

Terms of Reference

Consultancy Title: National consultant for developing strategic framework on supervision and evaluation of public investment in period 2013 – 2020 and formulating the project document on supervision and evaluation of public investment in Vietnam

I. Back Ground

1. National Assembly (NA) and the Government of Vietnam (GoV) pay more attention to the efficiency and effectiveness of public investment (PI) thus monitoring and evaluation (M&E) of public investment considered as one of the key measures for improving public investment effectiveness. M&E of the State budget investment programs and projects will be regulated under the draft Law on Public Investment, the Decree 113/2009/ND-CP on supervision and evaluation of investment and newly-issued Decree 38/2013/ND-CP on ODA and concessional loan management and utilization issued by the Government on 23 April, 2013. The Government of Vietnam has faced challenges in tracking the progress since the monitoring, supervision and evaluation of public investment so far has followed traditional way, just word processing, no back up from specific methodology, IT system and technical skills, especially not close to international practice, etc.
2. The national monitoring and evaluation system for ODA has been established and been operating at all levels to discharge the tasks of monitoring and evaluation of ODA programs and projects as stipulated in the previous Decree 131/2006/ND-CP on ODA management and utilization issued by the Government on 09 November, 2006 and now Decree 38/2013/ND-CP and the Decree 113/2009/ND-CP on supervision and evaluation of investment. However, meeting the increasingly demand for strengthening ODA management at all levels that requires further continued support for further improvement.
3. One of the important objectives in the Framework for Monitoring and Evaluation of ODA Programs and Projects in 2006 – 2010 Period (Decision 1248/2007/QĐ-BKH on 30 October, 2007 by the Minister of Planning and Investment) was to integrate and use the methodologies, technologies and lessons learnt from establishment of the national M&E system for ODA to support the development of a national M&E system for public investment which was a sound direction.

II. Scope of Work

4. The national consultant will work with the international consultant who leads the development of the deliverables. He/she will provide necessary inputs, analysis and clarifications for producing the deliverables.

Strategic Framework

- Desk study review on the current legal and institutional frameworks and international best practices in supervision and evaluation on public investment areas;
- Stock-taking the outputs produced by the VAMESP Project and other related Projects in this area;
- Working with other relevant government agencies, especially the pilot stakeholders on development and operation of supervision and evaluation system at sectoral and provincial levels;

- Working closely with Dept. of Investment Supervision and Appraisal (DISA)/MPI in the process of reviewing the implementation of Decree 113/2009/ND-CP on supervision and evaluation of public investment and its guiding circulars
- Consulting with Draft Team of Public Investment Law relating to supervision and evaluation areas.
- Working with related projects (MPI IT Centre on information system for supervision and evaluation of state budget investment; GSO's PMU on modernization of statistic system project funded by UNDP and M&E on results of SEDP funded by ADB).
- Conducting consultation process with government agencies and donors in process of development of the strategic framework on supervision and evaluation of public investment in Vietnam.

Formulation of Project Document

- Desk study review on the legal and institutional frameworks and international best practices in supervision and evaluation on public investment areas;
- Review the model of supervision and evaluation in the pilot stakeholders to find out the possibility for its replication nationwide, especially in the aspects of business rule, IT application and organizational and human resource etc.;
- Working with policy making and implementing government agencies at all levels (PMUs, Project Owners, Line Agencies and State Management Agencies) and donors on demands, requirements and expectation for the future national system on supervision and evaluation;
- Based on the Strategic Framework, developing the future national system on supervision and evaluation to bring the Public Investment Law to practice in supervision and evaluation areas and link to the Government efforts in monitoring and evaluation of SEDP on the results;
- Conducting consultation process with government agencies and donors in process of development of project document on supervision and evaluation of public investment in Vietnam.

III. Expected Outputs:

5. It is expected that the national consultant will produce 2 main outputs including: (i) **Output 1:** Approved Strategic Framework with Action Plan on supervision and evaluation of public investment in period 2013 – 2020 in Vietnam; and (ii) **Output 2:** Final Project Document on supervision and evaluation of public investment in Vietnam.

IV. Provision of Monitoring and Progress Control

6. The selected consultant is required to work with the international consultant on the assignment work-plan and submit to PMU within a week after signing the contract. Implementation of the consultancy service's activities will be supervised by the PMU.

7. The PMU will require regular meetings or updating on progress as necessary. Consultants' outputs/reports will be reviewed by the PMU within 10 days from the date of report submission.

V. Duty Station

8. PMU Office at Room 401&409, Building 5, 65 Van Mieu, Dong Da District, Hanoi, Viet Nam or 6B Hoang Dieu, Ba Dinh Hanoi.

VII. Required Decree of Expertise, and Qualification

9. **National Consultant** should have following competencies and qualifications:
- Master degree in development study or related fields;
 - At least 5 years of working experience or expertise in the field of ODA and public investment;
 - Sound experience in project management and /or evaluation of ODA projects;
 - Knowledge of result-based management and evaluation policy is an asset;
 - Understanding of legal and institutional frameworks on ODA and public investment in Vietnam and donors policies;
 - Conceptual thinking and analytical skill;
 - Team work skills
 - Proficient English writing and communication skills, with an ability to act as translator for international counterpart and to translate written documents from/ to Vietnamese are essential

VIII. Implementation Plan

10. It is expected that the consultant will be started the work from early September and complete the assignment by December, 2013. It is proposed that the consultant will work with the PMU to decide the timeline for producing the outputs.