

# ACPA

Asia Canine Protection Alliance

## Recruitment

The Asia Canine Protection Alliance (ACPA) is an international alliance of animal protection organisations formed by the Humane Society International, Animals Asia, Soi Dog Foundation, and Change For Animals Foundation, working to eradicate the illegal trade in dogs for human consumption – a trade which represents both a risk to human health by facilitating the transmission of rabies and impeding efforts to eliminate this disease in the region, and a severe and prevalent animal welfare concern in Asia. ACPA’s focus is to end the trade of dogs from Thailand, Laos and Cambodia into Vietnam by tackling both the supply of dogs from Thailand, Laos and Cambodia, and the demand for dogs for consumption in Vietnam.

**Position:** ACPA Coordinator

**Location:** Hanoi **Type:** Full time

**Term:** Two years contract extendable based on performance with initial 2 months probationary period.

**Salary:** 520 – 730 USD gross per month with benefits

### **Position Responsibility:**

Provide support in the implementation of the campaign to end the dog meat trade from Thailand, Laos and Cambodia into Vietnam within Vietnam in liaison with the relevant staff at Animals Asia, Change For Animals Foundation, Humane Society International and Soi Dog Foundation (SDF) (hereafter referred to as “ACPA”), to ensure the effective management and delivery of all campaign activities in Vietnam.

### **Key Responsibilities:**

To work in collaboration with ACPA member organisations to:

- Assist in the communication with governments and other organisations to further the Alliance’s campaign objectives in Vietnam.
- Develop relationships with external stakeholders and represent the Alliance to external stakeholders at all levels.

- Provide support to ensure the enforcement of the moratorium on the transport of dogs for commercial purposes from one country to another for 5 year period (as agreed to in August 2013).
- Manage media relations on behalf of the Alliance, including translating press releases and sending them to media sources in Vietnam, and conducting other communications as required.
- Liaise with key stakeholders to ensure the timely planning, development and implementation of all campaign activities in Vietnam.
- Assist in the representation of the Alliance to the public, actively raise awareness of the dog meat issue as well as the campaign, and mobilize members of the public to take action, in Vietnam.
- Serve as the contact and information point for the Alliance in Vietnam: updating the team with news and developments and equipping them with the tools they need to further develop and deliver the campaign effectively.
- Conduct research as and when required, and ensure accuracy and clear references.

### Person Specification

Category	Requirement	Essential / Desirable
Qualification/ Education/ Knowledge	<ul style="list-style-type: none"> <li>• Knowledge of animal welfare issues in the region</li> <li>• Degree in relevant subject or at least 2 years experience of working for a Non-governmental organization (NGO), ideally within an environmental, conservation or animal welfare organisation</li> <li>• Fluent in both written and oral English and Vietnamese</li> </ul>	D  D/ E  E
Experience	<ul style="list-style-type: none"> <li>• Campaigning experience with the ability to develop and implement a campaigning strategy</li> <li>• Experience of working in or with charity/NGO/voluntary sector</li> <li>• Experience of working internationally or on projects with international application</li> <li>• Experience of hosting/ facilitating meetings</li> <li>• Experience of developing and delivering communications with the media and acting as a media spokesperson</li> <li>• Experience of working with government especially at provincial level</li> </ul>	D  D  D  D  D  D

Abilities/ Skills	<ul style="list-style-type: none"> <li>• Excellent written and oral communication skills</li> <li>• Excellent presentation skills</li> <li>• Ability to work in partnership with key stakeholders and sustain strategic partnerships</li> <li>• Ability to work with minimum supervision</li> </ul>	E E E
Circumstances	<ul style="list-style-type: none"> <li>• Ability to reside in Hanoi for the duration of the posting</li> <li>• Ability and willingness to travel within Vietnam and internationally</li> </ul>	E E

**Contacts:**

Interested applications should send their application letter and CVs in English to [nhoang@animalsasia.org](mailto:nhoang@animalsasia.org) by 10/01/2014. For more information on members of ACPA visit ([www.animalsasia.org](http://www.animalsasia.org)), ([www.changeforanimals.org](http://www.changeforanimals.org)), ([www.humanesociety.org](http://www.humanesociety.org)), ([www.soidog.org](http://www.soidog.org)).

**Note:** Only short listed applicants will be interviewed and the interview will be conducted in English.