



FAMILY HEALTH INTERNATIONAL (FHI 360 Vietnam) is currently seeking qualified, experienced candidate to provide consultancy services for **HIV Care & Treatment program in our Hanoi office.**

**Duration:** Full-time, 3 months, from June 1, 2012 to August 31, 2012

**Main duties:** To provide technical assistance to the FHI360/VN Care and Treatment Unit.

**Specific activities:**

- Support care and treatment team in trainings, workshops
- Support in group SA development including proof reading for Vietnamese versions
- Provide support in care and treatment related QI, pilots, assessment and researches
- Provide both interpretation and translation to the whole care and treatment unit
- Participate in care and treatment related SBC material development
- Other duties as required.

**The successful candidate will have the following qualifications and abilities:**

- University's degree in social sciences or health, public health fields
- Extensive knowledge and experience in health education and development programs in Vietnam.
- Ability to handle multiple tasks simultaneously and to prioritize and respond in a timely manner to stakeholders.
- Strong interpersonal skills and demonstrated ability to adapt to a new environment quickly.
- Excellent written and oral communication in both Vietnamese and English.
- Computer literate with strong skills in use of MS office package (Word, Excel, and PowerPoint...)

Application and curriculum vitae in English should be submitted **by May 31<sup>st</sup> 2012** to:

*FHI 360 Vietnam Country Office  
7<sup>th</sup> Floor, Hanoi Tourist Building, No. 18 Ly Thuong Kiet,  
Hoan Kiem Hanoi, Vietnam  
Email: [recruitment@FHI360.org.vn](mailto:recruitment@FHI360.org.vn)*

Only short-listed candidates will be invited for interview.