

## **Team Leader**

### **About ENV**

Education for Nature-Vietnam (ENV) was established in 2000 as Vietnam's first non-governmental organization focused on conservation of nature and the environment. Our mission is to foster greater understanding amongst the Vietnamese public about environmental issues of local, national and global significance, ranging from protection of wildlife and natural ecosystems to climate change. We employ creative and innovative strategies to influence attitudes and behavior, not only highlighting the need to protect Vietnam's rich natural heritage and the living world around us, but also encouraging greater public participation in achieving this important and challenging task.

For more details about us, please visit our websites:

English language: [www.envvietnam.org](http://www.envvietnam.org)

Saving Vietnam's Wildlife: <http://www.savingvietnamswildlife.org/>

Vietnamese language: [www.thiennhien.org](http://www.thiennhien.org)

### **Position available**

ENV is looking for a qualified candidate for the position of Team Leader based in Hanoi

### **Descriptions of the job**

- Develop and manage public awareness campaigns; organize meetings, workshops, surveys and other public events
- Research policy and legislative documents relating to wildlife management and protection
- Work closely with authorities and decision makers to provide recommendations of law enforcement on wildlife protection
- Coordinate activities/campaigns in support of the program
- Work in close cooperation with other ENV's departments
- Other tasks required by Management Team.

### **Requirements**

- Vietnamese citizen, over 26 years old
- University degree
- Excellent English and Vietnamese (both verbal and written)
- Excellent communications skills, confident, ability to work closely with others
- Strong organization, management and coordination skills & writing skills
- Must be able to work independently with limited supervision
- Ability to liaise with government counterparts, police, and customs at the management level
- Having experiences on supervising 5 staffs, at least.

### **Benefits and terms**

- Attractive salary
- Long-term contract will be provided
- Opportunity to learn new skills and knowledge
- Mixed English-speaking environment
- Opportunity to work closely with international and national experts

- Friendly and creative working environment, competitive benefits

### **Applications**

Interested candidates are invited to send their application and cover letter to the following address before June 12, 2011 by email or correspondence.

Ms. Nhan Thi Hien  
Education for Nature – Vietnam (ENV)  
No. 5 Lane 192, Thai Thinh street, Hanoi  
Phone: (04) 3514-8850  
Email: [nhanhien.env@gmail.com](mailto:nhanhien.env@gmail.com)

### **Note**

Please note “Application for the position of Team Leader” in the subject for application by email.

**Priority will be given to candidates applying soon**