

17 May, 2011

Wildlife Crime Team Leaders (3 positions)

About ENV

Education for Nature-Vietnam (ENV) was established in 2000 as Vietnam's first non-governmental organization focused on conservation of nature and the environment through education. Our mission is to foster greater understanding amongst the Vietnamese public about environmental issues of local, national and global significance, ranging from protection of wildlife and natural ecosystems to climate change.

ENV's Wildlife Crime Unit (WCU) was established in 2005 to facilitate and motivate public involvement in efforts to combat wildlife trade and to improve the effectiveness of front line law enforcement agencies. The WCU administers a **public toll-free national hotline 1800-1522** for reporting wildlife crimes. Information reported through the hotline is passed on to the appropriate authorities. ENV then works closely with law enforcement agencies, tracking each case through to conclusion, and documenting the results on ENV's Wildlife Crime Database. The WCU strives to achieve a successful outcome for each case, helping coordinate placement of animals, providing advice to the authorities, and encouraging bold action that would serve to deter future crime.

For more details about what we do, visit our website:

English language: www.envvietnam.org

Vietnamese language: www.thiennhien.org

Positions available

Education for Nature - Vietnam (ENV) is currently looking for candidates for the position of **Team Leaders for operations in Vietnam - based in Hanoi, Da Nang and Ho Chi Minh**

Description of position

The ENV Wildlife Crime Team Leaders are responsible for coordinating their team to execute baseline wildlife trade and hunting surveys in Vietnam, as well as organizing, helping recruit and coordinating volunteers to carry out regular monitoring of violating establishments in urban centers where wildlife crime have been documented.

The team leaders work closely with Hanoi - based ENV Wildlife Crime Unit to coordinate and conduct investigations on crimes in Vietnam and supervise their staff members.

Main Responsibilities

The team leaders are responsible for coordinating operations of the ENV's field offices tasked with reducing consumption and demand of wildlife amongst consumers and aggressively working to eliminate illegal hunting and trade of wildlife in Vietnam.

- **Carry out awareness activities:** Work closely with the program managers and Hanoi-based Mobile Wildlife Awareness Unit as well as other departments within ENV to carry out awareness activities in the central region. Activities include public events, radio shows, media interviews, development and distribution of awareness resources, stakeholder meetings, and other activities.
- **Conduct priority monitoring:** Work closely with the Hanoi-based Wildlife Crime Unit to conduct priority monitoring of business establishments to ensure compliance with wildlife protection laws.

- **Coordinate enforcement operations with local authorities:** Liaise with local authorities in Vietnam to address specific crimes reported to the WCU, and build cooperative relationships with local authorities that yield proven results in ENV's efforts to combat wildlife crime.
- **Conduct field investigations:** Carry out regular inspections and investigations of major wildlife trade operations including public zoos and wildlife farms in close cooperation with the Major Crimes Unit of ENV.
- **Administer field office operations:** Help develop and supervise an ENV satellite office including all relevant administrative duties associated with running a small office. Meet all administrative requirements of ENV including regular communications and reporting, processing of finances, etc.

Other duties:

- **Assist with Wildlife Protection Network:** Assist in training of volunteers from ENV's Wildlife Protection Network, involve volunteers in awareness activities, and liaise with the National Wildlife Volunteer Coordinator on all issues relating to volunteer activities.
- **Stakeholder meetings:** Provide critical support planning, organizing, and executing local stakeholder meetings on wildlife trade in Vietnam.
- **Additional assignments:** Complete other duties and assignments as specified by ENV managers

Qualifications

- University degree required
- Excellent survey and investigation skills
- Excellent management skills
- Excellent communications skills
- Good knowledge of commonly traded wildlife identification
- Strong Vietnamese writing skills
- Good verbal and written English
- Computer literacy: Word, Excel, Internet
- Ability to work independently, take initiative, and pay close attention to details

Terms and Benefits

- Long-term contract will be provided following evaluation period
- Opportunity to learn new skills and knowledge
- Mixed English-speaking environment
- Opportunity to work closely with international and national experts
- Friendly and creative working environment, competitive benefits
- Salary based on experience and performance

Applications

Interested candidates are invited to send their application and cover letter to the following address before June 17, 2011 by email or by correspondence.

Education for Nature - Vietnam (ENV)
 No. 5 Lane 192, Thai Thinh street, Hanoi
 Phone: (04) 3514-8850
 Email: env.nganguyen@gmail.com
trinitytrang.env@gmail.com
nhanhien.env@gmail.com

Priority will be given to candidates applying soon

