication Officer establish and maintain communication link with other NGOs, schools, embassies and media agencies in Vietnam.
- Work with the Communication Officer and National Park in organizing public events, open days, school visits to VBRC.
- Maintain a catalogue of quality photos and video of bears and activities at VBRC.
- Performs other duties as assigned or required.

**Qualifications & Personal Requirements:**

- University graduate or equivalent with at least two years of relevant work in wildlife/environment, teaching, public relations, media, or communication.
- Good presentation and interpersonal skills, tact & diplomacy, and able to work with people from different cultural and demographic backgrounds
- Excellent English oral and written skills.
- Good knowledge of computer, able to use word processing, Internet & email programs.
- Able to live and work in Tam Dao.
- Ability to work in a team, as well as independently.
- Knowledge of animal welfare, bear issues, wildlife conservation will be an asset.

**Contacts:**

Interested applications should send their CVs in English to [yle@animalsasia.org](mailto:yle@animalsasia.org) by 25/04/2011.

For more information on Vietnam Bear Rescue and Animals Asia Foundation visit [www.animalsasia.org](http://www.animalsasia.org)

Note: Only short listed applicants will be interviewed and the interview will be conducted in English.