

## JOB/TASKS PROFILE

### Consultants/Consultancy Company for (two-part) Feasibility Study (FS) - E-Bike Project in Hanoi, Caritas Switzerland in Vietnam:

FS - Part 1: Integrated Social Business Model (integr. innovative technology with business for disabled)

FS - Part 2: Innovative Technology (incl. E-Bikes and Solar Recharge Stations)

<b>Position</b>	<b>Consultants/Consultancy Team for the (two-part) Feasibility Study</b>
<b>Starting date</b>	<b>21 June 2013</b>
<b>Work time</b>	<b>From 21 June to 4 August 2013</b>
<b>Work place</b>	<b>Ha Noi</b>
<b>General information</b>	<p>Caritas has started up a new project called <i>Promotion of Electric Two-Wheelers and Solar Energy in Vietnamese Cities: An Explorative Project Initiated and Tested in Hanoi</i>. Overall goal of the project is to contribute to sustainable development in Vietnam by providing CO2-reducing technology solutions, while at the same time supporting viable pro-poor business options for the poor and disabled. Specifically, the project aims to:</p> <ul style="list-style-type: none"> <li>• Increase knowledge and awareness among relevant actors by communicating innovative and feasible solution of renewable energy (through the ebike and solar energy promotion); and to</li> <li>• Put forward an innovative and viable business approach/ model that enables a combination of ebike technology promotion and pro-poor business.</li> </ul> <p>The project is being implemented from April 2013 until September 2014. A Baseline Study was carried out in May 2013. A feasibility study shall be carried out in June and July in order to provide information and recommendations for the final design of the pilot project. The attached TORs describe the terms for conducting the two parts of the Feasibility Study.</p> <p>Caritas Switzerland in Vietnam is looking for a group of (national/international) consultants (can apply separately or, preferably as a team/ consulting company)) to carry out this two-part study. The assignment is expected to be completed by mid-July 2013.</p> <p>A project overview on goal, objectives, results and project components of the project can be obtained upon request (see Application/Contact, below).</p>
<b>Tasks</b>	<ol style="list-style-type: none"> <li>1. Gain thorough understanding of project goal and objectives (see project documents).</li> </ol>

	<ol style="list-style-type: none"> <li>2. Develop detailed methodology, tools and work-plan for the carrying out of the Feasibility Study – part 1 and/or 2.</li> <li>3. Carry out FS – part 1 and/or FS – part 2 (see TORs attached).</li> <li>4. Produce feasibility study report with concrete suggestions for implementation of pilot project – in/after discussion with the consultancy team of Feasibility Study - Part 1 and/or 2 respectively.</li> <li>5. Co-organise a workshop with your recommendations for the design of the pilot project by taking into account the results from the feasibility studies and research results (Act. 2.3 – together with consultancy team of Feasibility Study 1 and/or 2 respectively and the Caritas Project Manager).</li> </ol>
<p><b>Qualifications</b></p>	<ol style="list-style-type: none"> <li>1. Relevant tertiary degree</li> <li>2. Strong experience in qualitative and quantitative research</li> <li>3. Knowledge and understanding of SE-Asia and Vietnam context</li> <li>4. FS-part 1: Sound knowledge of and experience in social-enterprise establishment and operation</li> <li>5. FS-part 2: Sound knowledge and understanding of renewable energy/energy efficiency, CO<sub>2</sub> emission, climate change policy</li> <li>6. FS-part 1 and 2: Sound understanding of E-bike and solar energy technologies, to be linked with social-enterprise business</li> <li>7. Excellent English writing skills</li> <li>8. Team spirit</li> </ol>
<p><b>Application, Deadline and Contact</b></p>	<p>Interested consultants/consulting companies with relevant background and experience are invited to send their proposals and CVs, addressing their understanding of (and relevant background to) the assignment, short methodology and work plan (incl. time plan), and budget proposal, as well as reference details to Caritas to the following email address: <a href="mailto:Vietnam@caritas.ch">Vietnam@caritas.ch</a> by <b>19 June 2013</b>. For any further information, please contact the Caritas Senior Project Manager of the E-bike Project: Name: Mr. Nguyen Manh Toan, Phone: 04 37623358, Mobile: 0912 774 356 Email: <a href="mailto:toan@caritas.ch">toan@caritas.ch</a></p>