



RECOFTC – The Center for People and Forests
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INVITATION

Hanoi, March 01, 2018

Dear Colleagues,

RECOFTC – The Center for People and Forests, within the framework of Facilitating the Formation and Capacity Development for Viet Nam Forest Owners Association project funded by The Mekong Regional Land Governance Project (MRLG) project implemented by RECOFTC in partnership with Vietnam Administration of Forestry (VNFOREST) would like to invite you to participate in the project final workshop.

The objectives of this inception workshop are to:

- To provide workshop participants with an overview about the project results;
- To share project lessons learnt and products.

Time: March 09, 2018, participant's registration will start at 8AM

Venue: Meeting Hall No. 7, La Thanh Hotel, 218 Doi Can St., Ba Dinh, Ha Noi

Contents: Please see tentative agenda of the workshop in Annex 1 for more details

Should you need further information, please kindly contact Ms. Nguyen Thi Mai Phuong, via Tel. (04) 3726-4745, Mobile 098-331-7248, or Email: phuong.nguyen@recoftc.org.

Your presence will be greatly appreciated.

Sincerely,

Vu Huu Than

National Project Coordinator

RECOFTC Viet Nam Country Program

Annex: workshop agenda

Facilitating the Formation and Capacity Development for Viet Nam Forest Owners Association (VIFORA) Project wrap-up workshop Tentative Agenda

March 09, 2018, Meeting Hall No. 7, La Thanh Hotel, 218 Doi Can St., Ba Dinh, Ha Noi

Time	Activity	Responsible
8:00-8:30	Registration	RECOFTC
8:30-8:45	Opening remarks	VIFORA/VNFOREST
8:45-9:00	Participants' introduction	RECOFTC
9:00-9:15	Introduction of the workshop objectives and agenda	RECOFTC
9:15-9:30	Overview about the project results: - Presentation - Q&A	RECOFTC
9:30-10:30	Reflection about the project implementation	RECOFTC
10:30-10:45	Coffee break	
10:45-11:00	Sharing project products	RECOFTC
11:00-12:00	Sharing stories from the ground	VIFORA
12:00-13:30	Lunch	
13:30-15:00	Thinking toward the future: - Discussion about project sustainability: what will VIFORA do after the project lifetime? - Sharing results of the discussion	RECOFTC
15:00-15:15	Coffee break	
15:15-15:45	Presentation of VIFORA 3-year action plan: - Presentation - Q&A	VIFORA
15:45-16:15	Any other business (AOB)	RECOFTC
16:15-16:30	Workshop Evaluation and Closing	RECOFTC