

EMPLOYMENT OPPORTUNITIES IN PUBLIC HEALTH



FHI 360, also known as Family Health International, is a non-governmental organization that works with the Vietnam Ministry of Health, other ministries, provincial health services, and local non-government organizations to promote the health and well-being of the Vietnamese population, particularly vulnerable and disenfranchised groups. In Vietnam, FHI 360 is currently building the capacity of local organizations in HIV/AIDS prevention, care, and treatment; TB control; nutrition; maternal and child health; dengue control; behavioral and epidemiologic research methods training; clinical research in new vaccines and drugs; and laboratory strengthening.

We are currently seeking qualified, experienced, and highly motivated candidate for the position of **Technical Officer, Health System Strengthening (HSS)** to work in our Hanoi office:

Duration: 9 months with strong possibility of extension.

Position Summary:

The incumbent will play a key role in assisting the HSS Advisor to guide and obtain consensus from staff and partners on optimal health system strengthening strategies and activities as part of CDC and USAID-supported interventions and technical assistance (TA) to local partners.

Main duties and responsibilities:

- Work in team with HSS staff to gather and analyze benchmark, progress data and trouble shoot barriers in transitions implementation, develop transition strategy and guidelines, and provide this information to SMART TA management, USAID, VAAC and other relevant agencies for their joint recommendations.
- Serve as a cross-cutting member of COPC response teams to help identify commonalities and lessons learned.
- Daily liaison to the MOH, USAID, CDC and relevant GVN agencies and provide updates to CDC and SMART TA senior management staff on updated or revised guidance on HSS and transitions planning.
- Build partnerships with GVN agencies to improve policy environment for HSS.
- Stay informed of international developments in HSS based on peer reviewed publications and contributes the Vietnam experience to international audiences.
- Support to coordinate and implement capacity building through pre-service training and continuing medical education activities.
- Determine, facilitate and oversee the TA, programmatic support; specific scopes of work.
- Work with implementing agencies/partners to develop MOUs, sub-agreements and other contractual documents. Ensure that they are completed, reviewed and approved in a correct, systematic and timely fashion.
- Monitor MOUs, sub-agreement to ensure that it is implemented in a timely and technically sound way in accordance with subproject agreements and budgets.
- Perform other relevant duties as assigned by the Country Director and the Deputy Director

The successful candidate will have the following qualifications and abilities:

- Degree in medicine, public health, or a related discipline. Master degree is an advantage
- Minimum 5 years of experience in public health in Vietnam and technical competence in specific HSS and/or COPC areas
- Intense understanding of the MOH and provincial health services, particularly the integration of donor-supported programs into national and provincial responses
- Strong ability to set priorities, develop and utilize TA schedules and capacity building plans
- Strong leadership and interpersonal skills. Demonstrated ability to build and maintain relationships with a wide array of organizations
- Excellent written and oral communication in both Vietnamese and English.
- Computer literate with strong skills in use of MS office package (Word, Excel, and PowerPoint...)

FHI offers a competitive salary and excellent benefits.

Please send detailed curriculum vitae with letter of application in English by **December 31, 2012** to:

Human Resources Section, FHI 360 Vietnam

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