



JOB OPPORTUNITY:

Oxfam is an international confederation of 17 organizations working together in 98 countries and with partners and allies around the world to find lasting solutions to poverty and injustice. In Vietnam, Oxfam is recognized as one of the leading international NGOs, especially in rural development, disaster risk reduction and humanitarian response, civil society development, ethnic minorities, and women's empowerment.

We are looking for an experienced and dynamic Vietnamese citizen to fill the following position:

TITLE: Program Advisor (PA)
AFFILIATE: Oxfam America

The Role: Member of Oxfam America's Vietnam Extractive Industries (EI) team working to support natural resource management work in Vietnam

Report to: EI Regional Program Coordinator

KEY RESPONSIBILITIES

- Coordinate, research, and document trends in natural resource management (NRM) and state of extractive industries development in order to establish evidence-based dialogues on best practices in mining sector management with stakeholders.
- Provide technical support to regulatory ministries and academic community to help enhance and review the quality of existing regulatory framework.
- Work closely with other Oxfam Affiliates (especially OHK), EI-Program Officer in Cambodia, and key partners of the EI and NRM programme in Vietnam, as well as the grassroots level mining network in the country.
- Provide leadership among Oxfam affiliates in the process of developing the Oxfam long-term perspective and strategy in working on natural resource management and/or extractive industries in Vietnam;
- Assist Oxfam inter-affiliates coordination where natural resource management work, including extractive industries, is concerned particularly in relation to Vietnam's Strategic Change Goal on Good Governance and Accountability.
- Deliver Oxfam's EI portfolio in Vietnam as specified in the EI Program Concept Note of January 2012 in accordance with SMS Program Management Standards.

SKILLS AND COMPETENCE

Job Specific Competencies

- Vietnamese national;
- At least 5 years experience with considerable field experience in community development;
- Strong understanding of social and/or environmental justice, rights and globalization issues.
- Strong understanding of and analytical skills on sustainable development issues.
- Experience in conducting or facilitating participatory dialogue processes at community levels.
- Experience in working with government line ministries.
- Experience in research and advocacy.
- An excellent command of written and spoken English.
- An excellent command of written and spoken Vietnamese.
- Excellent computer skills

Behavioural Competencies

- Proven ability and aptitude to learn quickly;

- A team player who works well in a multi-cultural environment, communicates readily and shares learning with colleagues, partners, beneficiaries and officials;
- Ability and willingness to undertake extensive travel in the provinces;
- Ability to produce quality work under pressure.
- Confidence to work alone but to judge when help is needed or there is an opportunity to share learning.

Gross Annual Salary Range: VND 500,000,000 – VND 541,450,000

Closing date for application: 21 December 2012

How to Apply: *Applicants who are interested in the above position, please kindly visit www.ngocentre.org.vn or write directly to eastasia@oxfamamerica.org for full detail of job descriptions before sending the applications with resumes by email to: eastasia@oxfamamerica.org.*

Oxfam offers an attractive benefit package. We regret that only short-listed applicants will be contacted.

Oxfam is an equal opportunity employer