

## TERMS OF REFERENCE

<b>Position title:</b>	Expert to work on gender integration into National Adaptation Plan (NAP) in Vietnam
<b>Reports to:</b>	Program Coordinator, Climate and Energy
<b>Supervises:</b>	N/A
<b>Location:</b>	Vietnam
<b>Date:</b>	01 <sup>st</sup> November, 2019 to 29 <sup>th</sup> November, 2019

### I. Background information

The UN Conference of the Parties (COP 21) in Paris December, 2015 was a success in many respects. One of the key reasons was the momentum across national governments to develop their Intended Nationally Determined Contributions (INDC) in advance of the COP. INDCs have already become Nationally Determined Contributions (NDCs) as countries ratify the Paris Agreement.

According to the Plan for the Implementation of the Paris Agreement, Vietnam shall submit the National Adaptation Plan (NAP) in 2019 at COP25. Currently, the Department of Climate Change (DCC) under the Ministry of Natural Resources and Environment (MONRE) is leading the NAP development and implementation in Vietnam. Meanwhile, a consortium of international organizations and networks working on climate change and gender including UN Women, GIZ and CCWG are contributing technically and financially to the process of integrating gender into the NDC2 of Vietnam.

DCC has been accelerating the development progress on NAP formulation to complete and submit to UNFCCC in Dec 2019 at COP25. In Apr 2019, the first consultation workshop with governmental agencies and CSOs was organized. The first outline of NAP was presented but there was not any the specific gender responsiveness which NAP in Vietnam would like to emphasize or prioritize.

Since 2018, WWF-Vietnam as the chair organization of Climate Change Working Group has been working with UNWomen, GIZ and CCWG core members (CARE, SNV) to promote gender integration into NAP. In Oct 2019, DCC shared the draft technical report of NAP to the consortium

with aim at seeking the inputs about gender perspective to ensure the comprehensive NAP for Vietnam.

Therefore, this consortium would like to take this opportunity to promote gender integration into NAP process with aim at ensuring the concrete methodology for NAP formulation and implementation. We aim to seek the gender expert to join the consortium on NAP formulation process till the end of 2019.

## II. Objective

The gender expert discusses with the consortium (UNWomen, GIZ, CCWG) to compile recommended paragraphs in NAP formulation from Government to ensure gender responsiveness integrated into this national plan.

### Specific outputs

- Screen the existence of any reference to gender or women in the climate change policy in Vietnam,
- Analyze gender works and position paper/policy brief from CSOs,
- Support core team on reviewing and briefing NAP materials,
- Working with the consortium (via online, face-face discussion) to compile the direct inputs (as paragraph format) on gender responsiveness into NAP,
- Coordinate and consolidate all comments and inputs from core team to finalize direct inputs in order to share and advocate for keeping these ideas in NAP materials,
- If needed, present these inputs above to NAP formulation team for their consideration,
- Finalize these recommended paragraphs from core team based on the comments of NAP from DCC to submit the final recommendations.

## III. Time frame of key outputs

No	Output	Time line
1	Support the consortium on reviewing and briefing NAP materials	12 <sup>nd</sup> Nov
2	Working with the consortium (via online, face-face discussion) to compile the direct inputs (as paragraph format) on gender responsiveness into technical report of NAP	15 <sup>th</sup> Nov
3	Coordinate and consolidate all comments and inputs from core team to finalize direct inputs in order to share and advocate for keeping these ideas in NAP materials	22 <sup>nd</sup> Nov
4	Finalize these paragraphs based on the comments from formulation team of NAP, DCC	29 <sup>th</sup> Nov

## IV. Profile

### Required Qualifications

- A Master degree or corresponding qualifications in climate change, energy, environmental management, international development or political science.
- Very good knowledge of the political, social and economic situation in Viet Nam.
- Strong coordination with relevant national and provincial department.
- Have experiences on working in Mekong delta

#### **Required Skills and Competencies**

- Fluent Vietnamese and English (optional) language skills;
- Networking & Team working skills,
- Good communication skills,
- Good planning, organization, time management, facilitation and coordination skills
- Adhere to WWF's values: Knowledgeable, Optimistic, Determined and Engaging.
- Respective Competencies: Client orientation, delivery of quality outputs; building effective relationships; communicating effectively.

#### **V. Expression of interest**

Interested consultants (as a team or an independent expert) can email applications to [anh.vuquoc@wwf.org.vn](mailto:anh.vuquoc@wwf.org.vn) including Curriculum Vitae, brief proposal of the assignment, total working days with a daily rate, and total estimated cost. Please mention reference subject “**Expert to work on gender integration into National Adaptation Plan (NAP) in Vietnam**”

**DEADLINE FOR APPLICATION: 17:30 PM (GMT+7) Thursday 31<sup>st</sup> Oct 2019.** We regret that only short-listed applicants will be contacted.

Hanoi, 21<sup>st</sup> October 2019.